



AGENDA

Blackduck City Council - Work Session Meeting

6:00 PM - Monday, April 18, 2022

City Hall, 8 Summit Drive, Blackduck MN

	Page
1. CALL TO ORDER	
a. Roll Call	
b. Pledge of Allegiance	
2. APPROVAL OF AGENDA	
3. OLD BUSINESS	
a. Public Works / Public Safety Facility Updates Pre-Construction Meeting & Interim Financing Documents Signed COB and TNT Notice to proceed	3
b. American Rescue Plan Act Funding	
c. Blackduck Stumpjumpers Public Parking Lot	
d. Downtown Redevelopment Project Project Budget Summary - Main Street JD Constrution Estimate	4 - 6
e. City Sales Tax	
f. Public Works Grader Public Works 04072022	7 - 8
g. Kitchigami Regional Library Capital Appropriation Project Capital fund balance policy and procedure 1.27.22 Pine River and Park Rapids capital requests KRLS 17 Summit Ave E. Minutes 03162021	9 - 20
h. Blackduck Limited DMV	
i. Blackduck Website Redevelopment	
j. Spot Annexation - City of Blackduck Property in Hines Township	
k. Cemetery Vault Upgrades	
l. Golf Course Purchase of John Deer 1600 Turbo - Replace Current Rough Mower 2007 John Deer 1600 Turbo 950 hours 2002 John Deer 1600 Turbo 500 hours Council - Work Session - Oct 25 2021 - Minutes - Pdf	21 - 27
4. NEW BUSINESS	

a.	Donation from Glennis Moon and the Blackduck Woodcarvers for Performance Stage Project Moon donation for Performance Stage	28
b.	Request for Playground Equipment for the Wayside Rest Park - Park and Trail Board Meeting - Monday, May 2, 2022 @ 3pm Beltrami Electric Round Up Grant Award - Blackduck Parks & Recreation	29
c.	Donation from Grand Rapids Amateur Hockey to the Blackduck Golf Course LG555 Grand Rapids Amateur Hockey Donation	30
d.	Blackduck HRA Sale of Property - 81.00435.00 - Gloria Dalton 81.00435.00	31
5.	ADJOURNMENT	

RD Instruction 1942-A
(Guide 19 - Attachment 8)

NOTICE TO PROCEED

TO: <u>TNT Construction Group, LLC</u>	DATE: <u>April 14, 2022</u>
<u>40 County Road 63</u>	Project: <u>Combined Maintenance and</u>
<u>Grand Rapids, MN 55744</u>	<u>Police Facility Blackduck, MN</u>
	<u>56630</u>

You are hereby notified to commence WORK in accordance with the Agreement dated March 10, 2022, on or before April 14, 2022, and you are to complete the WORK within 280 consecutive calendar days thereafter. The date of completion of all WORK is therefore January 19, 2023.

City of Blackduck

Owner

By Max Gulltzen
Title Mayor

ACCEPTANCE OF NOTICE

Receipt of the above NOTICE TO PRO-

CEED is hereby acknowledged by _____

TNT Construction Group, LLC

This the April 14, 2022

By Jared Hemmerling, President

Title President

Employer Identification
Number 27-4265453

oOo

1/1

(1-28-81) PN 763

Main Street Redevelopment Project Budget

Eligible Budgeted Expense Approved by		Date Paid to		Date Reimbursed		Approved Budget: \$168,942.56
Activity	Deed:	Vendor Name:	Vendor:	Amount Paid:	COB Fund charged to:	
Land Acquisition	\$23,995.56	Sathre Title (BDC)	9/17/2021	\$23,992.56	250-46600-310	\$144,947.00
Asbestos Abatement	\$21,950.00	Building Systems Corp.	12/7/2021	\$21,950.00	250-46600-310	\$122,997.00
Demolition	\$123,000.00	Dobmeier Excavating (\$80,307.00 estimate) <i>(estimate is for 40 & 48 Main)</i>				

Non-eligible Expense:		Date Paid to			
Activity		Vendor Name:	Vendor:	Amount Paid:	COB Fund charged to:
Asbestos Abatement	inspection of structures - admin	Pinewood Environmental Services Inc.	11/9/2021	\$1,440.00	250-46600-310
Land Acquisition	State Lien Release - 32 Main Street	MN Department of Revenue	10/7/2021	\$45.00	101-41400-310
	Purchase forfeited prop -32 Main Street -	Beltrami County Auditor Treasurer	7/16/2021	\$1,823.65	250-46600-304
Bonding Doc Services	Go Obligation tax abatement bond	Taft Stetinius & Hollister LLP	11/9/2021	\$7,500.00	250-46600-310
	Go Obligation tax abatement bond	Ehlers	11/9/2021	\$1,250.00	250-46600-310
Re-Construction	Completion of constrction & Demo Docs	Widseth	1/3/2021	\$6,204.50	250-46600-310
		Widseth	2/2/2022	\$2,965.50	250-46600-310
	Reconstruction Costs - estimate	JD Construction		\$61,254.00	
Land Acquisition	2021 Property Taxes (paid in 2022)	Beltrami County Auditor Treasurer		\$2,811.90	

Total City Committed Funding: \$85,294.55

JD CONSTRUCTION
23809 SUMMIT HALL RD NE
BLACKDUCK, MN 56630

Estimate

Date 3/8/2022
Estimate # 36

Name / Address

City of Blackduck
8 Summit Ave NE
P O Box380
Blackduck,Mn 56630

P.O. #
Terms

Due Date 3/8/2022
Other

Description	Qty	Rate	Total
Blackduck Commercial Demolition Project. Proposal to complete repairs, as per plans and specifications, to Movie Theatre building, City Hall building , Anderson Fabric Retail building, and new concrete sidewalk. General building demolition by others. No hazardous material testing/abatement is included. Work to commence only after owners request to proceed. No Electrical or Plumbing work included. (power line,water shut-offs , propane tanks,etc) No exterior finish on City Hall wall and Anderson Fabrics wall. DEMOLITION NOTES on plan, Items 1, 2, and 8 completed by JD Construction. Items 3 through 11 (except 8) to be completed by others. Proposal includes; Finish south wall of Theatre building; including minor demo,framing,sheathing,and vertical steel siding. Labor and materials. New main street sidewalk to match existing, labor and materials.	1	61,254.00	61,254.00
		Subtotal	
		Sales Tax (0.0%)	
		Total	

JD Construction
jimlizk1@gmail.com

218-766-0614

JD CONSTRUCTION
23809 SUMMIT HALL RD NE
BLACKDUCK, MN 56630

Estimate

Date 3/8/2022
Estimate # 36

Name / Address

City of Blackduck
8 Summit Ave NE
P O Box380
Blackduck,Mn 56630

P.O. #

Terms

Due Date 3/8/2022
Other

Description	Qty	Rate	Total
New wall section for front Theatre addition; including footings, ICF wall, framing, floor patch, and canopy repair. labor and materials. New wall section for rear Theatre addition; including framing, wall sheathing, and vertical wall steel. Fix City Hall wall as required; including caulk wall joint and Mel-Roll damproofing as per plan. labor and materials. Fix Anderson Fabrics building wall as required; including cutting EPDM rubber roofing, patching bar-joint holes, and Mel-Roll damproofing. labor and materials. Cut 12" off of the top of existing foundation walls, approximately 300', as required. labor and materials.			
Subtotal			\$61,254.00
Sales Tax (0.0%)			\$0.00
Total			\$61,254.00

JD Construction
jimlizk1@gmail.com

218-766-0614



BLACKDUCK PUBLIC WORKS COMMITTEE

THURSDAY, APRIL 7, 2022 @ 3PM

MEETING MINUTES

CALL TO ORDER: The Public Works Committee of the City of Blackduck met in a scheduled meeting at 3:00 p.m. on April 7, 2022.

