



APPLICATION FOR LAND USE PERMIT CITY OF BLACKDUCK, MN

PRINT all information on this application.

PERMIT NUMBER: _____

1. Name: _____ 2. Phone Day: (____) ____-____ Night: (____) ____-____

3. Address: _____ City: _____ State: _____ Zip: _____

E-mail address _____

4. Location of Property: Site Address/House No. _____

Legal Description of Property: _____

5. Size of Lot or Parcel: _____ 6. Current Zoning: _____ **Est. Cost of Project: \$** _____

7. Type of Construction: (✓ Check all that apply.)

New Home: _____ Addition: _____ Demolition: _____ Deck: _____ Garage: _____

Sign: _____ Fence: _____ Other: _____

Single Family: _____ Multi-Family: _____ Commercial: _____ Industrial: _____

8. New Structure Size: _____ New Square Footage: _____

9. Anticipated Starting Date: ____/____/____ Estimated Completion Date: ____/____/____

10. A sketch drawn to scale must be attached showing; **A.** Lot lines; **B.** Dimensions of existing buildings and proposed new construction; **C.** Distances from lot lines to buildings. **D.** North Arrow

11. Property Line Setbacks: Front Setback: _____ ft. Rear Setback: _____ ft.
Looking at the Property from the street: Left Sideline: _____ ft. Right Sideline: _____ ft.

12. New Utilities Required: Water: _____ Sewer: _____ None: _____
Work in Right of Way? _____ **(Attach completed Utility Application Form)**

I hereby declare that I am the owner, or authorized agent of the owner, of the above described property and I agree to construct the building or use herein described in accordance with the regulations and ordinances that govern said improvement within the City of Blackduck and that the foregoing information contained on this application is a true and correct statement of my intentions. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction. I have also read and understand the instructions and information listed on the reverse side of this form.

14. Signed by Applicant: _____ Date: ____/____/____

*******(The following to be completed by the City)*******

Land Use Permit Approved By: _____ Date: ____/____/____ Land Use Permit Fee: \$ 50.00
Land Use Permit Denied for _____ Date: ____/____/____ Variance Fee: _____
Request for Variance Filed: _____ Date: ____/____/____ Sewer Connect Fee: _____
Variance Hearing: _____ Date: ____/____/____ Water Connect Fee: _____
City Council Action: _____ Date: ____/____/____ **TOTAL FEES: \$** _____

City Administrator: _____ Date: ____/____/____



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Draw a **site map** of the property in the space below. Show the location of all existing and proposed structures, and include the setback distances for each. If applicable, show the distance between structures. Include a North arrow. NOTE: If you already have a site plan, it can be used in place of drawing a map.

SUGGESTED SCALE: 1/8" = 1 foot

INSTRUCTIONS FOR COMPLETING LAND USE APPLICATION

1. Name of the person applying for the permit. 2. Phone Numbers of applicant.
3. Current mailing address of the person applying for the permit. E-mail address is optional.
4. Street address of the property where the construction will be occurring. If possible, include the legal description.
5. Size of the lot, in square feet, of the property where the construction will be occurring.
6. Indicate the current zoning of the property involved. This information can be found by looking at a current zoning map of the City of Blackduck. **State the estimated cost of your project.**
7. Check all that apply
8. Outside dimensions of the proposed construction and square footage.
9. Planned starting date and estimated completion date.
10. Site Map- show location of all existing and proposed structures and setback distances for each.
11. Setbacks from the property lines of the proposed construction or additions.
12. If this project will require new utility services, attach an application for each new service. **Any work conducted in the City's right-of-way must be coordinated with Public Works Department (218)835-4809.**
14. Signature of the person applying for the permit along with the date.

Setback Requirements	BASIC ZONING REQUIREMENTS			
	R1	B1	B2	B3
Front Yard	30ft.	None	40ft.	30ft.
Side Yards	8ft	None	None	8ft.
Rear Yard	30ft.	None	10ft.	10ft.