



AGENDA ITEMS:

1. OLD BUSINESS –
 - a. Liquor Store
 - i. Sewer Line repair updates
 - ii. Street & Building Signage
 - iii. Parking lot
 - b. Street & Infrastructure Updates – Curt Meyer
 - i. Liberty Drive – consideration of reconstruct
 - ii. Northern Ave. – consideration of reconstruct
 - iii. Croswell Ave. – 2019 & 2020 plans & estimated costs
 - c. Golf Cart Shed Reconstruct – Plans & Cost estimates
 - d. City Hall renovation plans – Asbestos results
2. NEW BUSINESS –
 - a. 2020 Proposed Levy and Expenditure Budgets
 - i. [Highlights Report](#)
 - ii. [Bond Payments](#)
 - iii. [General Fund Revenues](#)
 - iv. Expenditures by department
 1. [Administration](#)
 2. [Police](#)
 3. [Fire](#)
 4. [Streets](#)
 5. [Wayside Rest Park](#)
 6. [Library](#)
 - a. [Library Technology Ownership](#)
 7. [Buildings, Street Lighting, Planning, Council](#)
 - v. [TNT Example](#)
3. ADJORN



CITY OF BLACKDUCK 2020 GENERAL FUND BUDGET HIGHLIGHTS

GENERAL PROPOSED LEVY SEPTEMBER 16, 2019 @ 5:00PM CITY HALL BLACKDUCK, MN

1. REVENUE:

- a. 2020 Property Tax Proposal includes the Levy at: \$211,862 *(increase of \$32,489)*
- b. 2020 Local Government Aid is estimated @ \$268,858 *(increase of \$14,576)*
- c. PERA Aid for Fire and Police expires 12/31/2019 and does not renew for 2020 *(deficit of \$1,113.00)*
- d. Rental Inspections will take place in 2020 - estimated costs associated with contract could be up *\$10,000 (revenue to offset)*

2. EXPENDITURES:

a. Payroll & Benefits:

- i. Recommended 3% Cost of Living Adjustment for Rae, Chris, Jace, Andrew, Christina, Gail, and Mike
- ii. Recommended Step Increases:
 1. Jace Grangruth = step 6 *(new scale) = \$28.02 (+ cola see above)*
 2. Andrew Jespersen = step 5 *(new scale) = \$21.53 (+ cola see above)*
 3. Gail Landowski = step 9 = \$21.48 *(+ cola see above)*
 4. Mike Schwanke = step 6 = \$26.59 *(+ cola see above)*
- iii. Health Insurance premium \$617.50 *(+\$43.00 or 7.5% increase)*
- iv. Health Care Savings Account contribution @ \$266.67/month a \$3,200 deductible *(no change to at time of meeting)*
- v. Dental Insurance premium \$28.10 *(no change for 2020)*
- vi. PERA *(no full-time employee increase for 2020)*
- vii. PERA Police & Fire 17.7% *(an increase of .75%)*
- viii. PERA part time employees **REMAIN SAME** (base withholding of 6.5% factored for all PT grossing + \$5,100/yr)

b. Fire:

- i. No municipal contribution to Fire Relief Association *(no change for 2020)*

c. Police:

- i. Recommendation to continue funding part time Patrol Officer Position *(amount of wages to fund \$5,300)*

d. Street Lighting:

- i. Recommend to continue plan for replacement of Street Light Heads to LED *(replacement of fixtures @ \$3,500 in 2020)*



CITY OF BLACKDUCK 2020 GENERAL FUND BUDGET HIGHLIGHTS

GENERAL PROPOSED LEVY SEPTEMBER 16, 2019 @ 5:00PM CITY HALL BLACKDUCK, MN

- e. Library:
 - i. Automation and Repair for Library – *(no change for 2020)*
 - ii. 2020 Library Levy request \$16,494 *(increase of \$634)*
 - iii. Addition to expenditures to include computer supplies of \$1,000 to purchase 3 Chromebooks for public use – *(increase)*
- f. Streets:
 - i. New PW truck lease payment will enter year 3 in 2020. *\$8,500 payment.*
 - ii. Addition of Union contracted uniform allowance - *\$1,200*
 - iii. Increase to Street Maintenance Materials \$20,000 - *(\$4,000 increase over 2019)*
- g. Parks:
 - i. Assessments for 2016-2017 road improvements will affect park budgets *(@ \$2,338)*
 - ii. Addition to expenses to include garbage removal for planned annual City-wide events (Woodcarvers & Backwoods Bash) - *\$300*
 - iii. Building maintenance materials to improve on ladies' restroom - *\$250*
- h. Other:
 - i. Most Liability, Auto, Workers Compensation, and Property Insurance is estimated to increase 2-5% in 2020
- i. Administration:
 - i. Council Packet Software *(new) (estimated costs \$2600/annually)*
 - ii. City Website Support *(estimated \$2,820/annually)*
 - iii. Increase to City Council training budget - \$2,000 *(increase of \$1500)*
- j. Buildings:
 - i. Building and maintenance budget of \$5,000 to update City Hall.

Minnesota Minimum Wage will increase for part time employees to \$10.00 beginning January 1, 2020.