Roll Call

Councilors present: Councilors Seitz and Johnson

Councilor absent: none

Staff Present: City Administrator, Christina Regas, Public Works Supervisor Mike Schwanke

Others Present: none

The meeting was called to order at 3:05pm the Pledge of Allegiance was not recited.

Topics covered in the work session were as follows:

1. **PUBLIC WORKS GRADER QUOTES** – Public Works Supervisor Mike Schwanke discussed the JD Grader costs for the equipment summary provided at the City Council Meeting on April 4. Schwanke asked Regas if she had time to research any potential funding options. Regas reported the time spent uncovered only grant/loan options from USDA Community Facilities funding which was used for the purchase of the skid steer in 2020. Regas further reported the City would be using this funding option for 3 pieces of equipment in the new public works facility due to the funding of the equipment could not be rolled into the building funding. Schwanke asked Regas if there is any reserve funding in his departments that can be used. Regas reported the balances for the water and sewer funds of \$113,000 and \$161,000 of which cannot be used for this purchase; and the public works reserve fund has \$12,000 in it. Schwanke stated there is no way the City can purchase the unit discussed. Regas stated not in the short term with the process of the building to be constructed.
 - a. **Public Works Facility Equipment** – Schwanke requested he and Regas begin working on the funding for the equipment now that the building is moving forward.
 - b. **Alternate options for the current Grader** – Schwanke stated he has a few options he might be able to have Frontier do to the Grader to help the wing work on the current grader.
2. **WATER & SEWER SYSTEMS ORDINANCE #113 REVISIONS** – Public Works Supervisor Schwanke summarized the reason for the ordinance revision was to address the financial responsibility of the cost of replacement water meters when the equipment needs upgrading. Schwanke stated in his opinion it should be either the city's cost or a shared cost



BLACKDUCK PUBLIC WORKS COMMITTEE

THURSDAY, APRIL 7, 2022 @ 3PM

MEETING MINUTES

with the owner regardless of other cities ordinances. Regas supplied the current ordinance with the committee stating the last time the ordinance was revised was in 1981. Regas reviewed other cities for guidance on the revisions and reported that in most cities the city owns the meters and pays for the equipment. Regas stated Section 2 subd. 2 of the City of Blackduck Ordinance states the meters shall be installed by, or approved by, the city at the property owner's expense. Regas wants to update the full ordinance and codify the rates and payments section into the full ordinance. Regas recommends the city consider adding language to charge the larger higher volume meters to the customer and residential meters or low volume meters are the cost of the city (similar ordinance to Detroit Lakes). Schwanke states the replacements will be needed on average each 10 years. Regas will work on the revisions and provide updates to the committee. Schwanke recommended contacting MN Rural Water for sample ordinances.

3. **STATUS OF THE PER – ER REPORT FROM WIDSETH** – Schwanke requested an update on the PER / ER Report from Widseth. Regas will follow up with Curt Meyer and report to the committee.
4. **ARP FUNDING & TELEVISIONING / MAINTENANCE ELIGIBILITY** – Regas and Schwanke discussed how the televising could be an eligible ARP funding expense. Regas stated her research has not verified her questions and is awaiting an update from MN Rural Water. Schwanke further stated the language stating 'treatment of wastewater systems' should provide the city with the authority to use the funding in this fashion.

ADJOURN – The Committee adjourned their meeting at 3:43pm.

Christina Regas, City Administrator

Maxwell Gullette, Mayor

Kitchigami Regional Library System

Capital Appropriation Policy and Directive

Introduction

This policy replaces and supersedes all earlier policies or sections thereof, relating to appropriation and use of monies from the KRLS Fund balance:

1. For purposes of capital improvements to KRLS Library buildings,
2. Building new or extending existing KRLS Library facilities,
3. Repairs or replacements of HVAC systems, roofs, plumbing fixtures, elevators and like facility items,
4. Other uses not herein defined that are pre-approved by the KRLS Board of Trustees.

No appropriation request will gain approval as a Capital Expenditure unless the following meet or exceed the minimum requirements to be considered a Capital Expenditure:

1. Total planned expenditure must be greater than \$5,000
2. All equipment or replacement acquired herein must be of the nature of a fixed asset. Key to being eligible under this policy is that acquired assets be considered “non-consumable”, e.g. a single use does not noticeably diminish the utility value of the asset

For equipment acquisitions, the total request can and should include subscription licensing, emergency maintenance expenditures, preventative maintenance expenditures for the useful life of the asset, but cannot include labor to operate, train or facilitate usage by patrons of the library. Capital appropriations are not to be considered a vehicle for payment of salaries and benefits to KRLS employees.

Process

1. Annually each Branch staff working with individual Library Boards and local city councils in the KRLS region should plan for needed capital projects, forwarding to the KRLS Administration to be placed as an agenda item for the Board of Trustees a written description of the planned acquisition, anticipated benefits, estimated costs and time frame for implementation and completion of the project. Multiple projects may be planned and executed in a fiscal year.
2. The local library board, city and county (as required) must approve said project(s). Upon approval the request, along with a letter of local support from the library board should be forwarded to the KRLS Administration to be placed as an agenda item for Board of Trustees approval. Once granted, the city/county is authorized to issue bids for project completion, pursuant to the relevant procurement policies and codes for the city/county involved.
3. Copies of the selected vendor, its submitted proposal/estimate, and expected completion dates should be forwarded to the city/county involved and to the KRLS Board of Trustees.
4. During construction/installation all local inspection processes must be observed and completed

5. Interim or “progress payments” are allowed, and should be identified in the project request and submitted with the selected vendor’s bid and defined in the contract issued by the city/country involved
6. Notify KRLS Administration, not less than 45 days prior to any needed progress payments.
7. Should at any time in the life of the project, the estimated cost at completion exceeds the original plan by more than 10%, immediate communications and resolution/actions to be taken surrounding the over-expenditure which must be forwarded to the city/country involved and the KRLS Administration.
8. Upon completion library staff and library Board with the city/council involved should complete the post project inspection (“punch list”), assuring required adjustments or do-overs are completed.
9. Post project reviews should be completed and filed with the city/country involved and forwarded to the KRLS Board of Trustees.
 - a. At minimum, these reviews should show the benefits of the project now completed,
 - b. Explain variances from anticipated benefits,
 - c. Explain significant variances in time or expenditures necessary to complete the project. Include a summary valuation of the vendor, including recommendations about using said vendor for another related project or at another library in the KRLS region.
 - d. Remaining funds (under expenditures) should be returned to KRLS Board of Trustees.
10. KRLS Administration will annotate the KRLS Fund balance with the project documentation file, fulfilling reporting requirements to KRLS Board of Trustees and appropriate county, state, or granting agencies at Board meetings.

Should an emergency need arise (e.g., roof damage) requiring immediate resolution that was not planned in the annual process described above, the basic precepts of this policy should still be attended to; with all parties executing their roles and functions with expediency.

Approved by KRLS Board of Trustees: 1.27.2022



City of Park Rapids
212 SECOND STREET WEST
PARK RAPIDS, MINNESOTA 56470
PHONE (218) 732-3163
FAX (218) 237-2754

November 23, 2021

Kitchigami Regional Library System
Attn: Kitchigami Board
310 2nd Street North
Pine River, MN 56474

Kitchigami Board:

The Park Rapids library, which is a component of the Kitchigami Regional Library System, has been investigating a solution to the extreme temperature fluctuations in the facility. Changing seasons in short time frames causes some difficulty in regulating temperatures. The City of Park Rapids received a quote for the control upgrades to the heating and cooling system in the facility. The Park Rapids library would like to complete the upgrades to the controls in order to maintain a consistent temperature in the facility at all times.

