



BLACKDUCK CITY COUNCIL MEETING

MONDAY APRIL 9TH, 2018 6PM

REGULAR COUNCIL MEETING MINUTES

CALL TO ORDER: The City Council of the City of Blackduck met in Regular Session at Blackduck City Hall at 6:00p.m. April 9th, 2018. Meeting called to order by Mayor Patch and the Pledge of Allegiance was stated.

ROLL CALL:

Councilors present: Mayor Patch, Councilors Sellon, and Kolb

Councilors Absent: Molnar

Staff Present: City Administrator Christina Regas, Public Works Supervisor Bob Klug, Liquor Store Manager Shawnda Lahr, and Chief of Police Jace Grangruth

Others Present: Jordan Shearer Blackduck American

APPROVAL OF AGENDA –Moved by Councilor Sellon and seconded by Councilor Kolb to approve the agenda as submitted. Motion carried unanimously.

CONSENT AGENDA – Moved by Councilor Kolb and seconded by Councilor Sellon to approve the consent agenda as submitted:

- a. March 5th, 2018 Council Meeting
- b. March 13th, 2018 Golf Board Meeting Minutes
- c. March 14th, 2018 Blackduck Development Corp. Meeting Minutes
- d. March 28th, 2018 Planning Commission Meeting Minutes
- e. March 2018 Fund Balance Report
- f. March 2018 Bills
- g. YTD March 2018 Income Statements
 - a. Water, Sewer, Pine Tree Park, and Golf Course
 - b. Liquor Store
- h. March 2018 Month End Remittance Report
- i. February 2018 LG216 Lawful Gambling Monthly Rent Report
- j. March 2018 Revolving Loan Fund Bills

Motion carried unanimously.

BLACKDUCK FORUM –

No one present to speak.

BLACKDUCK ROAD PROJECTS – Curt Meyer, WSN

No report submitted.

PUBLIC WORKS REPORT – Bob Klug Jr., Public Works Supervisor

1. Request for Private Sewer & Water – Karl Erickson & Sue Rasmussen for 559 Croswell Ave. NW – Moved by Mayor Patch and seconded by Councilor Sellon to approve the request for the installation of a private well and septic on 559 Croswell Ave. Discussion by Klug reported the lot



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being built on does not have access to City water or sewer at this time. Mayor Patch asked where the City limits are located compared to the property being requested and where the City services end near the property requesting permission. Councilor Kolb asked if the City has any plans to extend the mains to Croswell. Klug reported that when the City does then the owners will have to connect to the City services. Councilor Kolb further confirmed the City has an ordinance enforcing the connections to City services. Klug confirmed if the structure(s) have the service to connect to. Mayor Patch stated that when the City extends services north on Croswell then the property owners would need to connect. Klug reviewed other areas of the City that do not have service(s) for residents to connect to at this time and are on private services. Regas stated the property owners wish is to be connected to City services but they are not available. Hearing no further discussion Mayor Patch called for vote on the motion. Motion carried unanimously.

LIQUOR STORE REPORT – Shawnda Lahr, Liquor Store Manager

1. Report – Lahr reported positive feedback on the new bar stools in the bar and the meat raffle has been held two weeks and has had good response. Nothing further.

LAW ENFORCEMENT REPORT – Jace Grangruth, Police Chief

1. Report – Chief Grangruth reported the new radio is in and he is awaiting its programming. Nothing further

FIRE DEPARTMENT REPORT – Brian Larson, Fire Chief

GOLF COURSE REPORT – Jim Andersen, Golf Course Superintendent

1. Golf Board Meeting – April 17th, 2018 @ 3:00pm
2. Report – Regas reported the golf board and Andersen is uncertain of an anticipated opening date due to the recent cold weather. Regas reported memberships are beginning to come in and the early bird special ends the end of April. Nothing further.