2020 GO BONDS
Budgeting 2020 P/I Payments
Utilizing 2019 Special Assessments

Fund	GO Bonds		Principle Payments	Interest	County Fees	Specials	Property Tax	Revenue	P & I
307	2006	GO ImpBond	\$35,000.00	\$4,301.25	\$5,000.00	\$13,237.77	\$33,278.54	\$0.00	\$46,516.31
309	2009A	Refunding	\$15,000.00	\$2,696.26	\$650.00	\$0.00	\$19,263.57	\$0.00	\$19,263.57
311	Industrial Ln	Intra Loan	\$9,966.70	\$0.00	\$0.00	\$9,615.56	\$351.14	\$0.00	\$9,966.70
314	2014 Micro Loan	Rural Water	\$10,000.00	\$1,770.00	\$0.00	\$880.67	\$8,595.53	\$3,000.00	\$12,476.20
325	2018 Frontate/Pine Ave.	Intra Loan	\$4,850.17	\$1,537.87	\$0.00	\$5,187.08	\$0.00	\$0.00	\$6,579.68
601	Water Project	Revenue GO	\$45,000.00	\$17,793.75	\$0.00	\$0.00	\$0.00	\$62,793.75	\$65,933.44
320	PFA-DWRF-2016	Revenue Go	\$7,000.00	\$2,172.03	\$0.00	\$6,932.68	\$0.00	\$0.00	\$9,447.19
317	2017 Micro Loan	Rural Water	\$16,000.00	\$1,877.50	\$0.00	\$3,991.81	\$0.00	\$0.00	\$18,413.83
613	Golf Equipment	Revenue GO	\$3,000.00	\$243.75	\$0.00	\$0.00	\$1,905.94	\$1,500.00	\$3,405.94
613	Golf ClubHouse	Revenue GO	\$7,000.00	\$567.75	\$0.00	\$0.00	\$4,446.14	\$3,500.00	\$7,946.14
613	2016 Golf Equipment	Revenue Go	\$13,000.00	\$1,862.50	\$0.00	\$0.00	\$10,605.63	\$5,000.00	\$15,605.63
Totals			\$152,816.87	\$32,960.16	\$5,650.00	\$39,845.57	\$78,446.49	\$70,793.75	\$215,554.62

Bond Maturity Dates:	
307	2/1/2022
309	1/1/2024
311	2/1/2022 Industrial Lane Loan
601	2/1/2035 Water Tower
613	8/10/2024 2012 Golf Equipment & Club House
314	2/1/2025 4th Street Sewer
320	8/20/2046 Water (Main & Summit)
317	2/1/2024 Sewer (Main & Summit)
325	2/1/2029 Frontage/Pine Ave
613	2/1/2025 2016 Golf Equipment

General Fund \$211,862.00
Levy: \$290,308.49

Property Tax Levy History:		
2013	\$206,000.00	Certified
2014	\$206,000.00	Certified
2015	\$210,000.00	Certified
2016	\$210,000.00	Certified
2017	\$209,000.00	Certified
2018	\$221,400.00	Certified
2019	\$252,138.00	Certified
2020	\$290,308.00	

2020 General Fund Revenues

General Fund Revenue	2018 Budget	2018 Amount	2019 Budget	2019 YTD Amount	2020 Budget
R 101-31000 General Property Taxes	\$170,686.74	\$169,016.75	\$179,373.00	\$107,245.24	\$211,862.14
R 101-31030 Mobile Home Tax	\$800.00	\$605.23	\$800.00	\$215.87	\$800.00
R 101-31900 Penalties and Interest DelTax	\$1,000.00	\$1,902.02	\$1,000.00	\$474.59	\$1,000.00
R 101-32000 Licenses and Permits	\$5,000.00	\$9,903.00	\$5,000.00	\$1,810.00	\$10,000.00
R 101-32240 Animal Licenses	\$200.00	\$230.00	\$200.00	\$185.00	\$250.00
R 101-33100 Federal Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-33130 CDBG	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-33400 State Grants and Aids	\$0.00	\$9,238.00	\$0.00	\$0.00	\$0.00
R 101-33401 Local Government Aid	\$253,712.00	\$253,712.00	\$254,282.00	\$127,141.00	\$268,858.00
R 101-33403 Market Value Credit-MH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-33404 PERA AID	\$1,113.00	\$1,113.00	\$1,113.00	\$556.50	\$0.00
R 101-33405 Market Value Credit - Real	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-33406 Market Value Credit-TIF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-33407 Market Value Credit-AG	\$0.00	\$46.28	\$0.00	\$0.00	\$0.00
R 101-33416 Police Training Reimbursement	\$0.00	\$0.00	\$1,500.00	\$1,988.35	\$1,500.00
R 101-33423 State Police Aid	\$14,000.00	\$14,402.12	\$14,000.00	\$0.00	\$14,000.00
R 101-33424 State Fire Aid	\$19,000.00	\$0.00	\$19,000.00	\$19,445.94	\$19,000.00
R 101-33620 Other County Grants/Aid	\$70.00	\$0.00	\$70.00	\$0.00	\$0.00
R 101-34000 Charges for Services	\$8,000.00	\$8,121.33	\$8,000.00	\$375.30	\$8,000.00
R 101-34103 Zoning and Subdivision Fees	\$0.00	\$125.00	\$0.00	\$0.00	\$0.00
R 101-34108 Admin Charges to Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-34110 Sale of Property	\$0.00	\$2,976.00	\$0.00	\$0.00	\$0.00
R 101-34202 Fire Protection Svcs	\$76,885.00	\$79,619.22	\$78,979.00	\$78,978.38	\$78,627.00
R 101-34781 Reservation Fees	\$0.00	\$0.00	\$0.00	\$70.00	\$0.00
R 101-35000 Fines and Forfeits	\$5,000.00	\$1,299.89	\$5,000.00	\$431.62	\$3,000.00
R 101-35102 Parking Fines	\$0.00	\$70.00	\$0.00	\$80.00	\$100.00
R 101-36100 Special Assessments	\$100.00	\$1.53	\$100.00	\$2.25	\$0.00
R 101-36102 Penalties and Interest	\$0.00	\$10.00	\$0.00	\$0.00	\$0.00
R 101-36200 Miscellaneous Revenues	\$4,000.00	\$857.90	\$4,000.00	\$205.70	\$3,000.00
R 101-36210 Interest Earnings	\$700.00	\$3,067.09	\$700.00	\$2,321.83	\$1,000.00
R 101-36220 Other Rents and Royalties	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-36230 Contributions and Donations	\$2,000.00	\$125.00	\$2,000.00	\$0.00	\$0.00
R 101-36231 Community Development Grants	\$0.00	\$70.00	\$0.00	\$0.00	\$0.00
R 101-36240 Reimbursements	\$250.00	\$11,592.72	\$250.00	\$2,611.67	\$250.00
R 101-39101 Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-39200 Interfund Transfer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-39204 Intrafund Transfer Police Squad	\$0.00	\$10,000.00	\$0.00	\$10,000.00	\$0.00
R 101-39269 Transfer from Liquor Fund	\$65,000.00	\$65,000.00	\$65,000.00	\$40,000.00	\$65,000.00
R 101-39282 Transfer fm Debt Service Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-39300 Proceeds-Gen Long-term Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-39330 Inception-Capital Lease Agmt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-39331 Insurance Proceeds	\$0.00	\$3,575.00	\$0.00	\$0.00	\$0.00
	\$627,516.74	\$646,679.08	\$640,367.00	\$394,139.24	\$686,247.14

