



AGENDA

Blackduck City Council - Work Session Meeting

6:00 PM - Monday, June 27, 2022

City Hall, 8 Summit Drive, Blackduck MN

	Page
1. CALL TO ORDER	
a. Roll Call	
b. Pledge of Allegiance	
2. APPROVAL OF AGENDA	
3. OLD BUSINESS	
a. Public Works / Public Safety Facility Updates - 2022-06-02 Progress Meeting #1 Minutes 2022-06-07 Field Report #1 2022-06-16 Progress Meeting #2 Minutes 2022-06-16 Field Report #2	2 - 12
b. American Rescue Plan Act Funding	
c. Blackduck Stumpjumpers Project	
d. Downtown Redevelopment Project Updates	
e. City Sales Tax	
f. Kitchigami Regional Library Capital Appropriation Project Updates	
g. Blackduck Limited DMV	
h. Blackduck Website Redevelopment	
i. Cemetery Vault Upgrades	
j. Moon / Pafko Performance Stage Updates	
k. City of Blackduck Property Annexation Process	
l. April 2022 Beltrami County State of Emergency Flooding Event & MN Homeland Security & Emergency Mgmnt - updates	
4. NEW BUSINESS	
a. Blackduck Fire Department Chasis Purchase - RDO Truck Center - Fire Chief Larson Blackduck Fire Department Chasis Purchase	13 - 20
b. Resolution 2022-01 Revision of Appointments & Designations 2022-01-Revision 02 - Resolution of annual appointments and designations for 2022	21 - 25
5. ADJOURNMENT	

PROGRESS MEETING #1

June 02, 2022

Re: Combined Maintenance and Police Facility

Subject: Meeting Minutes

Attendees: Angela Bokovoy, Rural Development Area Specialist
Christina Regas, City Administrator
Mike Schwanke, Public Works Director
Clay Witkofsky, TNT Construction Group LLC
Chad Hammerlund, TNT Construction Group LLC
Todd Skyberg, WIDSETH

Location: Blackduck City Hall

Please note that meeting minutes will be distributed by email only.

1. Outstanding Items from Previous Meetings:

1.1. None currently.

2. Review of Work Progress:

2.1. Progress since last meeting:

- 2.1.1. The project's construction sign has been installed and is located at the south-east entrance on the west side of the road.
- 2.1.2. The erosion control silt fencing is in place and the excavation of the existing topsoil is complete.
- 2.1.3. The footing trench has been cut in and the footings placed.
- 2.1.4. The water line has been installed up to the north side of the building.
- 2.1.5. The force main has been bored in place, up to the Lift Station.
- 2.1.6. The installation of the Lift Station has started.

2.2. Sequence of work progress:

- 2.2.1. Continue hauling in new gravel for backfilling.
- 2.2.2. Install building columns and backfilling granular base at building area.

2.3. Required coordination's to maintain schedule:

- 2.3.1. Review and address the bad soil issue at the building area.
- 2.3.2. The bad soils at the west and SW parking area shall remain in place per direction from Mike Schwanke, Public Works Director.

3. Status of Submittals:

3.1. Reviewed and approved since last progress meeting:

- 3.1.1. 03 2000 Concrete Reinforcing
- 3.1.2. 03 3000 Cast-In-Place Concrete
- 3.1.3. 03 3000 Cast-In-Pace Concrete – column anchors
- 3.1.4. 05 5000 Metal Fabrications
- 3.1.5. 06 1753 Shop-Fabricated Wood Trusses
- 3.1.6. 07 2100 Thermal Insulation – batt insulation
- 3.1.7. 07 2119 Foamed-in-Place Insulation
- 3.1.8. 07 2500 Weather Barriers
- 3.1.9. 07 4113 Metal Roof Panels

- 3.1.10. 07 4213 Metal Wall Panels
- 3.1.11. 08 1113 Hollow Metal Doors & Frames
- 3.1.12. 08 1416 Flush Wood Doors
- 3.1.13. 08 3613 Sectional Doors
- 3.1.14. 08 5413 Fiberglass Windows
- 3.1.15. 08 7100 Door Hardware
- 3.1.16. 09 7733 Glass Fiber Reinforced Plastic Panels
- 3.1.17. 10 1400 Signage
- 3.1.18. 10 2800 Toilet, Bath & Laundry Accessories
- 3.1.19. 10 4400 Fire Protection Specialties
- 3.1.20. 22 1006 Plumbing Piping Specialties
- 3.1.21. 22 3000 Plumbing Equipment
- 3.1.22. 22 3600 Commercial Gas-Fired Pressure Washer
- 3.1.23. 22 4000 Plumbing Fixtures
- 3.1.24. 23 2113 Hydronic Piping
- 3.1.25. 23 2114 Hydronic Specialties
- 3.1.26. 23 2133 Hydronic Pumps
- 3.1.27. 23 3423 HVAC Power Ventilators
- 3.1.28. 23 3700 Air Outlets & Inlets
- 3.1.29. 23 5400 Furnaces
- 3.1.30. 23 6213 Packaged Air-Cooled Refrigerant Compressor and Condensing Units
- 3.1.31. 23 8200 Convection Heating and Cooling Units
- 3.1.32. 26 Electric Cable Reels
- 3.1.33. 26 0923 Lighting Control Devices
- 3.1.34. 26 5100 Interior Lighting
- 3.1.35. 26 5600 Exterior Lighting
- 3.1.36. 33 0526 Utility Trace Wire
- 3.1.37. 33 0561 Concrete Manholes
- 3.1.38. 33 1000 Water Utility Distribution
- 3.1.39. 33 3113 Sanitary Sewerage Gravity Piping
- 3.1.40. 33 3123 Sanitary Sewerage Force Main Piping
- 3.1.41. 33 3213 Packaged Wastewater Pumping Stations

3.2. Submittals under review:

- 3.2.1. None currently.