The City Council of Park Rapids is requesting the use of Kitchigami Regional Library System reserve funds designated for the Park Rapids library in the amount of \$52,225.00 as listed on the attached estimate for this work to be completed at the Park Rapids Library.

Respectfully,

Ryan Leckner
Mayor

AN EQUAL OPPORTUNITY EMPLOYER



Leading Edge Mechanical Inc.
19974 129th Ave
Park Rapids, MN 56470
Phone 218.237.5125
Fax 218.237.5124
www.leadingedgemech.com

Proposal

Date	Number
6/18/2021	18719

Bill To Address:
City of Park Rapids - est library upgrades Bob 212 West 2nd St Park Rapids, MN 56470

Work/Ship Address
City of Park Rapids - est library upgrades Bob 212 West 2nd St Park Rapids, MN 56470

Agreement #	PO #	Terms	Due Date	Sales Rep		WO # WS/Da
		Due On Receipt				6/18/2021
Description				Quantity	Price	Amount

Labor and materials to install a new Procon master control panel, thermostats, zone valve controls, Actuators, temp sensors, relays, thermostat wiring, and system start up. Note: Quote does not include applicable sales tax.

1.00 52,225.00 \$52,225.00

Thank you for Your Business	Subtotal	\$52,225.00
Payment is due upon receipt. An 18% annual interest rate will be applied to all past due invoices. Please be aware that a 3% processing fee will be added to invoices paid with a credit card. We look forward to serving your future business needs!	Sales Tax	\$0.00
	Total	\$52,225.00
	Balance Due	\$0.00

Phone	Fax	Email
218.237.5125	218.237.5124	info@leadingedgemech.com

1 of 1

City of Pine River

200 Front St N. / PO Box 87

Pine River, MN 56474

P: 218.587.2440

F: 218.587.2168

E: clerk@cityofpineriver.org

KRLS Board Members:

On December 14, 2021 the Pine River City Council approved a bid submitted by Henry's Woodworking in the amount of \$13,700.00. Said bid includes manufacturing and installation of misc. shelving/racks. On January 11, 2022 the City Council approved an additional bid, encompassing multiple companies. Said bid includes outdoor signage, supply room and office improvements in the amount of \$21,776.33. A total expenditure of \$31,776.33, from the reserved funds for improvement to the Pine River Public Library, was approved.

The City of Pine River leases the building that the Pine River Public Library is housed in. Capital improvement requests will be used for long term investments in the library services and operations.

The upgrade and improvements made with these funds will include: shelving for the audio and video room, shelving for newspapers and magazines, shelving for the new guided reading section in the children's area, shelving for the staff circulation desk, shelving for the supply and storage room, desks and chairs for the staff office area, chairs and adjustable desk risers for the circulation desk and personalized entry mats and circulation mats and outdoor signage.

The upgrades and improvements will be both beneficial to the staff and the patrons who visit the library. Materials will be better displayed and easy to view than the "discarded" pieces the library is currently using from area businesses.

The goal is for all listed improvements in place on or before May 1, 2022, with considerations of construction of the shelving and shipping of materials.



Terri Dabill, Clerk/Treasurer

City of Pine River

200 Front St. N. /P.O. Box 87

Pine River, MN. 56474

Ph: 1-218-587-2440

Fax: 1-218-587-2168

Email: clerk@cityofpineriver.org

Website: www.cityofpineriver.org

This institution is an equal opportunity provider and employer.



Capital Funds Expenses

A/V and Circ Desk Shelving(henrys)	\$11,600.00
Magazine/Newspaper Racks(henrys)	\$2,100.00
Outdoor Signs(dallmann)	\$1,020.60
Shelving Supplies (Demco)	\$3,250.06
Shelving Supplies (Uline)	\$4,360.71
Cork Wall & Whiteboard (mywhiteboard)	\$1,273.51
Guided Reading Shelving	\$2,562.00
Rugs/Mats	\$1,388.00
Chairs w/mats (4)	\$1,385.98
Desks	\$3,863.00
Desk Risers	\$650.00
Paper Cutter	\$272.47
Supply room working table	\$550.00
Power Tower (2)	\$1,200.00

\$35,476.33



JODEE TREAT
Beltrami County Auditor-Treasurer
701 Minnesota Ave. NW, Ste. 220
Bemidji, MN 56601-3178
218-333-4107
www.co.beltrami.mn.us

Taxpayer(s):
20600*85**G50**0.43**1/2*****AUTOALL FOR AADC 553
DEERWOOD BANK
PO BOX 527
BRainerd MN 56401-0527

Description:
SECT-13 TWP-149 RANGE-031 BLACKDUCK LOT-028 BLOCK-008 LOTS 2 8 & 29 LESS
E 60'
17 SUMMIT AVE E, BLACKDUCK MN 56630

PROPERTY ID#: RP81.00143.00

2022 Property Tax Statement		
Step 1	VALUES AND CLASSIFICATION	
	Taxes Payable Year:	
	2021	2022
	Estimated Market Value:	288,300 287,700
	Homestead Exclusion:	0 0
Step 2	Taxable Market Value:	288,300 287,700
	New Improvements:	0 0
Step 3	Property Classification:	COMMERL PREF COMMERL PREF
	PROPOSED TAX	
	Sent in November 2021	
Step 3	PROPERTY TAX STATEMENT	
	First Half Taxes:	Due: 05/15/2022 \$5,729.00
	Second Half Taxes:	Due: 10/15/2022 \$5,729.00
	Total Taxes Due in 2022:	\$11,458.00

\$\$\$
REFUNDS?

You may be eligible for one or even two refunds to reduce your property tax.
Read the back of this statement to find out how to apply.

Taxable Payable Year:		2021	2022
1. Use this amount on Form M1PR to see if you are eligible for a homestead credit refund. File by August 15. If this box is checked, you owe delinquent taxes and are not eligible.			\$0.00
2. Use these amounts on Form M1PR to see if you are eligible for a special refund.		\$0.00	
Property Tax and Credits			
3. Property taxes before credits		\$11,010.10	\$11,458.00
4. Credits that reduce property taxes			
A. Agricultural and rural land credits		\$0.00	\$0.00
B. Other credits		\$0.00	\$0.00
5. Property taxes after credits		\$11,010.10	\$11,458.00
Property Tax by Jurisdiction			
6. BELTRAMI COUNTY		\$3,118.10	\$3,063.86
7. City or town: CITY OF BLACKDUCK		\$4,997.04	\$5,481.56
8. State general tax		\$1,264.99	\$1,271.58
9. School district: 0032			
A. Voter approved levies		\$152.74	\$161.24
B. Other local levies		\$996.00	\$1,012.44
10. Special taxing districts			
A. BEMIDJI REGIONAL AIRPORT		\$54.72	\$34.52
B. HRDC		\$15.90	\$15.60
C. OTHERS		\$410.61	\$417.20
D. TAX INCREMENT		\$0.00	\$0.00
11. Non-school voter-approved referenda levies		\$0.00	\$0.00
12. Total property tax before special assessments		\$11,010.10	\$11,458.00
Special Assessments			
13. Special Assessments			
A. SOLID WASTE		\$144.40	
B. E911 SYS		\$9.50	
C. ALL OTHERS		\$0.00	
14. TOTAL PROPERTY TAX AND SPECIAL ASSESSMENTS		\$11,164.00	\$11,458.00

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Please fold on perforation BEFORE tearing

FIRST HALF DUE 05/15/2022 \$5,729.00
SECOND HALF DUE 10/15/2022 \$5,729.00

PAYABLE 2022 2ND HALF PAYMENT STUB

↑ Detach Here and return this stub with your second half payment. ↑
DO NOT STAPLE

TO AVOID PENALTY PAY ON OR BEFORE: 10/15/2022

Property ID#: RP81.00143.00

Taxpayer: 65625

SECOND 1/2 TAX AMOUNT DUE: \$ 5,729.00

PENALTY: TOTAL:

DEERWOOD BANK
PO BOX 527
BRainerd MN 56401-0527

MAKE CHECKS PAYABLE & MAIL TO:

JODEE TREAT
BELTRAMI COUNTY AUDITOR-TREASURER
701 MINNESOTA AVE. NW, STE 220
BEMIDJI, MN 56601-3178

PLEASE INDICATE ADDRESS CHANGE ABOVE

Payment Stubs are needed for accurate posting
of Tax payments made by mail or in person.