2020 rental inspections

2020 proposed property tax levy

General Fund Expenditure Total:

Administration	\$142,339.69	5.96%	
Police	\$211,685.57	4.82%	\$474,385.00
Fire	\$96,400.00	0.00%	
Streets	\$138,722.00	9.47%	\$211,862.14
Wayside Rest Park	\$21,992.00	9.99%	
Library	\$24,209.47	9.71%	
Buildings	\$14,998.41	19.66%	13.15%
Street Lighting	\$15,500.00	-12.90%	
Planning & Zoning (rental inspections)	\$10,000.00	90.00%	
City Council	\$10,400.00	14.90%	
	\$686,247.14	6.69%	

2019 Blackduck Administration Department Budget vs Actual through 08/31/2019

	2019 Final Budget	2019 Actual Expenditures	Revenue to offset YTD Total:	2019 Balance	2020 Budget
E 101-41400-101 Full-Time Employees Regular	\$68,281.00	\$48,498.52	\$0.00	\$19,782.48	\$73,033.00
E 101-41400-102 Full-Time Employees Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-41400-103 Part-Time Employees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-41400-121 PERA	\$5,121.00	\$3,661.45	\$0.00	\$1,459.55	\$5,477.00
E 101-41400-122 FICA	\$5,223.00	\$3,734.84	\$0.00	\$1,488.16	\$5,587.00
E 101-41400-131 Employer Paid Health	\$5,727.00	\$4,670.23	\$0.00	\$1,056.77	\$6,682.69
E 101-41400-200 Office Supplies (GENERAL)	\$1,000.00	\$2,095.42	\$0.00	(\$1,095.42)	\$1,300.00
E 101-41400-207 Computer Supplies	\$1,000.00	\$761.96	\$0.00	\$238.04	\$1,000.00
E 101-41400-208 Training and Instruction	\$1,500.00	\$560.00	\$0.00	\$940.00	\$1,000.00
E 101-41400-210 Operating Supplies (GENERAL)	\$600.00	\$287.93	\$0.00	\$312.07	\$600.00
E 101-41400-300 Professional Svcs (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-41400-301 Auditing and Acct g Services	\$5,000.00	\$5,575.00	\$0.00	(\$575.00)	\$6,000.00
E 101-41400-303 Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-41400-304 Legal Fees	\$1,500.00	\$1,043.00	\$0.00	\$457.00	\$1,500.00
E 101-41400-305 Medical Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-41400-310 Other Professional Services	\$3,000.00	\$3,548.95	\$0.00	(\$548.95)	\$5,070.00
E 101-41400-321 Telephone	\$2,000.00	\$1,825.93	\$0.00	\$174.07	\$2,250.00
E 101-41400-322 Postage	\$500.00	\$234.62	\$0.00	\$265.38	\$500.00
E 101-41400-327 Internet Access	\$1,000.00	\$579.60	\$0.00	\$420.40	\$1,000.00
E 101-41400-331 Travel Expenses	\$2,000.00	\$1,649.82	\$0.00	\$350.18	\$2,000.00
E 101-41400-351 Legal Notices Publishing	\$400.00	\$93.47	\$0.00	\$306.53	\$200.00
E 101-41400-352 General Notices and Pub Info	\$700.00	\$0.00	\$0.00	\$700.00	\$350.00
E 101-41400-353 Ordinance Publication	\$300.00	\$58.52	\$0.00	\$241.48	\$150.00
E 101-41400-355 Election Expense	\$4,000.00	\$2,757.50	\$0.00	\$1,242.50	\$2,500.00
E 101-41400-366 Workers Compensation Insurance	\$400.00	\$477.02	\$0.00	(\$77.02)	\$500.00
E 101-41400-367 Unemployment Paid	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-41400-432 Uncollectable Checks	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-41400-433 Dues and Subscriptions	\$2,000.00	\$4,089.21	\$0.00	(\$2,089.21)	\$4,640.00
E 101-41400-437 Bad Debt Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-41400-438 Bank Service Charges	\$1,000.00	\$1,347.74	\$0.00	(\$347.74)	\$1,500.00
E 101-41400-490 Donations to Civic Org s	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-41400-570 Office Equip and Furnishings	\$500.00	\$0.00	\$0.00	\$500.00	\$500.00
E 101-41400-603 Short-Term Debt Principal	\$2,100.00	\$1,479.52	\$0.00	\$620.48	\$0.00
E 101-41400-786 State Fire Aid	\$19,000.00	\$19,985.94	\$0.00	(\$985.94)	\$19,000.00
	\$133,852.00	\$109,016.19	\$0.00	\$24,835.81	\$142,339.69

