



BLACKDUCK PERSONNEL MEETING

MONDAY, AUGUST 24TH, 2015 5:30PM

PERSONNEL COMMITTEE MEETING MINUTES

CALL TO ORDER: The City of Blackduck Personnel Committee met at Blackduck City Hall at 5:30 p.m. on August 24th, 2015.

Roll Call

Councilors present: Councilors Loeken and Stade

Staff Present: City Administrator Christina Regas

Christina Regas called the meeting to order.

Topics discussed included the following:

1. **Letter from Golf Course Member** – A letter sent to Administrator Regas and Superintendent Andersen was discussed with the Personnel Committee. A recap was delivered to Stade and Loeken regarding the verbal disciplinary counseling with the golf course employee the letter was addressing. Stade was concerned that there was no follow up from upper management with the member. Regas extended apologizes and stated she would reach out to that member immediately. Regas validated with Stade and Loeken that the employee did apologize to the member for the actions stated in the member's letter. Regas will follow up with Andersen as well.
2. **Verbal comments from Golf course employee to other employees** – Loeken brought to Regas concerns for an employee making random threats regarding other golf course employees. Regas stated she will discuss the accusations with Andersen and put together a plan to have that employee counseled for their actions.

The committee adjourned the meeting at 6:00pm.

Christina A. Regas, City Administrator

Daryl Lundberg, Mayor