No receipt sent unless stamped, self-addressed envelope is included.

Please fold on perforation BEFORE tearing

PAYABLE 2022 1ST HALF PAYMENT STUB

↑ Detach Here and return this stub with your first half payment. ↑
DO NOT STAPLE

TO AVOID PENALTY PAY ON OR BEFORE: 05/15/2022

Property ID#: RP81.00143.00

Taxpayer: 65625

FULL TAX AMOUNT: \$ 11,458.00

FIRST 1/2 TAX AMOUNT DUE: \$ 5,729.00

PENALTY: TOTAL:

DEERWOOD BANK
PO BOX 527
BRainerd MN 56401-0527

MAKE CHECKS PAYABLE & MAIL TO:

JODEE TREAT
BELTRAMI COUNTY AUDITOR-TREASURER
701 MINNESOTA AVE. NW, STE 220
BEMIDJI, MN 56601-3178

PLEASE INDICATE ADDRESS CHANGE ABOVE

Payment Stubs are needed for accurate posting
of Tax payments made by mail or in person.

No receipt sent unless stamped, self-addressed envelope is included.



JODEE TREAT
Beltrami County Auditor-Treasurer
701 Minnesota Ave. NW, Ste. 220
Bemidji, MN 56601-3178
218-333-4107
www.co.beltrami.mn.us

Taxpayer(s):
20599*85**G50**1.242**1/6*****AUTOALL FOR AADC 553
DEERWOOD BANK
PO BOX 527
BRainerd MN 56401-0527



Description:
SECT-13 TWP-149 RANGE-031 BLACKDUCK LOT-025 BLOCK-008 LOTS 2 5 - 27 LESS
E60' & INC VACATED PORTION OF ALLEY ADJ LOT 25 (RESOLUTION MF 412322)

PROPERTY ID#: RP81.00142.00

2022 Property Tax Statement			
Step 1	VALUES AND CLASSIFICATION		
	Taxes Payable Year:		
		2021	2022
	Estimated Market Value:	18,900	18,900
	Homestead Exclusion:	0	0
Step 2	Taxable Market Value:	18,900	18,900
	New Improvements:	0	0
	Property Classification:	COMMERCIAL	COMMERCIAL
Step 3	PROPOSED TAX		
	Sent in November 2021		
	PROPERTY TAX STATEMENT		
	First Half Taxes:	Due: 05/15/2022	\$451.00
	Second Half Taxes:	Due: 10/15/2022	\$451.00
	Total Taxes Due in 2022:		\$902.00

\$\$\$
REFUNDS?

You may be eligible for one or even two refunds to reduce your property tax.
Read the back of this statement to find out how to apply.

Taxable Payable Year:		2021	2022
1. Use this amount on Form M1PR to see if you are eligible for a homestead credit refund. File by August 15. If this box is checked, you owe delinquent taxes and are not eligible.			\$0.00
2. Use these amounts on Form M1PR to see if you are eligible for a special refund.		\$0.00	
Property Tax and Credits			
3. Property taxes before credits		\$866.00	\$902.00
4. Credits that reduce property taxes	A. Agricultural and rural land credits	\$0.00	\$0.00
	B. Other credits	\$0.00	\$0.00
5. Property taxes after credits		\$866.00	\$902.00
Property Tax by Jurisdiction			
6. BELTRAMI COUNTY		\$234.82	\$230.92
7. City or town: CITY OF BLACKDUCK		\$376.57	\$414.08
8. State general tax		\$136.00	\$137.18
9. School district: 0032	A. Voter approved levies	\$11.51	\$12.18
	B. Other local levies	\$70.84	\$72.30
	A. BEMIDJI REGIONAL AIRPORT	\$4.12	\$2.62
	B. HRDC	\$1.20	\$1.18
10. Special taxing districts	C. OTHERS	\$30.94	\$31.54
	D. TAX INCREMENT	\$0.00	\$0.00
		\$0.00	\$0.00
11. Non-school voter-approved referenda levies		\$0.00	\$0.00
12. Total property tax before special assessments		\$866.00	\$902.00
Special Assessments			
13. Special Assessments	A. SOLID WASTE		
	B. E911 SYS		
	C. ALL OTHERS		
14. TOTAL PROPERTY TAX AND SPECIAL ASSESSMENTS		\$866.00	\$902.00

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PAYABLE 2022 2ND HALF PAYMENT STUB

TO AVOID PENALTY PAY ON OR BEFORE: 10/15/2022

Property ID#: RP81.00142.00

Taxpayer: 65625

SECOND 1/2 TAX AMOUNT DUE: \$ 451.00

PENALTY:

TOTAL:



DEERWOOD BANK
PO BOX 527
BRainerd MN 56401-0527

MAKE CHECKS PAYABLE & MAIL TO:

JODEE TREAT
BELTRAMI COUNTY AUDITOR-TREASURER
701 MINNESOTA AVE. NW, STE 220
BEMIDJI, MN 56601-3178

PLEASE INDICATE ADDRESS CHANGE ABOVE

Payment Stubs are needed for accurate posting
of Tax payments made by mail or in person.

No receipt sent unless stamped, self-addressed envelope is included.

Please fold on perforation BEFORE tearing

PAYABLE 2022 1ST HALF PAYMENT STUB

TO AVOID PENALTY PAY ON OR BEFORE: 05/15/2022

Property ID#: RP81.00142.00

Taxpayer: 65625

FULL TAX AMOUNT: \$ 902.00

FIRST 1/2 TAX AMOUNT DUE: \$ 451.00

PENALTY:

TOTAL:



DEERWOOD BANK
PO BOX 527
BRainerd MN 56401-0527

MAKE CHECKS PAYABLE & MAIL TO:

JODEE TREAT
BELTRAMI COUNTY AUDITOR-TREASURER
701 MINNESOTA AVE. NW, STE 220
BEMIDJI, MN 56601-3178

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JODEE TREAT
BELTRAMI COUNTY AUDITOR-TREASURER
701 MINNESOTA AVE. NW, STE. 220
BEMIDJI, MN 56601-3178
218-333-4107
www.co.beltrami.mn.us

BILL: 31303

Property ID#: R81.00143.00

Taxpayer:

TAXPAYER ID: 65625
DEERWOOD BANK
PO BOX 527
BRainerd MN 56401-0527

Description:
Sect-13 Twp-149 Range-031 BLACKDUCK
Lot-028 Block-008 LOTS 28 & 29 LESS E 60'

17 SUMMIT AVE E BLACKDUCK MN

2021 Property Tax Statement

Step	VALUES AND CLASSIFICATION		
	Taxes Payable Year:	2020	2021
Step 1	Estimated Market Value:	288,300	288,300
	Improvements Excluded:		
	Homestead Exclusion:		
	Taxable Market Value:	288,300	288,300
	New Improvements/ Expired Exclusions:		
	Property Classification:	COMM	COMM
Sent in March 2020			
Step 2	Proposed Tax:	\$	11,010.00
Sent in November 2020			
Step 3	PROPERTY TAX STATEMENT		
	First-half Taxes:		\$5,582.00
	Second-half Taxes:		\$5,582.00
	Total Taxes Due in 2021:		\$11,164.00

\$\$\$

REFUNDS?