3.3. Rejected submittals:

- 3.3.1. 23 2123 Hydronic Pumps – BP-1 and BP-2 (Boilers) were Rejected
- 3.3.2. 23 7433 Packaged Indoor Heating Make-Up Air Units

3.4. Submittals scheduled for submission:

- 3.4.1. 05 5213 Pipe & Tube Railings
- 3.4.2. 06 2000 Finish Carpentry
- 3.4.3. 07 2100 Thermal Insulation – foam board insulation
- 3.4.4. 07 2126 Blown Insulation
- 3.4.5. 07 2500 Weather Barriers – vapor retarder
- 3.4.6. 07 9200 Joint Sealant
- 3.4.7. 08 3100 Access Doors & Panels
- 3.4.8. 09 2116 Gypsum Board Assemblies
- 3.4.9. 09 9113 Exterior Painting
- 3.4.10. 09 9123 Interior Painting – primer only
- 3.4.11. 09 9600 High-Performance Coatings – trench drain epoxy painting
- 3.4.12. 12 3200 Manufactured Wood Casework
- 3.4.13. 22 0553 Identification for Plumbing Piping & Equipment
- 3.4.14. 22 0719 Plumbing Piping Insulation
- 3.4.15. 22 1005 Plumbing Piping

- 3.4.16. 23 0553 Identification for HVAC Piping & Equipment
- 3.4.17. 23 0713 Duct Insulation
- 3.4.18. 23 0913 Instrumentation and Control Devices for HVAC
- 3.4.19. 23 2500 HVAC Water Treatment
- 3.4.20. 23 3100 HVAC Ducts & Casings
- 3.4.21. 23 3300 Air Duct Accessories
- 3.4.22. 23 5100 Breechings, Chimneys and Stacks
- 3.4.23. 23 5216 Condensing Boilers
- 3.4.24. 23 7223 Packaged Air-to-Air Energy Recovery Units
- 3.4.25. 26 0537 Boxes
- 3.4.26. 26 0919 Enclosed Contactors
- 3.4.27. 26 2100 Low-Voltage Electrical Service Entrance
- 3.4.28. 26 2416 Panelboards
- 3.4.29. 26 2817 Enclosed Circuit Breakers
- 3.4.30. 26 2818 Enclosed Switches
- 3.4.31. 26 2913 Enclosed Controllers
- 3.4.32. 26 4300 Surge Protective Devices
- 3.4.33. 28 3100 Fire Detection and Alarm

4. Quality & Work Standards and Correction of Deficient Items:

- 4.1. Provide direction to the Contractor for addressing the bad soils at the building area.

5. Request for Information (RFI's):

- 5.1. None currently.

6. Architect's Supplemental Instructions (ASI's):

- 6.1. None currently.

7. Status of Proposal Requests:

- 7.1. None currently.

8. Status of Change Orders:

- 8.1. Change Order #01 – Value Engineering: Approved

9. Applications for Progress Payments

- 9.1. Pay Application No: 001 – approved 06/02/2022.

- 9.1.1. Distributed copies during the meeting.

- 9.1.2. Angela noted that she needs to review and approve before the pay application is given to the Owner.

- 9.1.3. The Contractor submitted the pay application using the AIA Document G702 and 703. Angela questioned the use of the AIA document and will review.

- 9.1.3.1. After review, Angela indicated that per the Pre-Construction Meeting Minutes, the Contractor shall submit their pay application using the Rural Development Form FmHa 1924-18.

- 9.1.3.2. The Contractor was directed later to re-submit Pay Application #1 on the Rural Development Form.

10. Schedule next Progress Meeting:

- 10.1. The next progress meeting is scheduled for June 16th.

- 10.1.1. Meet at City Hall; Time: 10:30 AM.

- 10.1.2. Angela noted that she is planning to attend progress meetings once a month and will not be able to attend the next meeting.

11. Other Discussion Items:

- 11.1. The Contractor was directed to provide an up-dated construction schedule for each progress meeting.

11.2. Angela indicated that there maybe a Rural Development form to use for the site observation reports. She will review and notify.

11.2.1. After review, there isn't a Rural Development Form to use for the site observation reports. In addition, the site observation reports can be attached to the progress meeting minutes.

If in error, omission, or in need of clarification, contact WIDSETH or mention the issue at the next meeting.

Sincerely,

WIDSETH

A handwritten signature in blue ink, appearing to read 'Todd Skyberg', with a long horizontal flourish extending to the right.

Todd Skyberg
Architectural Technician

Field Report

Project Title: Combined Maintenance and Police Facility

Project Number: 2020-11912

Field Report #: 01

Date: June 02, 2022

Time: 11:05 am – 11:42 am

Weather: Blue skies and sunny **Temp. Range:** 60 - 62

Contractors on site: Footing crew, lift station crew and site crew

Observation:

1. Project's construction sign is installed.
2. Silt fencing has been installed as indicated on the drawings.
3. The contractor was installing the lift station.
4. Granular fill was being hauled to the site. Three loads were delivered while I was on site. A bulldozer was spreading the granular fill.
5. Below the sub-cutting of the existing grade at the building area, an additional layer of organic/peat soils could be observed at the west side and a portion of the north and south sides of the building perimeter.
6. The footings had been installed. The contractor used the circular option on 95% of the footings.
 - a. The contractor indicated that a couple of the footings at the west side required a rock bed be installed as indicated in the Geotechnical Evaluation below the footing pad.
7. The contractor had started removing the footing forms.
8. The footing trench had water in it from the rain this past weekend and the contractor was pumping it out.
9. The wood roof trusses are on site.
10. The wood columns were being unloaded at the construction site.
11. Photos were taken of the entire site and building area.

Information or Action Required:

Address the organic/peat soil layer at the building area.

Reported By: Todd Skyberg
Architectural Technician

PROGRESS MEETING #2

June 16, 2022

Re: Combined Maintenance and Police Facility

Subject: Meeting Minutes

Attendees: Christina Regas, City Administrator
Mike Schwankee, Public Works Director
Max Gulette, City Mayor
Clay Witkofsky, TNT Construction Group LLC
Chad Hammerlund, TNT Construction Group LLC
Brent Dammann, WiDSETH
Todd Skyberg, WiDSETH

Location: Blackduck City Hall

Please note that meeting minutes will be distributed by email only.

1. Outstanding Items from Previous Meetings:

1.1. None currently.

2. Review of Work Progress:

2.1. Progress since last meeting:

- 2.1.1. The building's sub-grade is built up.
- 2.1.2. The building columns are installed.
- 2.1.3. The exterior wall girts are 80% complete.
- 2.1.4. The LVL beam installation has started.

2.2. Sequence of work progress:

- 2.2.1. Complete the installation of the LVLs and the wall rough framing next week.
- 2.2.2. Start installing the roof trusses the week of June 27th.

2.3. Required coordination's to maintain schedule:

- 2.3.1. None currently.

3. Status of Submittals:

3.1. Reviewed and approved since last progress meeting:

- 3.1.1. 07 2126 Blown Insulation
- 3.1.2. 26 2416 Panelboards
- 3.1.3. 26 2817 Enclosed Circuit Breakers
- 3.1.4. 26 2818 Enclosed Switches
- 3.1.5. 26 4300 Surge Protective Devices

3.2. Submittals under review:

- 3.2.1. None currently.

