



BLACKDUCK CITY COUNCIL MEETING  
MONDAY, OCTOBER 28, 2019 @ 5:30PM  
SPECIAL COUNCIL MEETING MINUTES

**CALL TO ORDER:** The City Council of the City of Blackduck met in Special Council Meeting at Blackduck City Hall at 5:30pm. October 28, 2019. Meeting called to order by Mayor Patch and the Pledge of Allegiance was stated.

**ROLL CALL:**

**Councilors present:** Mayor Patch, Councilors Kolb, Moore, and Gulette

**Councilors Absent:** none

**Staff Present:** City Administrator Christina Regas, Public Works Supervisor Mike Schwanke, and City Engineer Curt Meyer

**Others Present:** none

**APPROVAL OF AGENDA** –Moved by Councilor Moore and seconded by Councilor Gulette to approve the agenda as submitted. Motion carried unanimously.

**LIBERTY DRIVE UTILITY AND ROAD IMPROVEMENTS** – Curt Meyer, City Engineer

1. Resolution 2019-18 – Resolution receiving a feasibility report and calling a public hearing for utility and road improvements on Liberty Drive – Moved by Mayor Patch and seconded by Councilor Moore to approve Resolution 2019-18 receiving a feasibility report for utility and road improvements on Liberty Drive and calling a public hearing on December 16, 2019 @ 6pm. Meyer provided for council review the feasibility report. Motion carried unanimously.

Meyer stated the Council will want to decide to move forward with the surveying of Liberty at the November 4 due to the late timing of the public hearing. Meyer stated it is not good to have ice and snow in the storm while completing the surveying. Meyer further stated the surveying would be needed to continue moving forward with the project. Regas requested a meeting with Meyer to discuss potential funding options for Liberty. Meyer agreed to meet with Regas and Schwanke on October 31, 2019. Mayor Patch recommended partnering with Ryan Zemek of HRDC for potential funding; and Meyer stated a new grant writer in his office could assist in funding options for Liberty and other future infrastructure projects.

Meyer further stated Small Cities is requesting the final draw on the Summit and Main 2016 project. Regas stated that topic could be discussed at the October 31<sup>st</sup> meeting.

**CROSWELL AVENUE ROAD IMPROVEMENTS** – Curt Meyer, City Engineer

1. Resolution 2019-19 – Resolution receiving a feasibility report and calling a public hearing for road improvements on Croswell Avenue – Moved by Mayor Patch and seconded by Councilor Moore to approve Resolution 2019-19 receiving a feasibility report for road improvements on Croswell Avenue and calling a public hearing on December 16, 2019 @ 7pm. Meyer provided for council review the feasibility report. Motion carried unanimously.

Regas reported to Council the City has already reached out to Hines Township board members regarding the road improvements and will be attending the Hines Town Board meeting on November 13, 2019 @ 7pm to discuss potential shared costs. Regas asked Meyer for guidance



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on what a shared cost with a township would look like. Meyer stated he has worked with assessments for areas outside of city limits and typically it would be shared by lot and stated that if any additional upgrades were made to the road in the future or the area was annexed in to the City then all parcels would then be assessed again. Regas requested either a Council member, Public Works Supervisor Schwanke, or Meyer attend the meeting. Councilor Gullette and Meyer both stated they would be in attendance. Mayor Patch asked how many residents live in the Crosswell/Quiet Meadows neighborhood. Regas stated there were at least 10 homes outside the boundaries of the City of Blackduck. Councilor Gullette asked if the feasibility report for the project would the City would assess at this time only the two residents that live on the road would be assessed. Meyer stated the feasibility report does not include that information at this stage on the process and that there would be additional public hearings for that information.

**ADJOURN** – Moved by Councilor Gullette and seconded by Councilor Kolb to adjourn the meeting at 5:55pm. Motion carried unanimously.

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Christina Regas, City Administrator

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Rudy Patch, Mayor