2020 website hosting & GASB reporting

2020 MIS tech service & Council software & LMC Dues

2019 Blackduck Police Department Budget vs Actual through 08/31/2019

		2019 Final	2019 Actual	Revenue to	2019 Balance	2020 Budget
		Budget	Expenditures	offset YTD		
				Total:		
E 101-42110-101	Full-Time Employees Regular	\$100,696.00	\$70,875.59	\$0.00	\$29,820.41	\$106,711.61
E 101-42110-102	Full-Time Employees Overtime	\$1,000.00	\$721.05	\$0.00	\$278.95	\$1,155.00
E 101-42110-103	Part-Time Employees	\$5,300.00	\$2,150.00	\$0.00	\$3,150.00	\$5,300.00
E 101-42110-106	School Resource Officer - wage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42110-121	PERA	\$18,128.00	\$12,581.35	\$0.00	\$5,546.65	\$19,994.66
E 101-42110-122	FICA	\$1,551.00	\$1,019.50	\$0.00	\$531.50	\$1,637.98
E 101-42110-131	Employer Paid Health	\$22,003.00	\$16,619.49	\$0.00	\$5,383.51	\$23,191.32
E 101-42110-205	Heating Fuel	\$1,000.00	\$1,289.56	\$0.00	(\$289.56)	\$1,000.00
E 101-42110-206	Electricity	\$2,000.00	\$1,542.22	\$0.00	\$457.78	\$2,500.00
E 101-42110-208	Training and Instruction	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$2,000.00
E 101-42110-209	Other Office Supplies	\$500.00	\$110.97	\$0.00	\$389.03	\$500.00
E 101-42110-210	Operating Supplies (GENERAL)	\$1,000.00	\$302.34	\$0.00	\$697.66	\$1,000.00
E 101-42110-212	Motor Fuels	\$8,000.00	\$4,978.24	\$0.00	\$3,021.76	\$8,000.00
E 101-42110-213	Lubricants and Additives	\$0.00	\$5.36	\$0.00	(\$5.36)	\$0.00
E 101-42110-222	Tires	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00
E 101-42110-223	Building Repair Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42110-230	Equipment	\$3,500.00	\$135.28	\$0.00	\$3,364.72	\$3,200.00
E 101-42110-233	Uniforms	\$1,500.00	\$79.99	\$0.00	\$1,420.01	\$1,500.00
E 101-42110-305	Medical Fees	\$500.00	\$0.00	\$0.00	\$500.00	\$500.00
E 101-42110-321	Telephone	\$1,500.00	\$827.19	\$0.00	\$672.81	\$1,500.00
E 101-42110-322	Postage	\$50.00	\$4.05	\$0.00	\$45.95	\$50.00
E 101-42110-331	Travel Expenses	\$500.00	\$0.00	\$0.00	\$500.00	\$500.00
E 101-42110-351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42110-361	General Liability Ins	\$5,600.00	\$5,498.56	\$0.00	\$101.44	\$5,664.00
E 101-42110-362	Property Ins	\$1,500.00	\$1,370.00	\$0.00	\$130.00	\$1,411.00
E 101-42110-363	Automotive Ins	\$2,050.00	\$1,213.00	\$98.00	\$935.00	\$1,250.00
E 101-42110-366	Workers Compensation Insurance	\$3,100.00	\$4,467.58	\$0.00	(\$1,367.58)	\$4,320.00
E 101-42110-401	Repairs/Maint Buildings	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00
E 101-42110-404	Repairs/Maint Machinery/Equip	\$5,000.00	\$1,358.73	\$0.00	\$3,641.27	\$5,000.00
E 101-42110-420	Tower Lease	\$500.00	\$0.00	\$0.00	\$500.00	\$500.00
E 101-42110-425	Depreciation	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00
E 101-42110-433	Dues and Subscriptions	\$500.00	\$312.40	\$0.00	\$187.60	\$800.00
E 101-42110-436	Towing Charges	\$500.00	\$0.00	\$0.00	\$500.00	\$500.00
E 101-42110-437	Bad Debt Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42110-550	Motor Vehicles	\$0.00	\$52,677.36	\$51,801.11	(\$876.25)	\$0.00
E 101-42110-580	Other Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42110-700	Inter Fund Transfer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42110-782	Intrafund Transfer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		\$201,478.00	\$190,139.81	\$51,899.11	\$63,237.30	\$211,685.57