3.3. Rejected submittals:

- 3.3.1. 23 2123 Hydronic Pumps – BP-1 and BP-2 (Boilers) were Rejected
 - 3.3.1.1. Clay believed this was addressed and will follow up and notify WiDSETH.
- 3.3.2. 23 7433 Packaged Indoor Heating Make-Up Air Units

3.4. Submittals scheduled for submission:

- 3.4.1. 05 5213 Pipe & Tube Railings
- 3.4.2. 06 2000 Finish Carpentry
- 3.4.3. 07 2100 Thermal Insulation – foam board insulation
- 3.4.4. 07 2500 Weather Barriers – vapor retarder
- 3.4.5. 07 9200 Joint Sealant
- 3.4.6. 09 2116 Gypsum Board Assemblies
- 3.4.7. 09 9600 High-Performance Coatings – trench drain epoxy painting
- 3.4.8. 12 3200 Manufactured Wood Casework
- 3.4.9. 22 0553 Identification for Plumbing Piping & Equipment
- 3.4.10. 22 0719 Plumbing Piping Insulation
- 3.4.11. 22 1005 Plumbing Piping
- 3.4.12. 23 0553 Identification for HVAC Piping & Equipment
- 3.4.13. 23 0713 Duct Insulation
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- 3.4.15. 23 2500 HVAC Water Treatment
- 3.4.16. 23 3100 HVAC Ducts & Casings
- 3.4.17. 23 3300 Air Duct Accessories
- 3.4.18. 23 5100 Breechings, Chimneys and Stacks
- 3.4.19. 23 5216 Condensing Boilers
- 3.4.20. 23 7223 Packaged Air-to-Air Energy Recovery Units
- 3.4.21. 26 0537 Boxes
- 3.4.22. 26 0919 Enclosed Contactors
- 3.4.23. 26 2100 Low-Voltage Electrical Service Entrance
- 3.4.24. 26 2913 Enclosed Controllers
- 3.4.25. 28 3100 Fire Detection and Alarm

4. Quality & Work Standards and Correction of Deficient Items:

- 4.1. The bad soils at the building area were corrected, see Change Order #02.

5. Request for Information (RFI's):

- 5.1. None currently.

6. Architect's Supplemental Instructions (ASI's):

- 6.1. ASI #1 was issued June 13, 2022. It adjusted the number of nails used at the LVL beam connections; provided additional 2X6 blocking at the typical wall column
 - 6.1.1. Reviewed and agreed by Rural Development representatives.

7. Status of Proposal Requests:

- 7.1. None currently.

8. Status of Change Orders:

- 8.1. Change Order #01 – Value Engineering: Approved
- 8.2. Change Order #02 – bad soils at building area: Approved June 16, 2022.
 - 8.2.1. WIDSETH to forward a sign copy to the Contractor.

9. Applications for Progress Payments

- 9.1. Pay Application No: 001 – was approved.
- 9.2. The next pay application is scheduled to be submitted at the end of the month.

10. Schedule next Progress Meeting:

- 10.1. The next progress meeting is scheduled for June 30th.
 - 10.1.1. Meet at City Hall; Time: 10:30 AM.

11. Other Discussion Items:

11.1. The Contractor requested the Owner to complete the application for power at the construction site.

11.1.1. The Owner has the application completed with Beltrami Electric.

11.2. Mike indicated concern with the finish elevation of the lift station being too low.

11.2.1. After review, once the finishing grading is complete there is no issue with the lift station elevation.

11.3. Mike indicated concern with the elevation of the finish grade at the SE road access.

11.3.1. After review, the Contractor isn't complete with the finish grading.

11.3.1.1. In addition, WIDSETH to review the plan for the finish paving at the SE road access.

11.4. Mike indicated concern with SW road access design.

11.4.1. WIDSETH to review alternate solution for the grading at the SW road access by the storm pond overflow.

If in error, omission, or in need of clarification, contact WIDSETH or mention the issue at the next meeting.

