



BLACKDUCK CITY COUNCIL MEETING

MONDAY JULY 9TH, 2018 6PM

REGULAR COUNCIL MEETING & PUBLIC HEARTING MINUTES

CALL TO ORDER: The City Council of the City of Blackduck met in Regular Session at Blackduck City Hall at 6:00p.m. July 9th, 2018. Meeting called to order by Mayor Patch and the Pledge of Allegiance was stated.

ROLL CALL:

Councilors present: Mayor Patch, Councilors Sellon, and Kolb

Councilors Absent: Molnar

Staff Present: City Administrator Christina Regas, Public Works Supervisor Bob Klug, Liquor Store Manager Shawnda Lahr, Kitchigami Library Board Member Kendra Murray, and Chief of Police Jace Grangruth

Others Present: John Eggers, Darrel Gross, and Paige Moore

APPROVAL OF AGENDA –Moved by Mayor Patch and seconded by Councilor Kolb to approve the agenda as submitted. Motion carried unanimously.

CLOSE THE REGULAR COUNCIL MEETING AND OPEN THE PUBLIC HEARING – Moved by Councilor Kolb and seconded by Mayor Patch to close the regular council meeting and open the public hearing. Motion carried.

1. Convene Meeting/Introductions – No introductions announced as no one from the public was in attendance for the meeting.
2. Description & Reason for Public Hearing- Vacation of Morris Ave East – City Administrator Regas summarized the reason for the public hearing and the details of the clarification of the vacation of Morris Ave. East. Nothing further.
3. General Question and Answer – No questions were taken.

CLOSE THE PUBLIC HEARING AND RE-OPEN THE REGULAR COUNCIL MEETING – Moved by Mayor Patch and seconded by Councilor Sellon to close the public hearing and re-open the regular council meeting. Motion carried.

PLANNING COMMISSION RECOMMENDATION TO BLACKDUCK CITY COUNCIL –

1. Resolution 2018-13 – A Resolution authorizing the Vacating Streets and Alleys in Lee’s Addition Revision – Moved by Councilor Kolb and seconded by Councilor Sellon to approve Resolution 2018-13 as revised. Motion carried unanimously.
2. Application for Zoning Application #2018-01 –Moved by Mayor Patch and seconded by Councilor Kolb to accept the recommendation of the Planning Commission and approve Zoning Application 2018-01. No discussion. Motion carried unanimously.

CONSENT AGENDA – Moved by Councilor Sellon and seconded by Councilor Kolb to approve the consent agenda as submitted:

- a. June 4th, 2018 Council Meeting Minutes
- b. June 12th, 2018 Golf Board Meeting Minutes



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- c. June 13th, 2018 Blackduck Development Corp. Meeting Minutes
- d. June 14th, 2018 Liquor Committee Meeting Minutes
- e. June 18th, 2018 Council Work Session Minutes
- f. June 20th, 2018 Planning Commission Meeting Minutes
- g. June 2018 Fund Balance Report
- h. June 2018 Bills
- i. YTD June 2018 Income Statements
 - a. Water, Sewer, Pine Tree Park, and Golf Course
 - b. Liquor Store
- j. June 2018 Month End Remittance Report
- k. May 2018 LG216 Lawful Gambling Monthly Rent Report
- l. June 2018 Revolving Loan Fund Bills
- m. Final Approval NEI Bottling Liquor Store Contract Extension Addendum
- n. 2018 Annual Continuing Disclosure Report from Ehlers
- o. Final Approval Deputy Clerk resignation letter
- p. Final Approval July new Part time hire(s)
- q. June 2018 Property Tax Settlement Statement

Motion carried unanimously.

BLACKDUCK FORUM –

No one present to speak.