You may be eligible for one or even two refunds to reduce your property tax. Read the back of this statement to find out how to apply.

Taxes Payable Year:		2020	2021
1.	Use this amount on Form M1PR to see if you are eligible for a property tax refund. File by August 15. If this box is checked, you owe delinquent taxes and are not eligible.		\$ 0.00
2.	Use these amounts on Form M1PR to see if you are eligible for a special refund.	\$ 0.00	
Property Tax and Credits			
3.	Property taxes before credits.	\$ 11,528.00	\$ 11,010.10
4.	Credits that reduce your property tax		
	A. Agricultural and rural land Credits	0.00	0.00
	B. Other Credits	0.00	0.00
5.	Property taxes after credits	11,528.00	11,010.10
Property Tax by Jurisdiction			
6.	County BELTRAMI COUNTY	\$ 3,139.62	\$ 3,118.10
7.	City or Town CITY OF BLACKDUCK	5,336.17	4,997.04
8.	State General Tax	1,365.83	1,264.99
9.	School District 0032	197.88	152.74
	A. Voter approved levies		
	B. Other local levies	1,003.85	996.00
10.	Special Taxing Districts		
	A. BEMIDJI REGIONAL AIRPORT	68.82	54.72
	B. BLDK EMERG SERV DIST	199.89	207.81
	C. OTHERS	215.94	218.70
	D.	0.00	0.00
11.	Non-school voter approved referenda levies	0.00	0.00
12.	Total property tax before special assessments	\$ 11,528.00	\$ 11,010.10
Special Assessments on Your Property			
13.	Special assessments	Prin: 153.90	10.00 153.90
	SOLID WASTE	144.40	
	E911 SYS	9.50	
14.	YOUR TOTAL PROPERTY TAX AND SPECIAL ASSESSMENTS	\$ 11,538.00	\$ 11,164.00

FIRST HALF DUE MAY 15 \$ 5,582.00
SECOND HALF DUE OCTOBER 15 \$ 5,582.00

PAYABLE 2021 2nd HALF PAYMENT STUB

PLEASE READ THE BACK OF THIS STATEMENT FOR IMPORTANT INFORMATION.

TO AVOID PENALTY PAY ON OR BEFORE: OCTOBER 15

Property ID#: R81.00143.00

Bill#: 31303

Taxpayer: 65625

DEERWOOD BANK
PO BOX 527
BRainerd MN 56401-0527

SECOND 1/2 TAX AMOUNT DUE: \$ 5,582.00

PENALTY:

TOTAL:

MAKE CHECKS PAYABLE & MAIL TO:

JoDee Treat, Auditor-Treasurer
701 Minnesota Ave. NW, Ste 220
Bemidji, MN 56601-3178



PLEASE INDICATE ADDRESS CHANGE ABOVE

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COMM

RE TAX

PAYABLE 2021 1st HALF PAYMENT STUB

PLEASE READ THE BACK OF THIS STATEMENT FOR IMPORTANT INFORMATION.

TO AVOID PENALTY PAY ON OR BEFORE: MAY 15

Property ID #: R81.00143.00

Bill#: 31303

Taxpayer: 65625

DEERWOOD BANK
PO BOX 527
BRainerd MN 56401-0527

FULL TAX AMOUNT: \$ 11,164.00

FIRST 1/2 TAX AMOUNT DUE: \$ 5,582.00

PENALTY:

TOTAL:

MAKE CHECKS PAYABLE & MAIL TO:

JoDee Treat, Auditor-Treasurer
701 Minnesota Ave. NW, Ste 220
Bemidji, MN 56601-3178



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COMM

RE TAX



JODEE TREAT
BELTRAMI COUNTY AUDITOR-TREASURER
701 MINNESOTA AVE. NW, STE. 220
BEMIDJI, MN 56601-3178
218-333-4107
www.co.beltrami.mn.us

BILL: 31302

Property ID#: R81.00142.00

Taxpayer:

TAXPAYER ID: 65625
DEERWOOD BANK
PO BOX 527
BRainerd MN 56401-0527

Description:

Sect-13 Twp-149 Range-031 BLACKDUCK
Lot-025 Block-008 LOTS 25 - 27 LESS E60' & INC
VACATED PORTION OF ALLEY ADJ LOT 25 (RESOLUTION MF 412322)

2021 Property Tax Statement

Step	VALUES AND CLASSIFICATION		
	Taxes Payable Year:	2020	2021
Step 1	Estimated Market Value:	18,900	18,900
	Improvements Excluded:		
	Homestead Exclusion:		
	Taxable Market Value:	18,900	18,900
	New Improvements/ Expired Exclusions:		
	Property Classification:	COMM	COMM
Sent in March 2020			
Step 2	Proposed Tax:	\$	866.00
Sent in November 2020			
Step 3	PROPERTY TAX STATEMENT		
	First-half Taxes:		\$433.00
	Second-half Taxes:		\$433.00
	Total Taxes Due in 2021:		\$866.00

\$\$\$

REFUNDS?

You may be eligible for one or even two refunds to reduce your property tax. Read the back of this statement to find out how to apply.

Taxes Payable Year:

2020

2021

1. Use this amount on Form M1PR to see if you are eligible for a property tax refund. File by August 15. If this box is checked, you owe delinquent taxes and are not eligible. ☐
2. Use these amounts on Form M1PR to see if you are eligible for a special refund.

\$ 0.00

Property Tax and Credits

3. Property taxes before credits.

\$ 908.00 \$ 866.00

4. Credits that reduce your property tax

A. Agricultural and rural land Credits

0.00 0.00

B. Other Credits

0.00 0.00

5. Property taxes after credits

908.00 866.00

Property Tax by Jurisdiction

6. County BELTRAMI COUNTY

\$ 236.10 \$ 234.82

7. City or Town CITY OF BLACKDUCK

402.13 376.57

8. State General Tax

146.84 136.00

9. School District 0032

A. Voter approved levies

14.91 11.51

B. Other local levies

71.50 70.84

10. Special Taxing Districts

A. BEMIDJI REGIONAL AIRPORT

5.19 4.12

B. BLDK EMERG SERV DIST

15.06 15.66

C. OTHERS

16.27 16.48

D.

0.00 0.00

11. Non-school voter approved referenda levies

0.00 0.00

12. Total property tax before special assessments

\$ 908.00 \$ 866.00

Special Assessments on Your Property

13. Special assessments

0.00 0.00

14. YOUR TOTAL PROPERTY TAX AND SPECIAL ASSESSMENTS

\$ 908.00 \$ 866.00

FIRST HALF DUE
SECOND HALF DUE

MAY 15
OCTOBER 15

\$ 433.00
\$ 433.00

PAYABLE 2021 2nd HALF PAYMENT STUB

PLEASE READ THE BACK OF THIS STATEMENT FOR IMPORTANT INFORMATION.

