



AGENDA

Blackduck City Council Meeting

6:00 PM - Monday, May 4, 2026
City Hall, 8 Summit Drive, Blackduck MN

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b. Pledge of Allegiance	
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	100 percent Graduation
2. APPROVAL OF AGENDA	
3. CONSENT AGENDA	
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[Blackduck Quote](#)

- ac. Final Approval - Blackduck Library Grant Reimbursement #3 - Board of Education Grant 68 - 69

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- ad. Final Approval - MN Department of Education Site Visit Checklist - CPF MP Facilities - Blackduck Community Library 70 - 82

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- ae. Final Approval - City of Blackduck Analytics Report - blackduckmn.com 83 - 84

[City of Blackduck GA4 Report](#)

- af. Final Approval - LMCIT 2026-2027 Workers Compensation - City of Blackduck 85 - 88

[2026-27 WC Insurance LMCIT](#)

4. BLACKDUCK FORUM

Visitors may share their concerns with Council on any issue, which is not already on the agenda. Each person will have 3 minutes to speak. The Mayor reserves the right to limit an individual's presentation if it becomes redundant. The Mayor may also limit the number of individual presentations on any issue to accommodate the scheduled agenda items. All comments will be taken under advisement by the Council. No action will be taken at the time.

5. REPORTS OF COMMITTEES AND CITY STAFF

5.1. Public Works Report - Mike Schwanke, Public Works Director

- a. Council Approval Needed - American Engineering Testing Proposal Blackduck Sanitary Sewer Lift Station Replacement - Geotechnical Exploration & review 89 - 99

[Geotech Proposal - Blackduck Sanitary Sewer Lift Station AET](#)

5.2. Liquor Store Report - Shawnda Lahr, Director of Liquor Operations

5.3. Library Report - Kelly Hanks, Head Librarian

- a. Council Approval Needed - Gutter Quotes for Blackduck Library Facility - 72 1st St. SW 100 - 104

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6. ADMINISTRATOR'S REPORT

- a. Approval Needed - Resolution 2026-11 - Resolution approving a gambling license for the Blackduck Firemens Relief Association located at Svn One Bar 105 - 107

[2026-11 Resolution approving gambling license for Blackduck Firemens Relief Association](#)

[LG214 Permit Bdk Fm](#)

- b. Approval Needed - Arbitrage Consulting Services Contract for City of Blackduck - Ehlers Public Finance 108 - 111

[Arbitrage Consulting Services - Ehlers](#)

- c. Blackduck City Wide Clean Up Event - May 14, 2026 - Registration Closes May 8, 2026 112

[Clean up 2026](#)

- d. May 18, 2026 @ 6pm - Blackduck City Council Work Session

- e. May 20, 2026 @ 2pm - Blackduck Planning Commission Meeting
- f. May 21, 2026 @ 6pm - KRLS Board Meeting
- g. May 25, 2026 - Memorial Day Observed - City Hall & Blackduck DMV Closed
- h. June 8, 2026 @ 6pm - Blackduck City Council Regular Meeting
- 7. MAYOR AND/OR COUNCIL MEMBER REPORTS
- 8. COMMUNITY EVENTS/GOOD THINGS HAPPENING
 - a. 2026 Chamber Scramble - June 19, 2026 113 - 116
[Chamber Scramble full file](#)
- 9. ADJOURNMENT



Mayoral Proclamation

As Mayor of the City of Blackduck, Minnesota;
I, Maxwell Gullette Proclaim May 4th, 2026

100% Graduation Day

In the City of Blackduck.

Whereas the City Council of the City of Blackduck, Minnesota
has determined that a goal of a 100% graduation rate is
beneficial to all concerned;

And

Whereas the City Council of the City of Blackduck, Minnesota
will do whatever it can to encourage all of our youth to
graduate from high school;

And

Whereas the City Council of the City of Blackduck, Minnesota
believe when we as a community relentlessly remind our young
people how important it is to obtain their high school diploma,
we can achieve our goal of a 100% graduation rate.

Therefore be it resolved that the City Council of the City of
Blackduck, Minnesota salute the
Blackduck 2026 Senior High School Graduating Class
and we thank all the citizens for participating in this initiative.

Proudly Proclaimed this 5th day of May 2026.