PROJECT GRADUATE – John Eggers, Guest speaker

1. Project Graduate = 100% Graduation Rate – Eggers thanked the City Council for hearing his presentation of Project Graduate. Eggers reported several local school districts and neighboring Cities have shown their support with Project Graduate. Eggers stressed the importance of communities showing their support for a 100% graduation rate. Eggers asked the Blackduck City Council for their support in his movement. Mayor Patch asked Eggers what he would like to see the City of Blackduck do to support his efforts. Eggers stressed spreading the word and endorsing the support. Moved by Mayor Patch and seconded by Councilor Sellon to support and spread the word that every student should graduate and to support it relentlessly. Mayor Patch asked what the next step will be. Eggers stated after receiving the support from the City and the local businesses he will address the school board for their support. Hearing no further discussion Mayor Patch called for a vote on the motion. Motion carried unanimously.

PUBLIC WORKS REPORT – Bob Klug Jr., Public Works Supervisor

1. Northern Irrigation Proposal – electrical upgrade of Irrigator #1 – Moved by Mayor Patch and seconded by Councilor Sellon to approve a proposal to upgrade the electrical on Irrigator #1 in the amount of \$6,500. Klug reported that Irrigator #1 has been hit by lightening several times in the past and never claimed on insurance to repair. Irrigator #1 electrical has been repaired several times to get it to run and is badly in need of upgrading. Motion carried unanimously.



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2. 2018 Capital Improvement Plan – Moved by Mayor Patch and seconded by Councilor Kolb to adopt the 2018 Capital Improvement Plan for infrastructure upgrades within the City of Blackduck. Klug stated that the CIP will come in handy when the City applies for funding on the various projects listed. Hearing no further discussion Mayor Patch called for a vote on the motion. Motion carried unanimously.
3. Liquor Store Parking Lot – Klug reported the parking lot is completed except for the stripping and the sidewalk installed looks much better. Councilor Kolb asked if the tire marks in the asphalt is due to the heat. Klug confirmed and stated the marks will settle out over time as it cures.

LIQUOR STORE REPORT – Shawnda Lahr, Liquor Store Manager

1. Backwoods Bash Party Tent – Lahr reported she is seeking suggestions for ways to keep the new parking lot in good condition for the Bash as she does not wish to drive stakes into the asphalt for a tent. Regas recommended looking into a vendor who has tents that can be erected with weighted stakes. Klug suggested moving the band to the north side of the building and Mayor Patch suggested placing the band on the patio instead of having a tent in the parking lot. Lahr is looking into other alternatives. Mayor Patch asked if the party could be held at the wayside again. Lahr stated it did not go over well and would look into other alternatives. Lahr further stated that the equipment for the band is the main reason for the tent. Nothing further at this time.
2. Backwoods Bash Party details – Lahr presented a mock-up of the flyer for the bash party so the public can see the details. Lahr stated the importance of enforcing the cash bar that evening and not running tabs as it gets difficult keeping track of all the customers. Lahr stated the Acoustic Hicks will be the entertainment that evening. Nothing further.

LAW ENFORCEMENT REPORT – Jace Grangruth, Police Chief

1. Replacement Squad Bid – Chief Grangruth recommended the City approve the received Contract State bid price quote per #134725 from Dodge of Burnsville for a 2018 Dodge DS6T98-1500 SSV Crew Cab 4x4 replacement squad for \$29,015.00. Grangruth further stated the cost of installation for squad parts from Rogers Two Way would run an additional \$1495. Moved by Mayor Patch and seconded by Councilor Sellon to approve the state bid from Dodge of Burnsville recommended by Chief Grangruth. Regas asked for the costs associated with the after-market accessories and a new radar system and digital ally. Grangruth will have those costs for review of Council at the July work session. Grangruth stated the bid will come under budget and the additional costs will assist in allowing the department the benefit of keeping the current squad as a back up and sell the old Crown Victoria squad. Hearing no further discussion Mayor Patch called for a vote on the motion. Motion carried unanimously.

FIRE DEPARTMENT REPORT – Brian Larson, Fire Chief

No report submitted.

