



# BLACKDUCK CITY COUNCIL MEETING

MONDAY AUGUST 6<sup>TH</sup>, 2018 6PM

## REGULAR COUNCIL MEETING MINUTES

**CALL TO ORDER:** The City Council of the City of Blackduck met in Regular Session at Blackduck City Hall at 6:00p.m. August 6<sup>th</sup>, 2018. Meeting called to order by Mayor Patch and the Pledge of Allegiance was stated.

**ROLL CALL:**

**Councilors present:** Mayor Patch, Councilors Sellon, Moore, and Kolb

**Councilors Absent:** Molnar

**Staff Present:** City Administrator Christina Regas, Public Works Supervisor Bob Klug, Liquor Store Manager Shawnda Lahr, and Chief of Police Jace Grangruth

**Others Present:** Jordan Shearer Blackduck American

**APPROVAL OF AGENDA** –Moved by Councilor Kolb and seconded by Councilor Sellon to approve the agenda as submitted. Motion carried unanimously.

**CONSENT AGENDA** – Moved by Councilor Sellon and seconded by Councilor Moore to approve the consent agenda as submitted:

- a. July 9<sup>th</sup>, 2018 Council Meeting Minutes
- b. July 11<sup>th</sup>, 2018 Blackduck Development Corp. Meeting Minutes
- c. July 23<sup>rd</sup>, 2018 Council Work Session Minutes
- d. July 2018 Fund Balance Report & Recommended Transfers
- e. July 2018 Bills
- f. YTD July 2018 Income Statements
  - a. Water, Sewer, Pine Tree Park, and Golf Course
  - b. Liquor Store
- g. July 2018 Month End Remittance Report
- h. June 2018 LG216 Lawful Gambling Monthly Rent Report
- i. July 2018 Revolving Loan Fund Bills
- j. Final Approval July/August new Full & Part time hire(s)
- k. 2018 Small Cities Assistance 1<sup>st</sup> Half
- l. 2018 LGA & PERA Aid 1<sup>st</sup> Half

Motion carried unanimously.

**BLACKDUCK FORUM** –

No one present to speak.

**PUBLIC WORKS REPORT** – Bob Klug Jr., Public Works Supervisor

1. 2018 Public Works/Parks Replacement Mower – Moved by Mayor Patch and seconded by Councilor Sellon to purchase a Kubota 60” zero-turn mower from Acme to replace the John Deere 777 funding the machine through the Pine Tree Park fund. Further discussion added that the old John Deere 777 would then move to the golf course to assist in replacing the current rough



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mower. Hearing no further discussion Mayor Patch called for a vote on the motion. Motion carried unanimously.

### **LIQUOR STORE REPORT** – Shawnda Lahr, Liquor Store Manager

1. Bash Updates – Lahr updated the council on the purchase of a tent to cover the patio for the band and then the parking lot will be fenced off and no holes will be bored into the new asphalt. Lahr reported she received a quote from the Party Store for a tent with weighted posts and it was too large and very expensive. Lahr stated purchasing a tent was less expensive and could be utilized more often.
2. Liquor Store Doors – Klug reported he is awaiting a quote from the Glass Doctor on replacement exterior doors and costs to repaint the current doors.

### **LAW ENFORCEMENT REPORT** – Jace Grangruth, Police Chief

1. 2018 DS6T98-1500 SSV Crew Cab Squad – Moved by Mayor Patch and second by Councilor Kolb to approve the funding of the new City Squad to include a new Digital Alley not to exceed \$44,707 which is over the Police Restricted Fund for the Police Squad by \$5,500. Chief Grangruth stated the cost of a new digital alley is pushing the cost over his budget but the current digital alley in the 2014 squad will not be supported with current technology. Chief Grangruth further stated the \$44,707 includes the additional after-market accessories needed to purchase. Mayor Patch asked Regas where the additional funds can come from. Regas stated that the funds could come from the general fund reserves if needed but Regas was confident that Chief Grangruth could fund the alley from the 2018 budget. Regas recommended council approve the funding as the current alley is over 15 years old and the department needs to be current with the county servers. Hearing no further discussion Mayor Patch called for a vote on the motion. Motion carried unanimously.

### **FIRE DEPARTMENT REPORT** – Brian Larson, Fire Chief

1. Fire Protection Budget Meeting of Townships – August 23<sup>rd</sup>, 2018 6:30pm

### **GOLF COURSE REPORT** – Jim Andersen, Golf Course Superintendent

1. Golf Board Meeting – August 7<sup>th</sup>, 2018

### **LIBRARY REPORT** – Kendra Murray, Kitchigami Regional Library Board member

No report submitted.

### **ADMINISTRATOR'S REPORT** – Christina Regas, City Administrator

1. Resolution 2018-15 – Resolution in support of closing Wells Fargo cash account in the name of the Blackduck Housing & Redevelopment authority and transferring public funds to Deerwood bank in Blackduck – Moved by Councilor Kolb and seconded by Mayor Patch to approve Resolution 2018-15. Motion carried unanimously.
2. Resolution 2018-16 – Resolution appointing election judges for the 2018 Primary and General Elections – Moved by Councilor Sellon and seconded by Councilor Moore to approve Resolution 2018-16. Motion carried unanimously.
3. Resolution 2018-17 - Resolution accepting resignation of Councilor Molnar and declaring a vacancy – Moved by Councilor Kolb and seconded by Councilor Sellon to approve Resolution 2018-17. Motion carried unanimously.



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4. Donation Requests –Blackduck Baseball & Softball Boosters – Moved by Mayor Patch and seconded by Councilor Sellon to donate \$7,500 from the Liquor Rent Fund to the Blackduck Baseball & Softball Boosters for their Project. Motion carried unanimously.
5. Resolution 2018-18 – Resolution authorizing the public sale of Tax Forfeited Parcels – Moved by Councilor Kolb and seconded by Councilor Sellon to approve Resolution 2018-18. Motion carried unanimously.
6. Resolution 2018-19 – Resolution approving an off-site Gambling License for the Blackduck Fire Relief Association – Backwoods Bash Bingo – Moved by Councilor Sellon and seconded by Councilor Moore to approve Resolution 2018-19. Motion carried unanimously.
7. Reminder Candidate Filing for City of Blackduck Council – July 31<sup>st</sup> – August 14<sup>th</sup>, 2018
8. Reminder Minnesota State Primary Election – August 14<sup>th</sup>, 2018
9. **Reminder August 20<sup>th</sup>, 2018 5pm Council Work Session & Budget Meeting**
10. Reminder September 4<sup>th</sup>, 2018 Council Meeting

### **COMMUNITY EVENTS/GOOD THINGS HAPPENING –**

1. Backwoods Bash – August 18<sup>th</sup>, 2018 Wayside Rest Park
2. **City of Blackduck Employee Anniversaries –**
  - a. **Jo Cheney - (August, 2003)**
3. Blackduck Development Corporation Meeting –August 8<sup>th</sup>, 2018 @ 11:00am
4. Blackduck Chamber Meeting – August 15<sup>th</sup>, 2018 noon @ Restaurant 71
5. Blackduck Planning Commission Meeting – August 15<sup>th</sup>, 2018 @ 2pm

**OTHER NEW BUSINESS** – No new business was brought to Council.

**ADJOURN** – Moved by Mayor Patch and seconded by Councilor Kolb to adjourn the meeting at 6:35pm. Motion carried unanimously.

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Christina Regas, City Administrator

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Rudy Patch, Mayor