TO AVOID PENALTY PAY ON OR BEFORE: OCTOBER 15

Property ID#: R81.00142.00

Bill#: 31302

Taxpayer: 65625

DEERWOOD BANK
PO BOX 527
BRainerd MN 56401-0527

SECOND 1/2 TAX AMOUNT DUE: \$ 433.00

PENALTY:

TOTAL:

MAKE CHECKS PAYABLE & MAIL TO:

JoDee Treat, Auditor-Treasurer
701 Minnesota Ave. NW, Ste 220
Bemidji, MN 56601-3178



PLEASE INDICATE ADDRESS CHANGE ABOVE

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COMM

RE TAX

PAYABLE 2021 1st HALF PAYMENT STUB

PLEASE READ THE BACK OF THIS STATEMENT FOR IMPORTANT INFORMATION.

TO AVOID PENALTY PAY ON OR BEFORE: MAY 15

Property ID #: R81.00142.00

Bill#: 31302

Taxpayer: 65625

DEERWOOD BANK
PO BOX 527
BRainerd MN 56401-0527

FULL TAX AMOUNT: \$ 866.00

FIRST 1/2 TAX AMOUNT DUE: \$ 433.00

PENALTY:

TOTAL:

MAKE CHECKS PAYABLE & MAIL TO:

JoDee Treat, Auditor-Treasurer
701 Minnesota Ave. NW, Ste 220
Bemidji, MN 56601-3178



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of tax payments made by mail or in person

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COMM

RE TAX



BLACKDUCK LIBRARY IMPROVEMENT MEETING

MARCH 16, 2021 @ 6PM

MEETING MINUTES

CALL TO ORDER: The City Library Board of the City of Blackduck met in a special improvement work session at Blackduck City Hall at 6:00p.m. March 16, 2021. Meeting called to order by Mayor Gullette and introductions were completed.

ROLL CALL:

Councilors present: Mayor Gullette, Councilor Seitz

Councilors Absent: none

Staff Present: City Administrator Christina Regas, Public Works Supervisor Mike Schwanke, and Librarian Kelly Hanks

Library Board Members present: Miriam Osborn, Amy Granlund, Paula Erickson, Loraine Roach, and Mary Salmonson, and Nance Kunkel (*attended meeting on Zoom*)

Others Present: Stacy Kickman, James Allen, Jenna Freeman

OLD BUSINESS –

Blackduck Library Levy to Kitchigami History – Regas present a 3-year history of the City of Blackduck contribution to the Blackduck Library. Regas noted the increased request of funding from Kitchigami in comparison to the Minnesota State mandated minimum. Amounts from 2020 and 2019 were announced to Nance Kunkel.

NEW BUSINESS –

Kitchigami 7-year Underspent Budgets – Blackduck Library Improvement Plans – Councilor Seitz reviewed the report from Kitchigami Regional Director Stephanie Johnson of the underspent budgeted funds for Blackduck totaling \$65,683 and asked for open dialogue of how the community, staff, and board members would like to see the money invested in the library. Seitz noted he has a meeting on Thursday, March 18, 2021 and needs to report to the board how Blackduck would like to utilize the money.

After much discussion the people present settled on a long-term and short-term list:

Short-term –

1. Build/Add-on space for meetings (intimate and conference size)
2. Update the front entrance (door and ramp/stairs)
3. Provide funding to expand on the operational hours
4. Full interior updates (furniture, carpet, restrooms, paint, etc)
5. Create a Maker's Space or Tech area

Long-term –

1. Purchase lot to north and build an addition
2. Build a community center on future vacant area the old lumberyard is on
3. Remove existing deck and build on east side of building
4. Increase assortment of books



BLACKDUCK LIBRARY IMPROVEMENT MEETING

MARCH 16, 2021 @ 6PM

MEETING MINUTES

5. Have building inspector and architect review existing building to determine if addition is possible.

ADJOURN – The meeting was adjourn by those present at 7:00on







MINUTES

Council - Work Session Meeting

6:00 PM - Monday, October 25, 2021

City Hall, 8 Summit Drive, Blackduck MN

The Council - Work Session of the City of Blackduck was called to order on Monday, October 25, 2021, at 6:00 PM, in the City Hall, 8 Summit Drive, Blackduck MN, with the following members present:

COUNCILORS PRESENT: Mayor Maxwell Gullette, Councilor Nicholas Seitz, Councilor Donald Johnson, Councilor Bobbie Jo Kewitsch, and Councilor Laurie Hamilton

COUNCILORS EXCUSED:

STAFF PRESENT: City Administrator Christina Regas and Assistant Liquor Store Manager Melissa Gullette

OTHERS PRESENT: Steven Rose, Widseth, Kevin Erpelding Golf Board

1 CALL TO ORDER

- a) Roll Call
Roll call was taken by Administrator Regas.
- b) Pledge of Allegiance
Mayor Gullette dispensed with the pledge of allegiance.

2 APPROVAL OF AGENDA

- a)

Nicholas Seitz moved to approve the agenda addressing item (g.) Blackduck Golf Course Rough mower purchase before other old business Bobbie Jo Kewitsch seconded the motion.

Carried 5 to 0

Maxwell Gullette	For
Nicholas Seitz	For
Donald Johnson	For
Bobbie Jo Kewitsch	For
Laurie Hamilton	For

3 OLD BUSINESS

- a) Blackduck Golf Course - Capital Improvements & Purchases for consideration
 - 1. Rough Mower
Regas recapped the reason for Erpelding's attendance to the meeting was to answer questions of the council regarding the John Deer 1600 Turbo mowers.

Councilor Seitz asked what the prices are on the units. Erpelding reported the 2002 model will be @ \$17,000 and the 2007 model will be @ \$19,000.

Erpelding reported both models belonged to a high school/technical college of which the tech college mechanics' department serviced the machines. Regas asked if the mowers came with service logs. Erpelding reported that due to the models being sold through an auction company there were no service logs provided.

Councilor Johnson confirmed that Erpelding was in possession of the mowers. Erpelding confirmed. Johnson asked which model would be best for the golf course. Erpelding stated they are both the same machine except for the years and at this time he cannot report on the condition of the mowers as he has not had the time to go through them to see if any service is needed prior to selling.

Regas asked Councilor Seitz how much longer can either machine be used. Seitz stated if well maintained either machine can be used up to 2500 hours. Seitz stated the newer machine has cruise control but the same machine. Regas asked if the machines will work on our 'hilly' golf course. Erpelding stated the machines have more horsepower and have 4-wheel-drive and uneven decks.

Regas stated there would be various platforms the City could use to pay for the machine. Regas stated the un-restricted revolving loan fund could provide the funding for the purchase of the machine and if for governmental use would not have to be in the form of a loan or it could if the city chose.

Mayor Gullette asked when the City would not to move forward with a purchase. Erpelding was not prepared to provide a firm amount to purchase one of the mowers and would not require a deposit at this time. Erpelding did not recommend the City settle on either the 2002 or 2007 until he has ample time go over both mowers.

The council will hold off on any action until further information from Erpelding. Nothing further.

b) Public Works / Police Facility Update

Regas reported the approved 'mirroring' amendment was submitted to USDA for approval. Widseth has started the revised plans this week to be completed at the end of the week and in USDA's hands by next week to have bids out in December and opened in January of 2022. Rose spoke of 4-5 construction companies that have shown interest in bidding on the project. Nothing further.

c) Liquor Store Remodel / Addition Updates

Regas reviewed the project funding balance of the progress and reports from KA Construction for review and questions. Gullette reported there are delays on the kitchen due to the flooring completion that will push the bar to be closed 10/31 - 11/5 and the kitchen can begin to be assembled with the equipment that is in. Gullette further reported the liquor store will be open for business. Gullette reported the bar will be holding it annual Halloween Party on 10/30 and then on 10/31 be closed to prepare for the flooring updates. Regas stated all the flooring updates will complete MDH inspection issues from the past. Gullette stated MDH inspector will be completing interim inspections to allow a portion of the kitchen to reopen after the flooring is done. Nothing further.

d) American Rescue Plan Act Funding -
Revenue Loss Report -

Regas calculated the revenue loss from the formula provided from the US Treasury and can report that the City of Blackduck did not have any revenue loss from 2019 to

2020. Regas stated that the city financial advisors from Miller McDonald reviewed her calculation and came up with the same results.