Mayor Maxwell Gullette



MINUTES

Council Meeting

6:00 PM - Monday, April 6, 2026

City Hall, 8 Summit Drive, Blackduck MN

The Council of the City of Blackduck was called to order on Monday, April 6, 2026, at 6:00 PM, in the City Hall, 8 Summit Drive, Blackduck MN, with the following members present:

COUNCILORS PRESENT: Councilor Nicholas Seitz, Councilor Laurie Hamilton, and Council member Ronald Fredrickson

COUNCILORS EXCUSED: Mayor Maxwell Gullette and Councilor Donald Johnson

STAFF PRESENT: City Administrator Christina Regas, Public Works Director Mike Schwanke, Director of Liquor Operations Shawnda Lahr, and Golf Director Misty Frenzel

OTHERS PRESENT: Tim Ramerth & Steve Emery, Widseth; Mary & Gary Larsen, Anderson Quilt Store; Lori Lundberg & Meg Lien, Blackduck High School After Prom; Jon Ross, Svn One Bar LLC; Matthew Jedlika, BDC ECC

1. CALL TO ORDER

- a. Roll Call
Roll Call was taken by Christina Regas.
- b. Pledge of Allegiance
Vice-Mayor Fredrickson led the meeting with the pledge of allegiance.

2. APPROVAL OF AGENDA

- a.

Nicholas Seitz moved to approve the agenda as presented Laurie Hamilton seconded the motion.

Carried 3 to 0

Nicholas Seitz	For
Laurie Hamilton	For
Ronald Fredrickson	For

3. CONSENT AGENDA

All items listed under the Consent Agenda, unless removed from the Consent Agenda shall be approved by one Council motion.

- a. March 9, 2026 Blackduck City Council Meeting Minutes
- b. March 16, 2026 Blackduck City Council Public Hearing Minutes
- c. March 18, 2026 Blackduck Planning Commission Meeting Minutes

- d. March 19, 2026 KRLS Board Meeting Packet including minutes from January 15th and February 13, 2026
- e. March 23, 2026 Blackduck City Council Work Session Meeting Minutes
- f. March 27, 2026 Blackduck City Hall Facility Committee Meeting Minutes
- g. March 18, 2026 Beltrami County HMP Planning Team Meeting #1 Summary & Documentation
- h. March 2026 Fund Balance Report
- i. March 2026 Bill Report
- j. March 2026 - Liquor Fund Vendor ACH Payments - CashWise
- k. March 2026 Sewer Income Statement
- l. March 2026 Water Income Statement
- m. March 2026 Pine Tree Park Income Statement
- n. March 2026 Lakeview Cemetery Income Statement
- o. March 2026 Golf Course Income Statement
- p. March 2026 Liquor Store Income Statement
- q. March 2026 Blackduck DMV Income Statement
- r. Q1 2026 Blackduck General Fund Income Statement
- s. February 2026 LG216 Lawful Gambling Monthly Rent Report - Blackduck Relief Association
- t. Final Approval - March 2026 Business Credit Card Payment
- u. Final Approval - March 2026 EFT Disbursements for City of Blackduck Payrolls supporting MN Statue §471.38 subd. 3 (3a)
- v. Final Approval - February 2026 Supplemental Bills
- w. Final Approval - Local Option Sales Tax Report - January 2026
- x. Final Approval - Fine and Fees paid 9th Judicial Court - Beltrami County for February 2026
- y. Final Approval - CLA Invoice #L261163581 including Out of Scope Audit Service Charges
- z. Final Approval - MN PCA Project Priority List - Wastewater Application - City of Blackduck
- aa. Final Approval - Beltrami Soil & Water Conservation District - City of Blackduck Letter of intent to participate in stormwater retention pond project
- ab. Final Approval - Right of way Easement between City of Blackduck and Beltrami Electric Cooperative
- ac. Final Approval - LMCIT Property Casualty Renewal Application Binder for 2026-2027
- ad. Final Approval - Beltrami Electric Coop Quote 17246 for electrical improvement services to Blackduck City Hall
- ae. Final Approval - Sanitary Sewer Discharge Permit 2026-01 - Bemidji Sewer & Waterworks
- af. Final Approval - 2026 Pine Tree Park Host Agreement - Beth Kucera
- ag. Final Approval - 2025 Drinking Water Report - Consumer Confidence Report for the City of Blackduck
- ah. Final approval - Ehlers Report on Potential Refunding of Existing Bonds for the City of Blackduck

- ai. Final Approval - 2025 Revised Statement of Work - CLA includes single audit requirement for RD loan
- aj. Final Approval - 2024 Statement of Work CLA - requirement for single audit for RD loan
- ak.