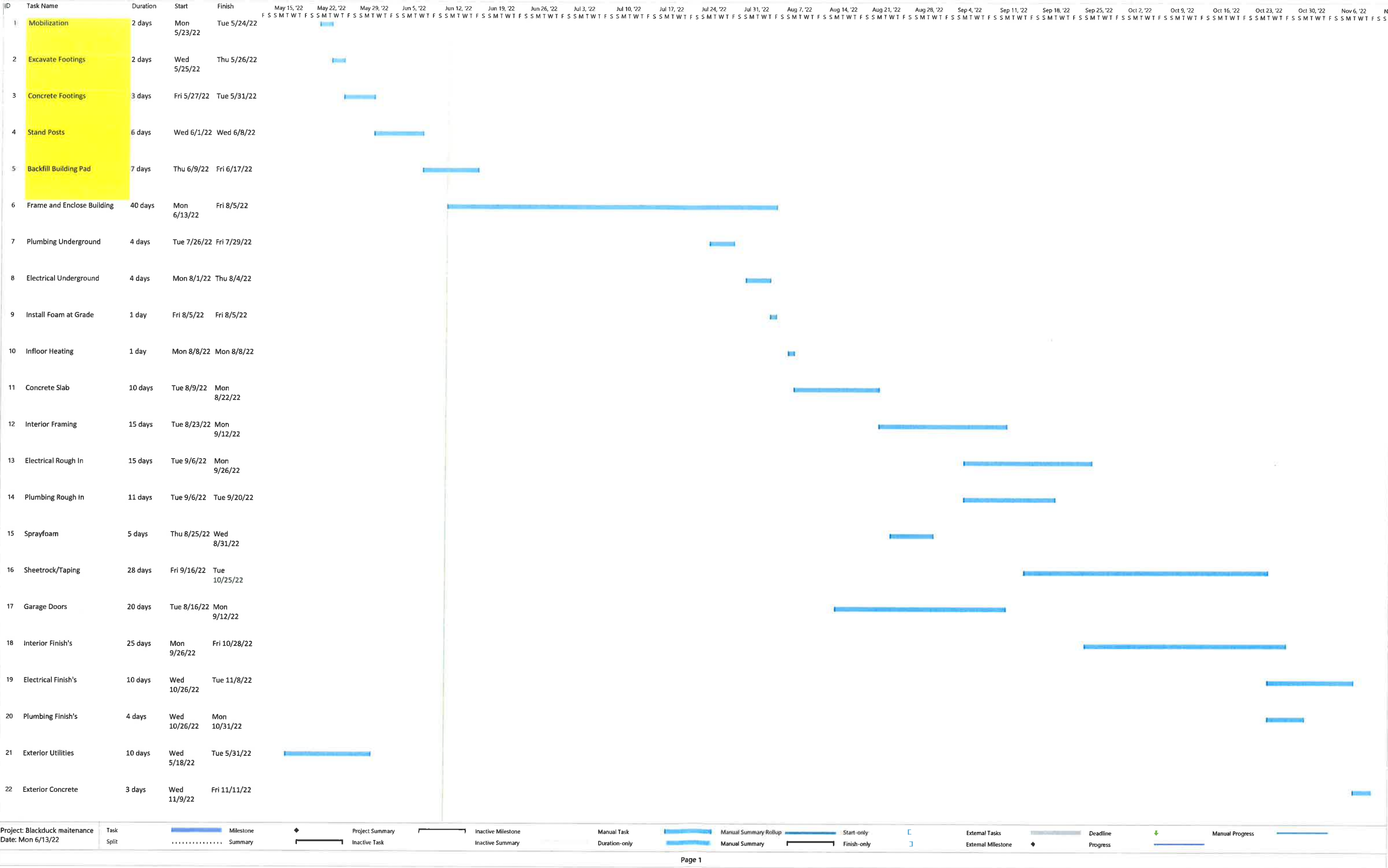
Sincerely,

WIDSETH



Todd Skyberg
Architectural Technician

Attachment: updated construction schedule



Field Report

Project Title: Combined Maintenance and Police Facility

Project Number: 2020-11912

Field Report #: 02

Date: June 16, 2022

Time: 10:55 am – 11:20 am

Weather: Cloudy and windy **Temp. Range:** 62 - 64

Contractors on site: Framing crew

Observation:

1. The sites rough grading is complete.
2. The grading at the SE road access needs to be corrected.
3. The building columns are installed and the columns at both gable end, extend up into the attic area as noted.
4. The exterior wall girts are installed.
5. The LVL beams are currently being installed. The beams at the north and east walls are in place and the Contractor is working on the west wall.
 - a. Contractor to verify to follow ASI #1 fastening instructions.
6. The LVL for the future "lean-to" is in place.
 - a. The Contractor to verify that it is a wolminized LVL.
7. The building's sub-grade is built up and the gravel at the site's paving area is installed.
8. The building's perimeter below grade rigid insulation is installed. The vertical section was visible.
9. Photos were taken of the entire site and building area.

Information or Action Required:

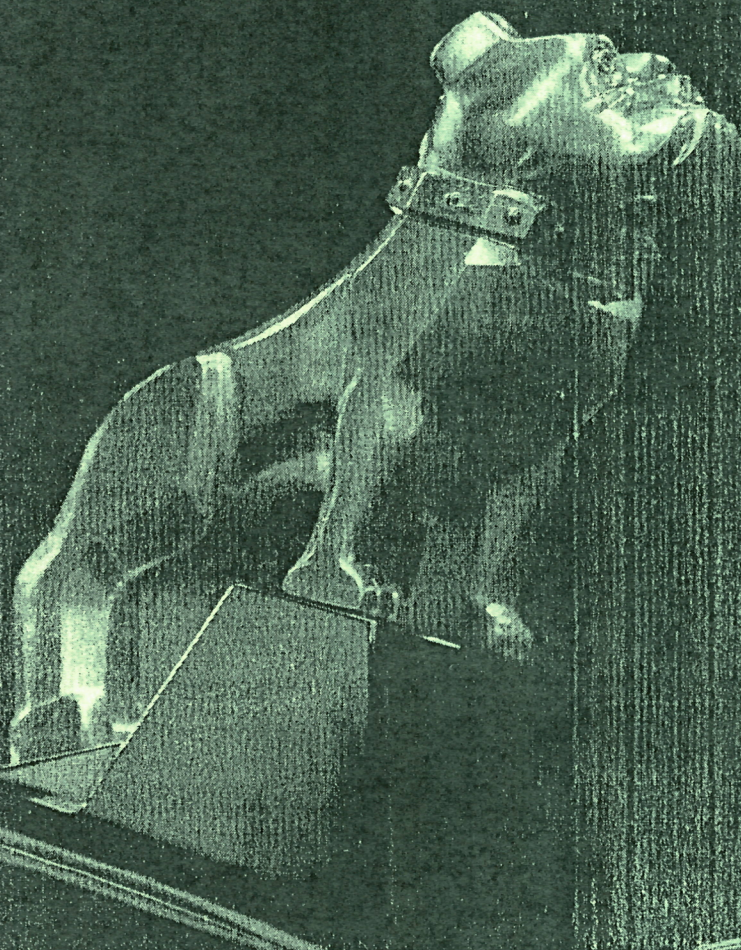
1. Contractor to verify to follow the fastening instructions of ASI #1.
2. Contractor to verify the "lean-to" header is wolminized.

Reported By: Todd Skyberg
Architectural Technician

Attachment: (2) construction photos



CUSTOMER PROPOSAL



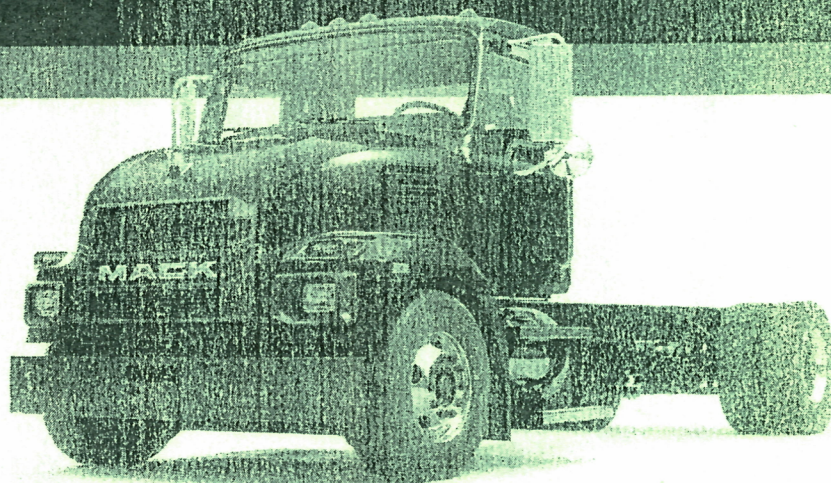
PREPARED FOR
BLACKDUCK FIRE DEPARTMENT
33 MARGARET AVE NE
BLACKDUCK
MN 566304509