2022 Levy Police Department Potential Option C -

Regas reports in the FAQ's from the US Treasury there is a stipulation the ARP Funds can be used to prevent and respond to crime, and support public safety in the community to rehire police officers to restore law enforcement to pre-pandemic levels. Regas proposes the City provide \$15,000 from the ARP Funds in the 2022 budget lowering the preliminary levy. Regas stated the city financial advisors recommend documenting the use of the funds by stating the reasons for the use. Regas requested the council provide direction if further clarification can be obtained prior to providing the revision to the budget. Mayor Gullette stated he would like to have further recommendation. Regas stated her theory is to use the funding to staff the police department to the US Treasury's requirement of 'pre-pandemic levels' and the finance committee's recommendation to keep the police department wages to the higher level of the wage scale to attract experienced staff. Councilor Johnson stated lowering the 2022 levy even 5% is a good start and would be in favor of approving the use of the funds.

Other Uses -

Regas further recommends the City consider spending the ARP Funds on updating the city lift stations which are eligible uses of the funds.

e) Blackduck Stumpjumper's Public Parking Lot - Updates

Regas reports the club has been given the 'go-ahead' to construct the parking lot; the city has been made whole on the acquisition of the property purchase; and the city is still awaiting a lease draft from the City attorney.

f) Downtown Redevelopment Project - Updates

Regas reports Steven Rose from Widseth was present to update the council on the background of how the project got to where it is at. Rose reported the original contract was to provide demolition plans and since then there has been much learned about the 3 buildings. Rose stated it is completed understood how 32 and 40 Main are attached to City Hall and Anderson Fabrics however, 48 Main has sections of the Theater attached to it from two new additions. Rose stated that when 48 Main is pulled down the Theater has no exterior wall in two places plus when the rear addition was added a beam was installed to support the addition but it resting on 48 Main. Rose stated his proposal is to complete design work to restructure the front and rear walls of the Theater and address the beam. Councilor Johnson asked how he proposes to keep the beam up. Rose stated a temporary structure will have to be put in place. Rose stated his concerned for the Theater building if the other buildings come down.

Regas stated the reason to approve the amended contract with Widseth is that the original grant from Deed does not apply to re-construction only demolition. Regas stated financial funding could be obtained by the owners of the Theater by apply for funding to assist with the reconstruction; there could be ARP Funding available to assist the Theater; the Blackduck Development Corp has interest in assisting with the project.

Mayor Gullette stated now that the buildings are owned by the city the project must take action on the re-construction. Councilor Johnson asked when the buildings would be torn down. Regas reported not until June 2022. Regas asked Rose without re-construction plans; would a contractor be able to walk in to the buildings and rebuild these walls and move the beam. Rose stated a contractor would not because then they would be liable. Rose stated a licensed engineer would put his stamp on the plans stating how the walls

should be built to hold the walls and the beam up and then a contractor would build it to those specifications.

Councilor Johnson asked if the beam would 'stick-out'. Rose stated yes due to the way that beam is used and installed and is supporting the roof.

Councilor Kewitsch asked how much more would it cost to demolish the Theater and build a new one. Regas stated the estimate to demolish the Theater is estimated at the same amount as the 3 buildings (\$120,000+).

Mayor Gullette requested the amendment to the contract be placed on the November agenda for action.

Nothing further.

g) City Sales Tax - Regional Significance

Regas reported a meeting with Emma from Widseth was held in late September reviewing additional items that could be added to the regional significance argument for the city sales tax. Regas stated what was added was plans to improve both Pine Tree Park and Wayside Rest Park and the walking trail.

h) Blackduck Website Redevelopment - Pinnacle Marking Proposal

Regas reported the decision of the Blackduck Chamber to have its own individual website hosted by Pinnacle Marking and the decision to donate \$1000 towards the reconstruction of the City website. Regas recommended the City move forward with reconstructing the City website to have individual sites for the City, Liquor, and Golf Course highlighting the Campground in the City site. Regas recommends accepting the donation and dedicating it to the construction of the Golf Course website. The Council requested the options from Pinnacle be on the November agenda for a final decision. Nothing further.

4 NEW BUSINESS

- a) There was no new business discussed.

5 BLACKDUCK HRA

a) Council Consideration - Potential sale of property PID #81.00435.00

Regas stated a private party approached the City to purchase a parcel owned by the Blackduck HRA. Mayor Gullette provided the history of the acquisition of the property stating it was donated by the previous owner and then the structure on the property at that time was taken down. Gullette stated this was done over 20 years ago. Gullette stated he would discuss the sale with the private party and report back at the next meeting. Nothing further.

6 ADJOURNMENT

- a)

Nicholas Seitz moved to adjourn the meeting at 7:28pm Donald Johnson seconded the motion.

Carried 5 to 0

Maxwell Gullette	For
Nicholas Seitz	For
Donald Johnson	For
Bobbie Jo Kewitsch	For
Laurie Hamilton	For

Christina Regas, City Administrator

Maxwell Gullette, Mayor

LETTER OF INTENT TO DONATE

Glennis J. Moon
24377 Pass Road NE
Hines, MN 56647

Effective Date: January 21, 2022

RE: Donation to The City of Blackduck, Minnesota

This is a letter of intent to donate monetary funds to the City of Blackduck, MN for use in building the Wayside Rest stage. After this Letter of Intent has been made, a formal agreement may be constructed to the benefit of the Parties involved.

I. The Donor: Glennis J. Pafko Moon

II. The Donee: City of Blackduck, MN

III. The Donation: Is a One-time Monetary Donation: The Donor wishes to make a one-time monetary donation to the Donee in the amount of \$ 35,000.00.

IV. Donation Designation: The above-described donation should be used for the following purpose(s): The Wayside Rest stage project in the city Blackduck, MN.

V. Alterations to Donation Designation: The Donee may need to alter the donation designation to ensure that current priorities are met. Should this be required, the Donee will respect the initial intent of this letter as closely as possible.

VI. Donation Recognition:

The Donor agrees to be recognized for the donation under the following name(s):
Glennis J. Pafko Moon

VII. Method of Payment:

Check: Payable to City of Blackduck.

VIII. Currency: All mentions of currency or the usage of the "\$" icon shall be known as referring to the US Dollar.

DONOR

Donor's Signature _____ Date _____

Print Name _____





Beltrami Electric Cooperative Trust, Inc.
Operation RoundUp
PO Box 488
Bemidji, MN 56619
(218) 444-2540 or (800) 955-6083

Blackduck Parks and Recreation
PO Box 380
Blackduck, MN 56630

April 13, 2022

Dear Meghan Klein,

The Operation RoundUp® Trust Board met April 12, 2022, to review grant applications. The board received a record number of applications, and the total requested dollars was more than \$120,000. They were diligent in their review process of all grant applications and awarded \$44,101 in grants to 36 organizations in our communities.

I am happy to notify you that Blackduck Parks and Recreation has been awarded **\$1,200** towards the Wayside Rest Inclusive Playground for all. There was some concern over the project quote being too low and have requested an update from Parks & Rec once the project gets underway. This is an important project and are hopeful that you can secure additional funding.