Laurie Hamilton moved to approve the consent agenda as presented Nicholas Seitz seconded the motion.

Carried 3 to 0

Nicholas Seitz	For
Laurie Hamilton	For
Ronald Fredrickson	For

4. **BLACKDUCK FORUM**

Visitors may share their concerns with Council on any issue, which is not already on the agenda. Each person will have 3 minutes to speak. The Mayor reserves the right to limit an individual's presentation if it becomes redundant. The Mayor may also limit the number of individual presentations on any issue to accommodate the scheduled agenda items. All comments will be taken under advisement by the Council. No action will be taken at the time.

- a. There was no one present for the Blackduck Forum.

5. **REPORTS OF COMMITTEES AND CITY STAFF**

5.1. **PUBLIC WORKS REPORT - MIKE SCHWANKE, PUBLIC WORKS DIRECTOR**

5.1.1. Council Consideration - Debt Predictions for Lift Station Project 15 year estimation

Regas reviewed debt predictions for 15 years for the City Levy and Wastewater Fund. Regas states it would increase the levy. Regas provided a \$14,000 and a \$20,000 wastewater funded debt option to review. Regas' predictions allow for a 4% cost of living each year to the general fund. Regas is seeking feedback from the City Council to determine if the project is still feasible after reviewing debt predictions. Councilor Seitz states he sees the need to continue moving forward. Councilor Fredrickson asked what the life span of a lift station is. Schwanke states approximately 15-20 years. Councilor Hamilton states she is fine with the 15 year debt option. Regas states at this point there is nothing to vote upon, as the debt process moves ahead there will action needed.

5.1.2. Approval Needed - Professional Services Proposal - City of Blackduck Lift Station Rehabilitation Project - Widseth

Nicholas Seitz moved to approve the revised professional services proposal from Widseth Laurie Hamilton seconded the motion.

Carried 3 to 0

Nicholas Seitz	For
Laurie Hamilton	For
Ronald Fredrickson	For

5.1.3. Report

Schwanke reports his staff has been busy with snow recently, no further updates at this time.

5.2. LIQUOR STORE REPORT - SHAWNDA LAHR, DIRECTOR OF LIQUOR OPERATIONS

5.2.1. Report -

Lahr reports March shows slower traffic for the bar and store and the brunch menu has been slow with recent weather. Lahr states Chamber Bingo will be on April 19; the department has had no major equipment issues. Nothing further.

5.3. GOLF COURSE REPORT - MISTY FRENZEL, GOLF COURSE DIRECTOR

5.3.1. Report -

Frenzel reports this year's seasonal hiring is completed; review of the course shows snow mold on one small area and deer damage but much better than last year. Frenzel believes the course will open early this year; there are tournaments scheduled for school teams in May, Spring Chicken, and Rubber Ducky Race.

5.4. LIBRARY REPORT - KELLY HANKS, HEAD LIBRARIAN

5.4.1. Approval Needed - Quote for Services for Signage for Blackduck Library - Ross Lewis Sign Co.

Regas provided a quote for proposed new signage for the library facility.

Laurie Hamilton moved to approve the quote from Ross Lewis Sign Co. for new lit signage not to include electrifying the unit Nicholas Seitz seconded the motion.

Carried 3 to 0

Nicholas Seitz	For
Laurie Hamilton	For
Ronald Fredrickson	For

6. ADMINISTRATOR'S REPORT

a. Council Approval Needed - 2026 Intoxicating Liquor License Application - Svn One Bar LLC - 240 Summit Ave. W. - T. Ross

Regas states new owners of 240 Summit Ave have made application for an intoxicating liquor license; have completed the requirements for the license and requesting approval of the City. Councilor Fredrickson asked if the establishment will be a separate bar and not a restaurant. Ross states it will be much like a bar n grill with alcohol served. Fredrickson states he understands that food will be served at the location. Ross states absolutely, to have an intoxicating liquor license a certain amount of food must be served to qualify with the State of Minnesota, Fredrickson asks if the establishment will have a traditional bar and stools. Ross states there will be dining tables and a bar. Fredrickson asks if a Sunday Liquor License will be issued. Ross states yes. Fredrickson states the question is if the City approves of issuing an intoxicating liquor license to another establishment other than the municipal. Councilor Hamilton states having no issue approving the license. Fredrickson states Mayor Gullette wishes the Ross' well in their new business in

hopes it is as successful as possible. Fredrickson asks for input from the Director of Liquor Operations. Lahr states she believes that having another bar is a good thing - giving the public more choices. Lahr states it is good for the community. Hearing no further comment Fredrickson called for a vote on the motion.