includes Restricted fund balance & 2018 sale of property

2020 Building Changes - paint/flooring

2020 Equipment - Helmet & Shield - potential body cams

2020 Heating/Electrical - 3/4 of budgets = fire due to building(s)

2020 PT Wages - carry over 2019 if difference

2019 Blackduck Fire Department Budget vs Actual through 08/31/2019

		2019 Final	2019 Actual	Revenue to offset		
		Budget	Expenditures	YTD Total:	2019 Balance	2020 Budget
E 101-42200-103	Part-Time Employees	\$13,500.00	\$10,582.00	\$0.00	\$2,918.00	\$13,500.00
E 101-42200-122	FICA	\$1,200.00	\$809.60	\$0.00	\$390.40	\$1,100.00
E 101-42200-124	Fire Pension Contributions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42200-200	Office Supplies (GENERAL)	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00
E 101-42200-205	Heating Fuel	\$2,000.00	\$2,141.25	\$0.00	(\$141.25)	\$2,500.00
E 101-42200-206	Electricity	\$5,000.00	\$2,414.83	\$0.00	\$2,585.17	\$5,000.00
E 101-42200-207	Computer Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42200-208	Training and Instruction	\$2,000.00	\$360.00	\$1,200.00	\$2,840.00	\$2,000.00
E 101-42200-210	Operating Supplies (GENERAL)	\$1,000.00	\$219.06	\$0.00	\$780.94	\$1,000.00
E 101-42200-211	Cleaning Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42200-212	Motor Fuels	\$2,000.00	\$798.79	\$0.00	\$1,201.21	\$2,000.00
E 101-42200-221	Equipment Parts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42200-222	Tires	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42200-223	Building Repair Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42200-233	Uniforms	\$5,000.00	\$2,229.86	\$0.00	\$2,770.14	\$5,000.00
E 101-42200-240	Small Tools and Minor Equip	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$2,000.00
E 101-42200-304	Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42200-305	Medical Fees	\$500.00	\$136.00	\$0.00	\$364.00	\$1,200.00
E 101-42200-307	Management Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42200-310	Other Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42200-321	Telephone	\$800.00	\$451.50	\$0.00	\$348.50	\$800.00
E 101-42200-322	Postage	\$100.00	\$29.25	\$0.00	\$70.75	\$100.00
E 101-42200-323	Radio/Communications Expenses	\$3,250.00	\$2,209.35	\$0.00	\$1,040.65	\$3,500.00
E 101-42200-331	Travel Expenses	\$250.00	\$0.00	\$0.00	\$250.00	\$250.00
E 101-42200-351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42200-352	General Notices and Pub Info	\$50.00	\$0.00	\$0.00	\$50.00	\$50.00
E 101-42200-361	General Liability Ins	\$250.00	\$235.56	\$0.00	\$14.44	\$250.00
E 101-42200-362	Property Ins	\$950.00	\$908.00	\$0.00	\$42.00	\$950.00
E 101-42200-363	Automotive Ins	\$2,000.00	\$1,242.00	\$0.00	\$758.00	\$1,300.00
E 101-42200-366	Workers Compensation Insurance	\$6,000.00	\$5,577.03	\$0.00	\$422.97	\$6,000.00
E 101-42200-367	Unemployment Paid	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42200-401	Repairs/Maint Buildings	\$3,750.00	\$602.32	\$0.00	\$3,147.68	\$3,750.00
E 101-42200-404	Repairs/Maint Machinery/Equip	\$13,000.00	\$2,143.40	\$0.00	\$10,856.60	\$12,450.00
E 101-42200-420	Tower Lease	\$500.00	\$0.00	\$0.00	\$500.00	\$500.00
E 101-42200-425	Depreciation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42200-433	Dues and Subscriptions	\$100.00	\$199.00	\$0.00	(\$99.00)	\$200.00
E 101-42200-437	Bad Debt Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42200-500	Capital Outlay (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42200-520	Buildings and Structures	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42200-550	Motor Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42200-580	Other Equipment	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00
E 101-42200-701	Transfer to General Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42200-708	Transfer to Fire Dept Reserve	\$30,000.00	\$30,000.00	\$0.00	\$0.00	\$30,000.00
		\$96,400.00	\$63,288.80	\$1,200.00	\$34,311.20	\$96,400.00