We will be presenting checks to organizations on **Wednesday, April 20, 2022, at 3:00 pm** in the Community Room at Beltrami Electric Cooperative. We will take a group photo after all awards have been presented. The award presentation typically lasts less than 30 minutes.

Please RSVP by Monday, April 18, with the name(s) of who will be attending on behalf of your organization to accept the award.

Cooperatively yours,

Angela K Lyseng

Communications Specialist

4111 Technology Dr. NW, Bemidji, MN 56601

(218) 444-3689 (Direct) | (218) 556-0805 (Mobile)



LG555 Government Approval or Acknowledgment for Use of Gambling Funds

Keep this completed form attached to the LG100C in your organization's records. You do not need to submit this form to the Gambling Control Board or the Department of Revenue.

ORGANIZATION AND EXPENDITURE INFORMATION (attach additional sheets if necessary)

Organization Name: GrandRapidsAmateurHockey	License Number: 02682
Address: PO BOX 467	City/State/Zip: Grand Rapids, MN 55744

1. Amount of proposed lawful purpose expenditure: \$4,000.00.

2. Check one expenditure category:

☒ A. **Contribution to a unit of government**—United States, state of Minnesota, or any of its subdivisions, agencies, or instrumentalities.

☐ B. **Wildlife management project or activity** that benefits the public at large, with approval by the Minnesota Department of Natural Resources (DNR).

☐ C. **Grooming and maintaining snowmobile or all-terrain vehicle trails** established under Minnesota Statutes, Sections 84.83 and 84.927, including purchase or lease of equipment, with approval by the DNR. All trails must be open to public use.

☐ D. **Supplies and materials for safety training and educational programs** coordinated by the DNR, including the Enforcement Division.

☐ E. **Citizen monitoring of surface water quality testing** for public waters by individuals or nongovernmental organizations, with Minnesota Pollution Control Agency (MPCA) guidance on monitoring procedures, quality assurance protocols, and data management, providing that data is submitted to the MPCA.

3. Describe the proposed expenditure, including vendors:

Golf course expenses for youth golf program including equipment.

- **NO FINANCIAL OR OTHER BENEFIT:** I affirm that the contribution or expenditure does not result in any monetary, economic, financial, or material benefit to our organization, in compliance with Minn. Rule 7861.0320, subp. 17, para. C.
- **FOR DNR-RELATED PROJECTS:** I affirm that when lawful gambling funds are used for grooming and maintaining snowmobile or all-terrain vehicle trails or for any wildlife management project for which reimbursement is received from a unit of government, the reimbursement funds must be deposited in our lawful gambling account and recorded on form LG100C.
- **FOR SURFACE WATER QUALITY TESTING:** I affirm that the MPCA has been consulted in developing the monitoring plan and that the data collected will be submitted to the MPCA. Send form for signature to: Manager, Water Monitoring Section, Minnesota Pollution Control Agency, 520 Lafayette Road North, St. Paul, MN 55155. Website: www.pca.state.mn.us

Chief Executive Officer's Signature	Date
Print Name	Daytime Phone

GOVERNMENT APPROVAL/ACKNOWLEDGMENT

Contribution amount: \$4,000.00. Government use of contribution (check one):

☐ **Wildlife**—DNR approves the wildlife management project or activity.

☐ **Trails**—DNR approves the grooming/maintaining of snowmobile and/or all-terrain vehicle trails.

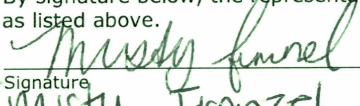
☐ **Safety training**—DNR approves the supplies/materials for DNR safety training and educational programs.

☐ **Water quality testing**—MPCA approves the surface water quality testing project.

☒ **Donation to other unit of government** (city, county, state, federal, or any of their subdivisions) provided the funds will not be used for a pension or retirement fund.

Unit of Government: City of Blackduck	Phone: 218-368-2746
Address: PO Box 380	City/State/Zip: Blackduck, MN 56630

By signature below, the representative of the unit of government acknowledges and approves the contribution amount for the use as listed above.

Signature:  Print Name: Misty Frenzel	Date: 04-12-22 Title: Golf Director
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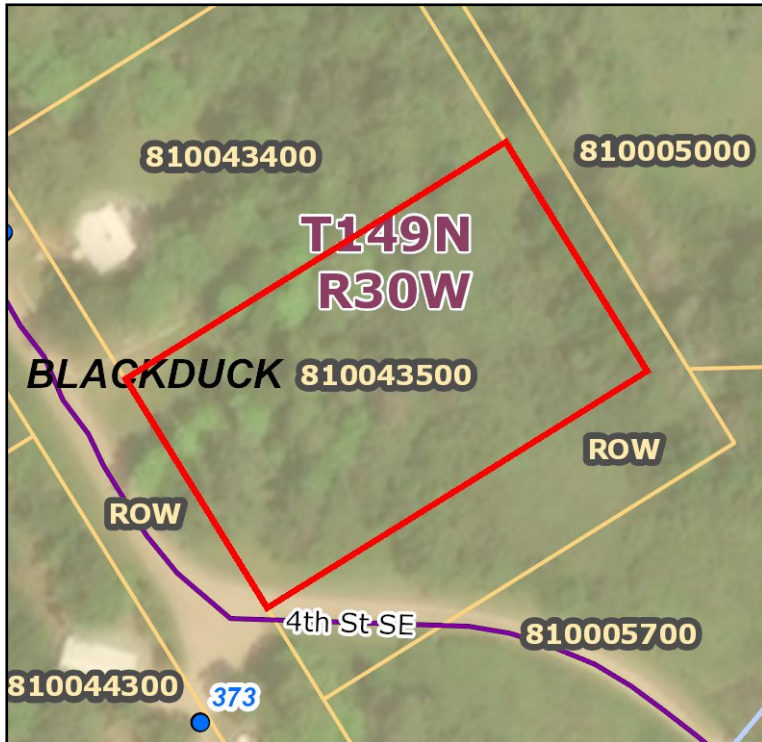
Questions? Contact the Minnesota Gambling Control Board at 651-539-1900. This form will be made available in alternative format (i.e. large print, braille) upon request. The information requested on this form will become public information, when requested by the Board, and will be used to determine your compliance with Minnesota statutes and rules governing lawful gambling activities.



Beltrami County General Property Information

Beltrami County makes no representation or warranties expressed or implied, with respect to the reuse of data provided herewith, regardless of its format or the means of transmission. There is no guarantee or representation to the user as to the accuracy, currency, suitability, or reliability of this data for any purpose. The user accepts the data 'as is', and assumes all risks associated with its use. Beltrami County assumes no responsibility for the actual or consequential damage incurred as a result of any user's reliance on this data. Created from Beltrami Online Mapping Site. Sources: Beltrami County, City of Bemidji, USGS, USDA, MNDNR.

Report Date: 10/22/2021



Parcel ID: 810043500

Owner: BLACKDUCK HRA

Property Address:

Owner(secondary):

Property Address 2:

Owner Address: PO BOX 380

Property Address 3:

Owner Address 2:

Property City, State, Zip:

Owner City, State, Zip: BLACKDUCK, MN 56630

Plat, Lot, Block: STELMACH'S ADDITION 005
002

Calculated Acreage: 0.86

Twp/Range/Section: 149/030/18

Class & Description: :MISC-NOT REPORTED

Area (sq.ft.): 37500.0062

Perimeter (feet): 800

Tax Description: Sect-18 Twp-149 Range-030 STELMACH'S ADDITION Lot-005 Block-002 .86 AC