LIBRARY REPORT – Kelly Hanks, Head Librarian

ADMINISTRATOR'S REPORT – Christina Regas, City Administrator

1. Donation Request – 2018 Blackduck High School After Prom – Moved by Mayor Patch and seconded by Councilor Sellon to donate \$1,000 from the liquor rent fund to the 2018 Blackduck High School After Prom. Motion carried unanimously.
2. Donation Request – 2018 Blackduck Summer Baseball – Moved by Councilor Kolb and seconded by Councilor Sellon to donate \$850 from the liquor rent fund to the Blackduck Summer baseball program for the 2018 liability insurance. Motion carried unanimously.
3. 2018 Liability Coverage Waiver Form – Moved by Mayor Patch and seconded by Councilor Kolb to waive the tort limits on the 2018 City of Blackduck Liability Coverage. Motion carried unanimously.
4. Resolution 2018-07 – Resolution in support of the public sale of Tax forfeited parcels – Moved by Mayor Patch and seconded by Councilor Kolb to approve Resolution 2018-07 in support of the public sale of tax forfeited parcels within the City of Blackduck. Motion carried unanimously.
5. Land Division Request – Parcel 81.00489.00 & City of Blackduck Parcel 81.00324.01 – Mystical Enterprises Owner Mike Rice – Moved by Councilor Kolb and seconded by Mayor Patch to approve the land division request recommended by the Blackduck Planning Commission by



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Mystical Enterprises Inc. Discussion by Regas reported the office building when constructed originally was built over the north property line. Regas further stated the division would take a small amount of City property and combine it with Mystical Enterprises land. Councilor Kolb asked for confirmation that the amount of land removed from the City is unbuildable. Regas confirmed it was the south edge of the ditch behind the building. Hearing no further discussion Mayor Patch called for a vote on the motion. Motion carried unanimously.

6. Annual Elhers Refunding Opportunities for existing bonds – Regas reported the report from Elhers does not recommend the City refund any existing bonds at this time. No further action at this time.
7. MPCA Report for Site 288 Main Street N. – follow-up vapor intrusion investigation – Regas reported the report from the MPCA is for Council information only.
8. County request for consideration of Township consideration to the Northern MN Veterans Home – Regas asked for Council to ask for more information from the Beltrami County Commission on the consideration for pledged amounts from the City of Blackduck. Regas stated the City should complete their discussion on the consideration and come to a decision by the regular May meeting. Councilor Sellon asked if the pledges the County have committed then the City would already be paying for the County contribution and an additional match could mean the City would be pledging additional. Nothing further.
9. Reminder April 16th, 2018 Public Hearing –
10. Reminder April 25th, 2018 Revolving Loan Fund Committee Meeting -
11. Reminder May 7th, 2018 Council Meeting

COMMUNITY EVENTS/GOOD THINGS HAPPENING –

1. **City of Blackduck Employee Anniversaries** – Regas reported the following anniversaries with the City. Councilor Kolb asked if the City recognizes employees when they reach a long-standing anniversary. Klug stated the City cannot use public funds to pay for gifts to recognize anniversaries. Lahr stated the City can give a certificate to recognize the anniversary. Nothing further.
 - a. **Melissa Guelette – 5 years** (*February, 2014*)
 - b. **Jim Andersen – 7 years** (*March, 2012*)
 - c. **Rich Lahr – 8 years** (*March, 2010*)
 - d. **Jon Ross – 13 years** (*March, 2005*)
 - e. **Mike Mackey – 6 years** (*April, 2013*)
 - f. **Pam Exner – 12 years** (*April, 2007*)
2. Blackduck Development Corporation Meeting –April 11th, 2018 @ 11:00am
3. Blackduck Chamber Meeting – April 18th, 2018 Noon @ The Pond
4. Blackduck Planning Commission Meeting – April 18th, 2018 @ 2pm

OTHER NEW BUSINESS – No new business was brought to Council.

ADJOURN – Moved by Mayor Patch and seconded by Councilor Kolb to adjourn the meeting at 6:41pm. Motion carried unanimously.