2020 Medical = MedCompass tests

2019 Blackduck Streets Department Budget vs Actual through 08/31/2019

		2019 Final	2019 Actual	Revenue to		
		Budget	Expenditures	offset YTD	2019 Balance	2020 Budget
				Total:		
E 101-43100-101	Full-Time Employees Regular	\$46,371.00	\$33,841.11	\$0.00	\$12,529.89	\$48,699.00
E 101-43100-102	Full-Time Employees Overtime	\$500.00	\$1,481.46	\$0.00	(\$981.46)	\$1,000.00
E 101-43100-103	Part-Time Employees	\$936.00	\$815.61	\$0.00	\$120.39	\$1,008.00
E 101-43100-121	PERA	\$3,548.00	\$2,285.30	\$0.00	\$1,262.70	\$3,728.00
E 101-43100-122	FICA	\$3,619.00	\$2,720.25	\$0.00	\$898.75	\$3,802.00
E 101-43100-131	Employer Paid Health	\$9,124.00	\$6,284.37	\$0.00	\$2,839.63	\$9,509.00
E 101-43100-142	Unemployment Benefit Payments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-43100-200	Office Supplies (GENERAL)	\$75.00	\$602.36	\$0.00	(\$527.36)	\$400.00
E 101-43100-205	Heating Fuel	\$1,000.00	\$1,025.60	\$0.00	(\$25.60)	\$2,000.00
E 101-43100-206	Electricity	\$4,500.00	\$3,232.14	\$0.00	\$1,267.86	\$5,300.00
E 101-43100-208	Training and Instruction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-43100-210	Operating Supplies (GENERAL)	\$1,500.00	\$680.78	\$0.00	\$819.22	\$1,600.00
E 101-43100-212	Motor Fuels	\$8,500.00	\$6,204.02	\$0.00	\$2,295.98	\$8,750.00
E 101-43100-213	Lubricants and Additives	\$1,000.00	\$564.83	\$0.00	\$435.17	\$1,050.00
E 101-43100-220	Repair/Maint Supply (GENERAL)	\$2,000.00	\$1,562.46	\$0.00	\$437.54	\$2,100.00
E 101-43100-221	Equipment Parts	\$0.00	\$305.63	\$0.00	(\$305.63)	\$750.00
E 101-43100-222	Tires	\$1,200.00	\$0.00	\$0.00	\$1,200.00	\$1,300.00
E 101-43100-223	Building Repair Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-43100-224	Street Maint Materials	\$16,000.00	\$1,424.07	\$0.00	\$14,575.93	\$20,000.00
E 101-43100-233	Uniforms	\$0.00	\$0.00	\$0.00	\$0.00	\$1,200.00
E 101-43100-240	Small Tools and Minor Equip	\$1,500.00	\$326.95	\$0.00	\$1,173.05	\$1,600.00
E 101-43100-303	Engineering Fees	\$500.00	\$0.00	\$0.00	\$500.00	\$525.00
E 101-43100-310	Other Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-43100-321	Telephone	\$1,900.00	\$1,173.17	\$0.00	\$726.83	\$2,000.00
E 101-43100-322	Postage	\$100.00	\$40.35	\$0.00	\$59.65	\$100.00
E 101-43100-331	Travel Expenses	\$0.00	\$9.34	\$0.00	(\$9.34)	\$0.00
E 101-43100-351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-43100-361	General Liability Ins	\$250.00	\$235.56	\$0.00	\$14.44	\$245.00
E 101-43100-362	Property Ins	\$900.00	\$870.00	\$0.00	\$30.00	\$896.00
E 101-43100-363	Automotive Ins	\$950.00	\$1,018.00	\$0.00	(\$68.00)	\$1,050.00
E 101-43100-366	Workers Compensation Insurance	\$3,500.00	\$3,609.31	\$0.00	(\$109.31)	\$3,410.00
E 101-43100-387	Snow Removal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-43100-400	Repairs & Maint Cont (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-43100-401	Repairs/Maint Buildings	\$750.00	\$0.00	\$0.00	\$750.00	\$1,000.00
E 101-43100-404	Repairs/Maint Machinery/Equip	\$5,500.00	\$4,242.63	\$0.00	\$1,257.37	\$5,700.00
E 101-43100-433	Dues and Subscriptions	\$60.00	\$248.00	\$0.00	(\$188.00)	\$0.00
E 101-43100-436	Towing Charges	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-43100-501	Assessment	\$1,300.00	\$1,530.48	\$0.00	(\$230.48)	\$1,500.00
E 101-43100-530	Improvements Other Than Bldgs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-43100-550	Motor Vehicles	\$8,500.00	\$8,500.00	\$0.00	\$0.00	\$8,500.00
E 101-43100-580	Other Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-43100-601	Debt Srv Bond Principal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-43100-610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		\$125,583.00	\$84,833.78		\$40,749.22	\$138,722.00