Laurie Hamilton moved Request Approval of Intoxicating Liquor License and Prorate License Fees from Date of Opening to December 31, 2026 Nicholas Seitz seconded the motion.

Carried 3 to 0

Nicholas Seitz	For
Laurie Hamilton	For
Ronald Fredrickson	For

b. Council Approval Needed - Donation Request - Blackduck High School After Prom Committee - Meg Lien and Lori Lundberg

Lien reviewed the activities planned for the 31st after prom with the City Council and requested a donation to off-set costs for the event.

Nicholas Seitz moved to approve a donation from the liquor rent fund of \$1000 to the Blackduck Highschool After-Prom Laurie Hamilton seconded the motion.

Carried 3 to 0

Nicholas Seitz	For
Laurie Hamilton	For
Ronald Fredrickson	For

c. Approval Needed - Resolution 2026-09 - Resolution in support of adopting a facility plan for the wastewater system of the City of Blackduck

Laurie Hamilton moved to approve Resolution 2026-09 - a resolution in support of adopting a facility plan for the wastewater system Nicholas Seitz seconded the motion.

Carried 3 to 0

Nicholas Seitz	For
Laurie Hamilton	For
Ronald Fredrickson	For

d. Approval Needed - Resolution 2026-10 - Resolution approving an excluded Bingo License for the Blackduck Area Chamber of Commerce

Nicholas Seitz moved to approve Resolution 2026-10 - a Resolution approving an excluded Bingo License for the Blackduck area Chamber of Commerce Laurie Hamilton seconded the motion.

Carried 3 to 0

Nicholas Seitz	For
Laurie Hamilton	For
Ronald Fredrickson	For

e. Approval Needed - City of Blackduck City Hall Electrical Relocation & Upgrades

Laurie Hamilton moved to approve the quote from Bessler Electric - Option A and additional work on the off-peak system for Blackduck City Hall Nicholas Seitz seconded the motion.

Carried 3 to 0

Nicholas Seitz	For
Laurie Hamilton	For
Ronald Fredrickson	For

f. Council Consideration - Blackduck City Hall Project - Committee Recommendation

Regas requests feedback regarding the City Hall Committee recommendation to refuse the funding from Beltrami Electric Coop RDG Program. Councilor Seitz agreed the City should not move ahead with the original project and provide notice to BEC. Nothing further.

g. Council Consideration - Black Duck Statue Restoration Project - Review Project Budget & Consider Use of remaining Blandin Grant

Regas reports remaining funding from Blandin was \$8250 and plans to partner with the Fire Relief Project on the Fire Hall will utilize the funding for landscaping work and not erect a gazebo/shelter for the Duck Statue. Regas will provide the Relief Project plans at a future meeting to the board. Nothing further.

h. Council Discussion - Blackduck Police Department Community Feedback

Councilor Fredrickson asks for community feedback regarding the Blackduck Police Department. Board members had no further input at this time. Regas reports discussing with the City of Kelliher to partner with their city to fund the Police Department and not contract with the County. Regas states statue provides allowance to contract with other cities. Regas reports discussion with the City of Kelliher that the challenge to staff the department still remains. Nothing further.

i. April 20, 2026 @ 6pm - City of Blackduck Public Hearing - Wastewater System Improvements for the City of Blackduck

j. April 20, 2026 @ 6pm - Blackduck City Council Work Session

k. April 24, 2026 1pm - Local Board of Appeal & Equalization for the City of Blackduck

l. May 4, 2026 @ 6pm - Blackduck City Council Regular Meeting

m. ~~May 4, 2026~~ - 2025 Financial Audit Presentation - CLA - Corrected date of presentation will be June 8, 2026

n. Council Information - Upcoming Ordinance 2026-01 - An Ordinance Amending Section 1180 of the City Code relating to Local Option Sales Tax

Regas reports the City will pass Ordinance 2026-01 amending Section 1180 relating to local option sales tax establishing a termination date to allow for 90-day notification to MN Dept of Revenue in either quarter 3 or 4 in 2026. Nothing further.

o. 2026 KRLS Board Meeting Schedule

7. MAYOR AND/OR COUNCIL MEMBER REPORTS

a. Councilor Seitz commends the public works staff in the recent snow storm and snow removal. Seitz states the department did a great job.