DATE

6/3/2022

PREPARED BY
RDO TRUCK CENTER CO
3401 38TH ST S
FARGO
ND 58104-9904

QUOTE ORIFICATION
RDO2022000114D861
MDZ42R
Qty: 1



John Stearns

701-371-3035

RDO Truck Center
Fargo, ND

TECHNICAL SPECIFICATION

MD7 42R



CUSTOMER/VEHICLE INFO		DESCRIPTION
S	CHASSIS (BASE MODEL)	MD742 - 42R MEDIUM DUTY, CLASS 7 w/ 6.7L, (MAX 33,000lbs GVWR)
S	ASSEMBLY PLANT	FACTORY USA (RV, MACK)
	VEHICLE USE & BODY/TRAILER TYPE	TANKER or PUMPER TRUCK
	VEHICLE VOCATION	FIRE AND RESCUE SERVICE
S	CUSTOMER FLEET SIZE	DEALER FLEET WITH LESS THAN 25 VEHICLES IN OWN FLEET OF ANY VEHICLE BRAND
	TYPE OF SERVICE	MUNICIPAL
S	WARRANTY REGISTRATION LOCATION	USA - WARRANTY REGISTRATION LOCATION
	EMISSION WARRANTY CERTIFICATION	EPA (only) Cummins Diesel
S	INITIAL REGISTRATION LOCATION	USA REGISTRATION
S	LANGUAGE-PUBS/DECAL/SIGNS	ENGLISH
	TERRAIN GRADE	ON-OFF HIGHWAY, STARTING GRADES<18%
S	LOADING SURFACE	ASPHALT LOADING AND / OR UNLOADING SURFACE
S	OPERATING CLASS	OPERATING CLASS 7

ENGINE & TRANSMISSION		DESCRIPTION
	ENGINE / MOTOR	ISB6.7-300 D CUMMINS 300HP @ 2600RPM (GOV) 660 LB-FT, US21
	TRANSMISSION	3000 RDS 6 SPEED ALLISON GEN6 W/PROGNOSTICS, WITH PTO PROVISION
S	FUELSENSE CALIBRATION	ALLISON FUELSENSE, NEUTRAL AT STOP
S	TRANSM AUTO NEUTRAL ON P-BRAKE	AUTO NEUTRAL SINGLE INPUT WITH SHIFT SELECTOR OVERRIDE

ENGINE & TRANSMISSION EQUIPMENT		DESCRIPTION
	ENGINE BRAKE TYPE	ENGINE BRAKE
	CRUISE CONTROL	CRUISE CONTROL
S	ALTERNATOR	DELCO 12V 160A (28SI) BRUSH-TYPE
	BATTERY DISCONNECT SWITCH	BATTERY DISCONNECT SWITCH
S	STARTER MOTOR	12 VOLT MELCO STARTER (MITSUBISHI ELECTRIC)
	ENGINE BLOCK HEATER	120 VOLT / 0.75 KW, ENGINE BLOCK HEATER
	POWER TAKE OFF CONTROL	POWER TAKE OFF TRANSMISSION CONTROL, PREP KIT F/SINGLE PTO

AXLE & SUSPENSION		DESCRIPTION
S	FRONT AXLE	12,000LB MERITOR MFS+ 5400 KG
S	SPRINGS - FRONT	MACK TAPERLEAF 12300# (5500 KG) GROUND LOAD RATING
S	FRONT AXLE BRAKES	MERITOR "S" CAM TYPE 16.5" x 5" Q+
	REAR AXLE - SINGLE	21000# (9525 kg) MERITOR MS-21-14X, (W/ DIFF LOCK) CASING 11.0mm
	REAR SUSPENSION - SINGLE	AL210 AIR-MACK 21000LB 9525KG
	SUSPENSION LEVELLING DEVICE (CA in PC29 only)	SUSPENSION LEVELLING AIR DUMP
S	BRAKES - REAR	MERITOR "S" CAM 16.5"x7" Q+
S	REAR AXLE RATIO	RATIO 5.57, REAR AXLE

CHASSIS EQUIPMENT		DESCRIPTION
S	IDLE EMISSION CERTIFICATION	IDLE EMISSION CERTIFICATION, CARB 08
	DPF DIESEL PARTICULATE FILTER	CUMMINS SINGLE MODULE E.A.T.S. RH SIDE UNDER CAB US17 (7L over 271HP only!!)
S	EXHAUST	UNDERFRAME RIGHT SIDE INBOARD MOUNTED

PRICELIST DATE
20220523

QUOTATION
RDO2022000114D861

DATE
6/3/2022

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TECHNICAL SPECIFICATION *(cont.)*



CHASSIS EQUIPMENT		DESCRIPTION
S	BODY BUILDER MODULE	EL PREP KIT, TMC RP1404 EL. INTERFACE NO BODYBUILDER MODULE

FRAME EQUIPMENT & FUEL TANKS		DESCRIPTION
	WHEELBASE	206" Wheelbase (143" CA) 65" After-frame
S	FRAME RAILS	STEEL - 260MM X 70MM X 8MM -- (10.24" X 2.75" X 0.31"); RBM 1,580,000 LB-IN
	PRIMARY FUEL FILTER	DAVCO 245 FUEL FILTER/SEP/PRIME PUMP/12V PRE-HEAT
S	FUEL TANK - LH	50 GALLON (190 L) 22" ALUMINUM ROUND

CAB INTERIOR		DESCRIPTION
S	GAUGES - UNIT OF MEASURE	U.S. UNITS (PREDOMINANT)
	BACK-UP ALARM	BACK-UP ALARM
S	AIR RESTRICTION INDICATOR	MECHANICAL, GRADUATED, ON FILTER
S	DAYTIME RUNNING LIGHTS	DRL WHEN ENGINE RUNNING & PARK BRAKE OFF
S	FIRE EXTINGUISHER	HAND FIRE EXTINGUISHER 1.1 KG (2.5LB) ENGLISH DECAL, ABC
S	AUDIO SYSTEM	RADIO, AM/FM, MP3, WEATHER BAND
S	AUDIO INTEGRAT. PHONE HANDSFRE	AUDIO INTEGRATED HANDSFREE PHONE, BLUETOOTH
S	AUDIO COMMUNICATION CONNECTOR	AUDIO COMMUNICATION CONNECTOR, USB AUDIO
S	COMMUNICATION EQUIPMENT	FACTORY INSTALLED GEOTAB FLEET MANAGEMENT SYSTEM
S	DRIVER SEAT	MACK DRIVERS SEAT, AIR SUSPENDED
S	DRIVERS SEAT UPHOLSTERY	DRIVERS SEAT UPHOLSTERY, VINYL
S	PASSENGER SEAT	FIXED PASSENGER SEAT
S	PASSENGERS SEAT UPHOLSTRY	PASSENGERS SEAT UPHOLSTERY, VINYL
S	SEAT BELT(S)	ALL SEAT BELTS, BLACK