2020 street materials

2020 Union request for uniform allowance

2019 Blackduck Wayside Park Department Budget vs Actual through 08/31/2019

		2019 Final	2019 Actual	Revenue to		
		Budget	Expenditures	offset YTD	2019 Balance	2020 Budget
				Total:		
E 101-45200-101	Full-Time Employees Regular	\$3,096.00	\$2,258.60	\$0.00	\$837.40	\$3,380.10
E 101-45200-102	Full-Time Employees Overtime	\$100.00	\$79.30	\$0.00	\$20.70	\$300.00
E 101-45200-103	Part-Time Employees	\$1,560.00	\$4,975.31	\$0.00	(\$3,415.31)	\$1,680.00
E 101-45200-121	PERA	\$350.00	\$261.51	\$0.00	\$88.49	\$379.51
E 101-45200-122	FICA	\$356.00	\$552.30	\$0.00	(\$196.30)	\$387.10
E 101-45200-131	Employer Paid Health	\$658.00	\$481.62	\$0.00	\$176.38	\$691.00
E 101-45200-206	Electricity	\$5,000.00	\$3,044.98	\$0.00	\$1,955.02	\$4,000.00
E 101-45200-208	Training and Instruction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45200-210	Operating Supplies (GENERAL)	\$900.00	\$771.01	\$0.00	\$128.99	\$900.00
E 101-45200-211	Cleaning Supplies	\$175.00	\$0.00	\$0.00	\$175.00	\$0.00
E 101-45200-212	Motor Fuels	\$1,500.00	\$631.40	\$0.00	\$868.60	\$1,550.00
E 101-45200-221	Equipment Parts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45200-225	Landscaping Materials	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00
E 101-45200-240	Small Tools and Minor Equip	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45200-305	Medical Fees	\$50.00	\$46.00	\$0.00	\$4.00	\$50.00
E 101-45200-361	General Liability Ins	\$750.00	\$785.20	\$0.00	(\$35.20)	\$810.00
E 101-45200-362	Property Ins	\$2,500.00	\$2,216.00	\$0.00	\$284.00	\$2,285.00
E 101-45200-366	Workers Compensation Insurance	\$300.00	\$459.68	\$0.00	(\$159.68)	\$430.00
E 101-45200-401	Repairs/Maint Buildings	\$1,500.00	\$50.49	\$0.00	\$1,449.51	\$1,500.00
E 101-45200-430	Miscellaneous (GENERAL)	\$0.00	\$401.35	\$0.00	(\$401.35)	\$300.00
E 101-45200-433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45200-501	Assessment	\$0.00	\$2,267.03	\$0.00	(\$2,267.03)	\$2,350.00
E 101-45200-530	Improvements Other Than Bldgs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		\$19,795.00	\$19,281.78	\$0.00	\$513.22	\$21,992.71

2020 landscaping
 2020 improvements to ladies bathroom
 2020 garbage for special events

2019 Blackduck Library Department Budget vs Actual through 08/31/2019

	2019 Final Budget	2019 Actual Expenditures	Revenue to	2019 Balance	2020 Budget
			offset YTD Total:		
E 101-45500-122 FICA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45500-200 Office Supplies (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00
E 101-45500-206 Electricity	\$2,900.00	\$2,235.93	\$0.00	\$664.07	\$3,500.00
E 101-45500-210 Operating Supplies (GENERAL)	\$300.00	\$153.64	\$0.00	\$146.36	\$310.00
E 101-45500-211 Cleaning Supplies	\$0.00	\$5.36	\$0.00	(\$5.36)	\$0.00
E 101-45500-223 Building Repair Supplies	\$200.00	\$34.15	\$0.00	\$165.85	\$0.00
E 101-45500-330 Transportation (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45500-331 Travel Expenses	\$210.00	\$0.00	\$0.00	\$210.00	\$210.00
E 101-45500-361 General Liability Ins	\$100.00	\$78.52	\$0.00	\$21.48	\$80.88
E 101-45500-362 Property Ins	\$750.00	\$753.00	\$0.00	(\$3.00)	\$775.59
E 101-45500-380 Utility Services (GENERAL)	\$750.00	\$419.53	\$0.00	\$330.47	\$750.00
E 101-45500-401 Repairs/Maint Buildings	\$500.00	\$484.48	\$0.00	\$15.52	\$1,800.00
E 101-45500-404 Repairs/Maint Machinery/Equip	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45500-426 Automation Repair & Replace.	\$289.00	\$289.00	\$0.00	\$0.00	\$289.00
E 101-45500-433 Dues and Subscriptions	\$15,860.00	\$7,930.00	\$0.00	\$7,930.00	\$16,494.00
	\$21,859.00	\$12,383.61		\$9,475.39	\$24,209.47

2020 need for updating technology

Blackduck Library Technology Inventory

August-2019

Serial Number: 74637D6601B1F LEXMARK XM5263 Copy Machine Purchase by the Blackduck Library Board from Marco 2018

HP LaserJet Pro M402dne Black and White Printer Purchased with Repair and Replace Funds 2019

HP Color Laser Jet Pro M452dw Color Printer Purchase with Repair and Replace Funds 2019

7 Public access computers (7-8 years old)

2 Staff Computers (2007)

1 Vizio 50" flat screen tv 2018

1 Sony Blu Ray Player (Donated by Kelly Hanks)2018

1 older tv/vcr combo

1 vcr/dvd combo player donated by bi-cap 2019

1 Micro Film Machine

1 Human Ware Magnifying machine (We would like to donate this machine to a nursing home or assisted living.) Not used in years.

1 2018 ipad bought by library board for Kelly Hanks to use.

2019 Blackduck Buildings Department Budget vs Actual through 08/31/2019

	2019 Final Budget	2019 Actual Expenditures	Revenue to	2019 Balance	2020 Budget
			offset YTD Total:		
E 101-41940-206 Electricity	\$8,000.00	\$7,393.87	\$0.00	\$606.13	\$8,000.00
E 101-41940-210 Operating Supplies (GENERAL)	\$500.00	\$6.99	\$0.00	\$493.01	\$500.00
E 101-41940-211 Cleaning Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-41940-223 Building Repair Supplies	\$400.00	\$0.00	\$0.00	\$400.00	\$400.00
E 101-41940-361 General Liability Ins	\$100.00	\$78.52	\$0.00	\$21.48	\$80.88
E 101-41940-362 Property Ins	\$600.00	\$551.00	\$0.00	\$49.00	\$567.53
E 101-41940-380 Utility Services (GENERAL)	\$450.00	\$326.34	\$0.00	\$123.66	\$450.00
E 101-41940-401 Repairs/Maint Buildings	\$2,000.00	\$150.00	\$0.00	\$1,850.00	\$5,000.00
E 101-41940-520 Buildings and Structures	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$12,050.00	\$8,506.72		\$3,543.28	\$14,998.41

