

City of Blackduck
Regular Meeting
November 4th, 2013

The City Council of the City of Blackduck met in Regular Session at Blackduck City Hall at 6:00 p.m. on October 7th, 2013.

Councilors present: Councilors Lundberg, Patch, and Loeken

Councilors Absent: Mayor Gustafson

Staff Present: City Administrator Karin Elhard, Liquor Store Manager Shawnda Kisner, Community Facilitator Ryan Grow, and Public Works Sup. Robert Klug Jr

Others Present: Jillian Gandsey, Kris Stade, and Dianna Thurlow

The meeting was called to order at 6:00pm and the Pledge of Allegiance was recited.

Blackduck Forum

None.

Approval of the Agenda

Moved by Councilor Patch and seconded by Councilor Loeken to approve the agenda as presented. Motion carried unanimously.

Consent Items

Moved by Councilor Lundberg and seconded by Councilor Patch to approve the following consent agenda items. Motion carried unanimously.

- Minutes from October 7th, 2013 Council Meeting
- Minutes from October 24th, 2013 Work Session

Correspondence

- None

Presentation of Bills, Income Statements, and Fund Balance Report

Moved by Councilor Loeken and seconded by Councilor Patch to approve payment of Bill Report #1 in the amount of \$82,556.10. Motion carried unanimously.

Moved by Councilor Lundberg and seconded by Councilor Patch to accept the 2014 Volunteer Fire Assistance Grand Award in the amount of \$5,000.00 (50/50 Match, amount not to exceed). Motion carried unanimously.

Administrative

- **Kitchigami Regional Library Board Representative**-Still searching for a representative to participate as our KRLB representative.
- **Resolution 2013-10 Adopting a Schedule of Fees**-Moved by Councilor Patch and seconded by Councilor Lundberg to accept the revised fee scheduled as presented and effective immediately. Motion carried unanimously.
- **Council Vacancy “Review Letters of Interest”**-Moved by Councilor Patch and seconded by Councilor Loeken to table the review of letters of interest. Motion carried unanimously.

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Committee Reports

- **City Administrator’s Letter of Resignation-** Moved by Councilor Lundberg and seconded by Councilor Patch to accept the resignation of City Administrator Karin Elhard. Motion carried unanimously. (Further Discussion: The Council commended Elhard for her services. Also, authorized advertising for the position in The American and the JobsHQ website.)
- **PT Liquor Store Bartender-** Moved by Councilor Patch and seconded by Councilor Lundberg to approve the part time employment of Gregory Dobmeier, start date 10/30/2013 and \$7.50 per hour. Motion carried unanimously.
- **Volunteer Fire Fighter-** Moved by Councilor Patch and seconded by Councilor Lundberg to approve Zachary Jones as a volunteer fire fighter, as recommended by Fire Chief Gabrelcik. Motion carried unanimously.

Department Updates

Public Works

- Public Works Supervisor provided an update. No action items discussed.

Liquor Store-

- Liquor Store Manager provided an update regarding the liquor store events. No action items discussed.

Police Department-

- Chief Wilkinson provided an update and no action items discussed.

Fire Department-

- None

Municipal Golf Course-

- None

Community Facilitator-

- Community Facilitator Ryan Grow provided his monthly report to the Council. No action items discussed.

Other

- None

“Good Things Happening”

- No discussion.

Adjournment

Moved by Councilor Loeken and seconded by Councilor Patch to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 6:33pm.

Karin Elhard, City Administrator

Megan Gustafson, Mayor

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