CAB EXTERIOR		DESCRIPTION
	HOOD RADIATOR GRILLE, FINISH	HOOD RADIATOR GRILLE FINISH, BRIGHT CHROME
	FRONT BUMPER FINISH	FRONT BUMPER FINISH BRIGHT
	MIRRORS - EXTERIOR	HEATED AND MOTORIZED MIRRORS BOTH SIDES, CHROME (Bulldog mirror)

WHEELS & TIRES		DESCRIPTION
	TIRES BRAND/TYRE - FRONT	11R22.5 H BRIDGESTONE R268 ECOPIA (13220 lbs) (Total for QTY = 2)
	WHEELS - FRONT	22.5x8.25 ACCURIDE, POLISHED ALUMINUM DISC (Total for QTY = 2)
	FRONT AXLE TIRE & WHEEL QUANTITY	TWO FRONT TIRES & WHEELS
	TIRES BRAND/TYRE - REAR	11R22.5 G BRIDGESTONE M760 ECOPIA (23360 lbs) (DRIVE ONLY) (Total for QTY = 4)
	WHEELS - REAR	22.5x8.25 ACCURIDE, POLISHED ALUMINUM DISC (Total for QTY = 4)
	REAR AXLE TIRE & WHEEL QUANTITY	FOUR REAR AXLE TIRES & WHEELS

PAINT		DESCRIPTION
	PAINT COLOR - FIRST COLOR	MACK RED; P9189

BASE WARRANTY & PURCHASED COVERAGES		DESCRIPTION
S	ENGINE TOWING WARRANTY	CUMMINS ENGINES (Contact Cummins for Standard Warranty and Extended Coverage Details)
S	MACK ONECALL BUNDLE	12 MONTH - ASIST AND MACK ONECALL
S	VEHICLE WARRANTY TYPE	NORMAL DUTY WARRANTY CLASSIFICATION

PRICELIST DATE
20220523

QUOTATION
RDO2022000114D861

DATE
6/3/2022

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TECHNICAL SPECIFICATION *(cont.)*



BASE WARRANTY & PURCHASED COVERAGES		DESCRIPTION
S	BASIC CHASSIS COVERAGE	CHASSIS PLAN 24 MO/UNLIMITED MI NORMAL DUTY PROTECTION PLAN
S	ENGINE WARRANTY	CUMMINS ENGINES B6.7 (Contact Cummins for Standard Warranty and Extended Coverage Details)
S	EMISSION COMPONENT COVERAGE	CUMMINS ENGINES (Contact Cummins for Standard Warranty and Extended Coverage Details)
S	TRANSMISSION WARRANTY	ALLISON TRANSMISSIONS (Contact Allison Transmission for standard warranty and extended coverage data)
S	AIR CONDITIONING WARRANTY	AIR CONDITIONING STANDARD COVERAGE (Sealed System Only) 24 MONTHS UNLIMITED MILEAGE
S	CHASSIS TOWING WARRANTY	STANDARD CHASSIS TOWING 90 DAYS OR 5,000 MILES
S	PARTNERED SERVICES	GEOTAB FOR MACK TRUCKS - 12 MONTH

PRICING SUMMARY

MD7 42R

VEHICLE PRICE

\$96,526.90

TAX SUMMARY

FET

AMT. SUBJECT TO TAX

\$99,526.68

\$0.00

Tire Tax Credit

N/A

\$(159.90)

TOTAL TAX

\$(159.90)

TOTAL SELLING PRICE (PER UNIT) USD

\$96,567.00

BLACKDUCK FIRE DEPARTMENT

DATE

John Stearns
RDO TRUCK CENTER CO.

06/03/2022

DATE



Mack Trucks
www.macktrucks.com



RDO TRUCK CENTERS, LLC.
 5315 Gateway Drive
 Grand Forks, ND 58203
 (701 775-2591, (800)358-0707, Fax (701)746-6766

Sold To <i>BLACKDUCK FIRE DEPARTMENT</i>		Stock No <i>Order Out</i>	Salesman <i>John Stearns</i>
Street <i>33 MARGARET AVE NE</i>		Date <i>6/9/2022</i>	
City <i>BLACKDUCK</i>	State <i>MN</i>	Zip Code <i>56630</i>	
Year <i>2024</i>	Make <i>MACK</i>	Series <i>MD742</i>	Body <i>C & C</i>
Color <i>Mack Red</i>		Phone <i>218-835-4806</i>	
Serial No.			
		Cash Price	<i>96,367.00</i>
		Trade Allowance	
		Cash Difference	
		Sales Tax	
		Federal Excise Tax	
		License and Title Fee	
		Extended Warranty	
		Amount Owning on Trade	
TRADE INFORMATION Make _____ Model _____ Year _____ Body Type _____ VIN _____		Total Balance	<i>96,367.00</i>
		Deposit with Order	
		Unpaid Balance	
		Paid on Delivery	
		Amount Financed	
Buyer's Signature _____ Buyer certifies that all pollution equipment on trade-in is intact and in operating condition. X _____		Check # / Cash	
DEALER'S DISCLAIMER OF WARRANTY Any warranties on the VEHICLE sold are those of the manufacturer. As between YOU (the DEALER) and ME (the BUYER) the VEHICLE is being sold "AS IS". I am taking the entire risk as to the quality and performance of the VEHICLE. I understand that YOU expressly disclaim all warranties either express or implied, including any implied warranty of VEHICLE. YOUR disclaimer in no way affects the terms of the manufacturer's warranty, if any. I received this information before the sale. Buyer's Signature X <i>Christina A. Regas</i> Date <i>06/09/2022</i>		Lienholders Name	
		Lienholders Address	

The front and back of this CONTRACT comprise the entire CONTRACT affecting this purchase. The DEALER will not recognize any verbal agreement, or any other agreement or understand of any nature. I certify that no credit has been extended to me for the purchase of this motor VEHICLE except as appears in writing on the face of this CONTRACT.