GOLF COURSE REPORT – Jim Andersen, Golf Course Superintendent

1. Golf Board Meeting – August 7th, 2018



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LIBRARY REPORT – Kendra Murray, Kitchigami Regional Library Board member

1. Report – Murray presented to council an update on the Blackduck Library. Kitchigami is receiving an update on the Fisch machine used to look up cataloged items, the 2017 audit was just completed, and on the 17th is the next library board meeting. Murray reported that the rate for Blackduck will raise for 2019 and she will have that for Council by the next meeting. Murray reported the Summer Reading Program has over 100 kids sign up and it is going very well. Mayor Patch asked if the library can supply local businesses with their hours of operation for customers. Regas thanked Murray for attending and holding the board position on behalf of the City. Mayor Patch asked if the Free Little Libraries have affected the library's attendance. Murray could not confirm. Murray stated the library is getting ready for Woodcarvers' annual book sale and could take more donations if anyone has books to donate. Murray further stated the library needs the Fire Department to come and service the smoke alarms, Mayor Patch would ask Chief Larson to follow up. Nothing further.

ADMINISTRATOR'S REPORT – Christina Regas, City Administrator

1. Resolution 2018-12 – Resolution authorizing ballot question (referendum) for local option sales tax – Moved by Mayor Patch and seconded by Councilor Sellon to approve Resolution 2018-12 authorizing ballot question (referendum) for local option sales tax. Regas stated this resolution authorizes the ballot question to the constituents to vote for a local option sales tax to help fund needed street and infrastructure updates in the City of Blackduck supported by the adopted Capital Improvement Plan. Motion carried unanimously.
2. Donation Requests – Regas reported two donation requests to consider:
 - a. Blackduck Chamber Liability Insurance – Moved by Mayor Patch and seconded by Councilor Sellon to approve a donation of \$523 to assist in the payment for the Blackduck Chamber Liability Insurance for 2018-2019 coverage year. Motion carried unanimously.
 - b. Backwoods Bash – Moved by Mayor Patch and seconded by Councilor Sellon to donate \$1,000 to the 2018 Backwoods Bash and requested support in the form of a sponsor sign on one of the bounce houses at the event. Regas reported the Bash Committee did not have as successful of a fundraiser from the Spring Bash Boil in May and would be in need of additional funds for this year's event. Mayor Patch asked what the cost of the bounce houses is. Regas stated that Committee Chair Landis budgets about \$8,000 on the bounce house and will be bringing in a younger bounce house for more age appropriate activities. Councilor Kolb asked if the committee needs to break even on their event each year or can they carry over funds from one year to the next. Regas stated they can carry over, however, the committee tries to put everything they receive back into the event each year. Regas further stated the Backwoods Bash has not increased the price of the bounce house and activities to the participates stating the armbands have been \$10 unlimited for many years. Hearing no further discussion, Mayor Patch called for a vote on the motion. Motion carried unanimously.
3. Letter of Intent for City Council member appointment – Paige Moore
 - c. Resolution 2018-14 – Resolution appointing Paige Moore to the Blackduck City Council - Moved by Councilor Kolb and seconded by Councilor Sellon to appoint Paige Moore to the Blackduck City Council vacant councilor seat form 2016. Motion carried unanimously.
 - d. Oath of Office – Council member Moore – Regas swore in Council Moore, nothing further.
4. Quarterly Potential Refunding of Existing Bonds opportunities report – Todd Hagen, Ehlers
5. Reminder July 23rd, 2018 Council Work Session
6. Reminder August 6th, 2018 Council Meeting



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COMMUNITY EVENTS/GOOD THINGS HAPPENING –

1. **City of Blackduck Employee Anniversaries –**
 - a. **Tarren Patch** - *(July, 2015)*
 - b. **Scott Geerdes** – *(July, 2013)*
 - c. **Bailey Baumbartner** – *(July, 2015)*
 - d. **Andrew Jespersen** – *(August 2016)*
2. Blackduck Development Corporation Meeting –July 11th, 2018 @ 11:00am
3. Blackduck Chamber Meeting – July 18th, 2018 noon @ The Pond
4. ~~Blackduck Planning Commission Meeting – July 18th, 2018 @ 2pm~~ **Canceled for July**

OTHER NEW BUSINESS – No new business was brought to Council.

ADJOURN – Moved by Mayor Patch and seconded by Councilor Sellon to adjourn the meeting at 7:05pm. Motion carried unanimously.

Christina Regas, City Administrator

Rudy Patch, Mayor