2019 Blackduck Street Lighting Department Budget vs Actual through 08/31/2019

	2019 Final Budget	2019 Actual Expenditures	Revenue to	2019 Balance	2020 Budget
			offset YTD Total:		
E 101-43160-206 Electricity	\$13,000.00	\$5,291.02	\$0.00	\$7,708.98	\$11,000.00
E 101-43160-210 Operating Supplies (GENERAL)	\$3,500.00	\$6,102.50	\$400.00	(\$2,202.50)	\$3,500.00
E 101-43160-220 Repair/Maint Supply (GENERAL)	\$1,000.00	\$950.08	\$0.00	\$49.92	\$1,000.00
	\$17,500.00	\$12,343.60		\$5,556.40	\$15,500.00

2019 Blackduck Planning & Zoning Department Budget vs Actual through 08/31/2019

	2019 Final Budget	2019 Actual Expenditures	Revenue to	2019 Balance	2020 Budget
			offset YTD Total:		
E 101-41910-300 Professional Services	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$10,000.00
	\$1,000.00	\$1,000.00		\$0.00	\$10,000.00

2019 Blackduck Council Department Budget vs Actual through 08/31/2019

	2019 Final Budget	2019 Actual Expenditures	Revenue to	2019 Balance	2020 Budget
			offset YTD Total:		
E 101-41110-101 Full-Time Employees Regular	\$6,500.00	\$0.00	\$0.00	\$6,500.00	\$6,500.00
E 101-41110-121 PERA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-41110-122 FICA	\$650.00	\$0.00	\$0.00	\$650.00	\$550.00
E 101-41110-207 Computer Supplies	\$500.00	\$0.00	\$0.00	\$500.00	\$500.00
E 101-41110-208 Training and Instruction	\$500.00	\$1,270.00	\$0.00	(\$770.00)	\$2,000.00
E 101-41110-322 Postage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-41110-331 Travel Expenses	\$600.00	\$1,238.11	\$0.00	(\$638.11)	\$700.00
E 101-41110-361 General Liability Ins	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-41110-433 Dues and Subscriptions	\$100.00	\$166.21	\$0.00	(\$66.21)	\$150.00
E 101-41110-437 Bad Debt Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$8,850.00	\$2,674.32	\$0.00	\$6,175.68	\$10,400.00

2020 Updates to City Hall
2020 LMC Conference & Trainings

City of Blackduck		
2018 Total Net Tax Capacity:		\$257,458.00 from Fall of 2017
Levy:		
General Revenue	\$170,686.00	
2006 GO Impv Bond	\$27,381.00	
2009 Refunding	\$15,001.00	
2014A Disp Sys Bond	\$8,341.00	
	\$221,409	\$221,409
(Mill) Rate:		86%
Estimated Market Value: \$76,500.00		
Homestead Exclusion:		
1st 76,000 of EMV:	\$76,000.00	
	40%	
	\$30,400	
Remainder	\$500	
	9%	
	\$45	
Homestead Exclusion:	\$30,355	(30,355)
Taxable Market Value		\$46,145
Homestead Class Rate		1%
Net Tax Capacity		\$461
City of Blackduck Tax		\$397

City of Blackduck		
2019 Total Net Tax Capacity:		\$300,416.00 updated 10/16/18
Levy:		
General Revenue	\$179,372.00	
2006 GO Impv Bond	\$28,505.00	
2009 Refunding	\$19,815.00	
2014A Disp Sys Bond	\$7,906.00	
2012 Go Bond Golf	6,484.00	
2016 Go Bond Golf	9,884.00	
	\$251,966	\$251,966
(Mill) Rate:		84%
Estimated Market Value: \$76,500.00		
Homestead Exclusion:		
1st 76,000 of EMV:	\$76,000.00	
	40%	
	\$30,400	
Remainder	\$500	
	9%	
	\$45	
Homestead Exclusion:	\$30,355	(30,355)
Taxable Market Value		\$46,145
Homestead Class Rate		1%
Net Tax Capacity		\$461
City of Blackduck Tax		\$387

City of Blackduck		
2020 Total Net Tax Capacity:		\$301,958.00
Levy:		
General Revenue	\$211,862.00	
2006 GO Impv Bond	\$33,278.00	
2009 Refunding	\$19,264.00	
2011 Ind. Ln Loan	\$352.00	
2014A Disp Sys Bond	\$8,595.00	
2012 Go Bond Golf	6,352.00	
2016 Go Bond Golf	10,606.00	
	\$290,309	\$290,309
(Mill) Rate:		96%
Estimated Market Value: \$76,500.00		
Homestead Exclusion:		
1st 76,000 of EMV:	\$76,000.00	
	40%	
	\$30,400	
Remainder	\$500	
	9%	
	\$45	
Homestead Exclusion:	\$30,355	(30,355)
Taxable Market Value		\$46,145
Homestead Class Rate		1%
Net Tax Capacity		\$461
City of Blackduck Tax		\$444