The terms of this CONTRACT were agreed upon and the CONTRACT signed in this dealership on the date noted at top of this form. If YOU are arranging credit for ME, this CONTRACT is not valid until a credit disclosure is made as described in Regulation Z and I have accepted the credit extended.

IMPORTANT: I UNDERSTAND THAT THIS MAY BE A BINDING CONTRACT AND I MAY LOSE ANY DEPOSITS IF I DO NOT PERFORM ACCORDING TO ITS TERMS.

NOTICE OF SALESMAN'S LIMITED AUTHORITY

Accepted **X** *John Stearns*
 This order is not valid unless signed and accepted by Sales Manager or Officer of Company

X *Christina A. Regas*
 Buyer's Signature

ODOMETER DISCLOSURE STATEMENT

Federal law (and State law, if applicable) require that you state the mileage upon transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment.

TRADE-IN VEHICLE (NON-LEASE)

I _____ state that the odometer now reads _____
 (TRANSFEROR'S NAME - PRINT)
 _____ (no tenths) miles and to the best of my knowledge that it reflects the actual mileage of the vehicle described above, unless one of the following statements is checked.

☐ I hereby certify that to the best of my knowledge the odometer reading reflects the amount of mileage in excess of its mechanical limits.

☐ I hereby certify that the odometer reading is NOT the actual mileage WARNING - ODOMETER DISCEPANCY

Transferor's Signature _____

Transferee's Signature _____

VEHICLE SOLD (NON-LEASE)

I RDO TRUCK CENTER state that the odometer now reads _____
 (TRANSFEROR'S NAME - PRINT)
 _____ (no tenths) miles and to the best of my knowledge that it reflects the actual mileage of the vehicle described above, unless one of the following statements is checked.

☐ I hereby certify that to the best of my knowledge the odometer reading reflects the amount of mileage in excess of its mechanical limits.

☐ I hereby certify that the odometer reading is NOT the actual mileage WARNING - ODOMETER DISCEPANCY

Transferor's Signature _____

Transferee's Signature _____

ADDITIONAL TERMS AND CONDITIONS

1. Definitions: As used in this CONTRACT: "I", "ME", or "MY" means the buyer and co-buyer. "YOU" or "YOUR" means the seller or dealer. "VEHICLE" means the car, truck, or other VEHICLE described on the front of this contract including all the options listed. "Manufacturer" means the company which makes the VEHICLE. "Trade-in" means the car, truck, motorcycle or other VEHICLE which I trade to YOU in partial payment for the vehicle.

2. Purpose: By signing the CONTRACT, I agree to buy the VEHICLE from YOU. By accepting this CONTRACT, YOU agree to deliver the VEHICLE to ME if the VEHICLE is in YOUR inventory. If the VEHICLE is not in YOUR inventory, YOU agree to order the VEHICLE from the manufacturers, and after receiving the VEHICLE from the manufacturer, to deliver the VEHICLE to

3. Price Changes by the Manufacturer: I understand that the VEHICLE price stated on the other side of this CONTRACT is based on the current prices the manufacturer charges YOU, and at any time before YOU receive the VEHICLE from the manufacturer, the manufacturer has the right to raise the price it charges to YOU. I also understand that if the manufacturer does raise the price, YOU may raise the price to ME by the same amount, and that if YOU do raise YOUR price, I may cancel the CONTRACT and get back my downpayment I have made. If YOU have not already sold the Trade-in (See Paragraph 4), I may have the Trade-in back by paying YOU the reasonable cost of storage and repair work or reconditioning YOU may have done.

4. Trade-In: I understand that if I am using a Trade-In to partially pay for the VEHICLE, I may deliver the Trade-In to YOU either when I sign this CONTRACT, or when the VEHICLE is ready for ME to pick up. If I do not deliver the Trade-In to YOU when I sign this CONTRACT, I agree that at the time I deliver the Trade-In, YOU may reinspect the Trade-In and lower the allowance stated on the front of this CONTRACT. If YOU do lower the allowance, I may cancel this CONTRACT and get back my cash. I also understand that if I deliver the Trade-In when I sign this CONTRACT, YOU may sell the Trade-In at any time, and at any price YOU think proper. If I use paragraph 3 to cancel this CONTRACT, and YOU have already sold the Trade-In, YOU will pay ME the price YOU received for the Trade-In minus 15% commission, minus any money YOU spent repairing, storing, insuring, or advertising the Trade-In.

5. Trade-In - MY Responsibilities: At the time I deliver the Trade-In to YOU, I agree to guarantee that I own the Trade-In free and clear and to furnish proper proof of ownership, including the Certificate of Title or other evidence of ownership.

6. MY Refusal to Take Delivery: Unless this CONTRACT is non-binding because YOU are arranging credit for ME, or unless I have canceled this CONTRACT pursuant to paragraph 3 and 4. I understand that YOU may retain the cash downpayment I have given YOU as an offset to YOUR damages if I refuse to complete MY purchase. I also understand that I may be responsible for any other damages which YOU may incur as a result of MY failure to perform my obligations under the terms of this CONTRACT. If I have delivered the Trade-In to YOU at the time I signed this CONTRACT, YOU may retain the Trade-In and sell it to reimburse YOURSELF for the expenses of repairing, storing, or reconditioning the Trade-In and for other expenses or losses YOU may incur as a result of MY failure to perform MY obligations under this CONTRACT.

7. Design Changes by the Manufacturer: I understand that the manufacturer has the right to change the design of the VEHICLE, its chassis, its parts or accessories at any time without any notice to YOU or to ME. In the event of a change in design, YOU have no duty to ME except to deliver the VEHICLE as made by the manufacturer.

8. Delays in Delivery: I understand that YOU are not responsible for delays in delivery caused by the manufacturer, or by accidents, fires, or other causes beyond YOUR control. I also understand that YOU do not control the manufacturer and are not part of the manufacturer and do not work for the manufacturer.

9. Taxes: I understand that the price of the VEHICLE includes Federal Taxes, but not State Sales or Excise Taxes or any tax or governmental fee. I also understand that I must pay YOU the proper amount of any sales or excise tax or other governmental fee which applies to this sale.

10. New VEHICLE Disclaimer of Warranties: I understand that if I am buying a new VEHICLE, the VEHICLE will come with a manufacturer's warranty which is a promise from the manufacturer directly to ME and that YOU expressly disclaim any and all warranties, express or implied, including any implied warranty of merchantability or fitness for a particular purpose. I also understand that YOU make no guarantees of any kind about the VEHICLE's condition or performance and that once I take delivery I have complete responsibility, and all the risk for any problems with the VEHICLE.

11. Used VEHICLE Disclaimer of Warranties: I understand that if I am purchasing a used VEHICLE, YOU expressly disclaim any warranties, express or implied, including any implied warranty of merchantability or fitness for a particular purpose. I also understand that YOU make no guarantees of any kind about the VEHICLE's condition or performance and that once I take delivery I have complete responsibility and all the risk for any problems with the VEHICLE.

12. Dealer Warranty or Service Contract: I understand that if YOU offer a limited warranty on a used VEHICLE or I purchase an extended service contract on a new or used VEHICLE, YOU may not disclaim any implied warranties of merchantability or fitness for a particular purpose and the disclaimer on the front side of this ORDER will not apply.



CITY OF BLACKDUCK RESOLUTION NO: 2022-01

A RESOLUTION OF ANNUAL APPOINTMENTS AND DESIGNATIONS FOR 2022

WHEREAS, annually, at their first meeting in January, the Blackduck City Council handles annual designations and appointments; and

WHEREAS, included is the designation of the Official Newspaper, Official Depositories and Official Posting, and

WHEREAS, included is the designation of a Vice Mayor; and

WHEREAS, included are the appointments of City Councilors and staff to various boards and commissions.

NOW, THEREFORE, BE IT RESOLVED, that the Blackduck City Council does hereby make the annual designations (*Exhibit A attached hereto*) and appointments (*Exhibit B attached hereto*), effective immediately upon adoption.

Revised by the Blackduck City Council this 7, day of March, 2022.

APPROVED:

Maxwell Gullette, Mayor

Christina Regas, City Administrator



CITY OF BLACKDUCK RESOLUTION NO: 2022-01

EXHIBIT A

DESIGNATIONS

OFFICIAL NEWSPAPER:	Blackduck American
OFFICIAL POSTING LOCATION:	Blackduck City Hall 8 Summit Avenue NE, Blackduck
OFFICIAL DEPOSITORY:	Deerwood Bank
CITY ATTORNEY:	Joseph J. Langel of RRM Ratwik, Roszak & Maloney, P.A.



CITY OF BLACKDUCK RESOLUTION NO: 2022-01

EXHIBIT B

APPOINTMENTS AND REPRESENTATION ON VARIOUS COMMITTEES

Vice Mayor: Nicholas Seitz

City Assessor: County Assessor, Joe Skerik

City Engineer: Curt Meyer, Widseth

Park & Trail Board (4): Public Works Director, Mike Schwanke
City Administrator, Christina Regas

Council Member BobbieJo Kewitsch

Other Meghan Klein

Other Sandra Miller

Personnel Committee (3): City Administrator, Christina Regas

Council member Donald Johnson

Other Shawnda Lahr

Other Open until CLEO vacancy is filled

Other Mike Schwanke

Public Works Committee (4): Public Works Director, Mike Schwanke
City Administrator, Christina Regas

Council Member Nicholas Seitz

Other Donald Johnson

Liquor Committee (4): Director of Liquor Operations, Shawnda Lahr
City Administrator, Christina Regas

Council Member Donald Johnson

Other BobbieJo Kewitsch

Finance Committee (3): City Administrator, Christina Regas

Council Member Nicholas Seitz

Other Mike Schwanke

Public Safety Committee (up to 5): OPEN until CLEO vacancy is filled
Fire Chief Brian Larson

City Administrator, Christina Regas

Public Works Director, Mike Schwanke

Council Member Maxwell Gullette



CITY OF BLACKDUCK

RESOLUTION NO: 2022-01

Golf Board (up to 6): City Administrator, Christina Regas

Golf Director Misty Frenzel

Golf Member Kevin Erpelding

Council Member Maxwell Gullette

Council Member Donald Johnson

Safety Committee (4): Public Works Director, Mike Schwanke
Director of Liquor Operations, Shawnda Lahr
Deputy Clerk, Paige Moore

Other/ Council Member

Planning Commissioners (5):

Appointed Position Kurt Cease

Appointed Position John Wilson Winnett

Appointed Position **VACANCY**

Appointed Position Ernie Tindell

Appointed Position Ron Rockis

Zoning Administrator: City Administrator, Christina Regas

Library Board: Mary Salmonson

Miriam Osborn

Katie Click

Lorraine Warden

Paula Erickson

Nance Kunkel

Amy Granlund

Blackduck Librarian Kelly West

Council Member Liason Laurie Hamilton

Kitchigami Regional Library Representative: Laurie Hamilton

HRA (up to 5): Mayor Maxwell Gullette
Councilor Laurie Hamilton
Councilor BobbieJo Kewitsch
Councilor Nicholas Seitz
Councilor Donald Johnson

City Administrator, Christina Regas



CITY OF BLACKDUCK

RESOLUTION NO: 2022-01

Revolving Loan Fund Committee (up to 5): City Administrator, Christina Regas
Dwight Kalvig (Kalvig & Associates)
Grant Frenzel (Deerwood Bank)
Council Member Maxwell Gullette
Headwaters Regional Development Center Rep Sarah Linda

Historical Preservation Committee (up to 8): Gene Kjelberg
Glennis Moon
Avonell Kjelberg
Shirley Gilmore
Mary Joy
Marilyn Page
Lavone Peterson
Carol Hannigan
Marie Juelson

Ambulance Board Representative (BAII): City Administrator, Christina Regas

Ambulance Joint Powers Emergency Services: Mayor Maxwell Gullette

Blackduck City Ordinance Chapter 3 Administration Section 300.07 Committees.

Subdivision 1. Standing Committees

Committees designated - there shall be the following standing committees.

1. *Liquor Committee*
2. *Park and Trail Board*
3. *Golf Board*
4. *Revolving Loan Committee*
5. *Library Board*
6. *Personnel*
7. *Public Works*
8. *Finance*
9. *Public Safety*

Subdivision 2. Membership

Each committee shall be appointed by the mayor with the approval of the majority of the council. Each committee member shall serve as appointed unless excused by a majority of the members of the council.

Subdivision 3. Referral Reports.

Any matter brought before the council for consideration may be referred by the presiding officer to the appropriate committee or to the special committee appointed by him or her for a written report and committee report shall be signed by a majority of the members and shall be filed with the administrator prior to the council meeting at which it is to be submitted. Minority reports may be submitted. Each committee shall act promptly and faithfully on the matter referred to it.