Councilor Fredrickson states he took a complaint from a non-resident regarding the Pond serving brunch.

8. COMMUNITY EVENTS/GOOD THINGS HAPPENING

9. ADJOURNMENT

a.

Nicholas Seitz moved to adjourn the meeting at 6:51pm Laurie Hamilton seconded the motion.

Carried 3 to 0

Nicholas Seitz	For
Laurie Hamilton	For
Ronald Fredrickson	For

City Administrator, Christina Regas

Maxwell Gullette, Mayor



BLACKDUCK PLANNING MEETING

Regular Planning Meeting

Blackduck City Hall

April 15, 2026 @ 2pm

ROLL CALL:

Commissioners present: Ron Rockis, Kayla Smischney, Ernie Tindell

Commissioners Absent: Curt Cease, and John Winnett

Staff Present: Christina Regas

Meeting was called to order at 2:00pm by Commissioner Rockis

Approval of Minutes – *Moved by Tindell and seconded Smischney by to approve the minutes of the March 18, 2026. Motion Carried.*

Old Business –

1. Birch & Beyond Inc – Petition for Vacation of Alley – Regas reports no new action taken at this time.
2. Mike Murray ROW request – 325 Summit Ave E. – Request vacate/sale ROW – Regas reports Murray wants to move ahead with the transfer of ownership. Regas is awaiting utility staking to determine correct parcel description from Murray Surveying.
3. Bogarts Repair & Recovery Potential Expansion – Regas reports no new action on the expansion has been brought to the City. Regas will remove from May Agenda.
4. Public Nuisance/Blight Administration Fines – Regas provided copies of letters sent to past identified blighted properties with the June 30, 2026 deadline. Regas recommends Blight Tour of PC take place in June prior to deadline. Nothing further.
5. 2026 City Wide Clean Event – Regas reports three property owners have registered.

New Business –

No new business discussed.

Adjourn – *Moved by Commission Tindell and seconded by Commission Smischney to adjourn the planning meeting at 2:20pm. Motion carried.*



MINUTES

Council - Public Hearing Meeting

6:00 PM - Monday, April 20, 2026

City Hall, 8 Summit Drive, Blackduck MN

The Council - Public Hearing of the City of Blackduck was called to order on Monday, April 20, 2026, at 6:00 PM, in the City Hall, 8 Summit Drive, Blackduck MN, with the following members present:

COUNCILORS PRESENT: Mayor Maxwell Gullette, Councilor Nicholas Seitz, Councilor Laurie Hamilton, and Council member Ronald Fredrickson

COUNCILORS EXCUSED: Councilor Donald Johnson

STAFF PRESENT: City Administrator Christina Regas, Assistant Liquor Store Manager Melissa Gullette, Public Works Director Mike Schwanke, and Golf Director Misty Frenzel

OTHERS PRESENT: Steve Emery and Tim Ramerth, Widseth, Eric Anderson. John Egger

1 CALL TO ORDER

- a) Roll Call
Administrator Regas took roll call of those present to the public hearing.
- b) Pledge of Allegiance
Mayor Gullette led the public hearing with the pledge of allegiance.

2 PUBLIC HEARING AGENDA

- a) Description of Project for Public Hearing - Wastewater System Improvements Facility Plan for the City of Blackduck
Tim Ramerth of Widseth presented the facility plan for the City of Blackduck wastewater system improvements to infrastructure. The plan includes the project needs, alternatives, preliminary costs, funding options, and potential user rates. Ramerth presented the project need including the sewer collection system deficiencies; lift stations that are 25 years old; irrigation pump station deficiencies, and irrigation pivot deficiencies and additional need for land. Ramerth provided alternatives to the plan including: the City of Blackduck does nothing to the infrastructure; rehabilitates the collection system; and/or completes a comprehensive reconstruction of the system. Ramerth provided information on the proposed project including replacing approximately 10,400 linear feet of sewer mains and 90 manhole replacements; rehab five pump stations; replacement of the Drake Lift station; and the addition of a generator at the main lift station with addition of two portable generators. Ramerth provided the proposed cost of the project and funding options with a proposed project schedule and proposed user rates. Ramerth estimates potential user rates could be a minimum of \$42.50/month with PFA funding; \$53.15/month with RD funding; or \$135.00/month with no funding.
- b) Estimated Cost for Project - Included in the Attached Plan
The proposed costs for the project were outlined by Ramerth.
- c) General Questions & Answers from Public

Eric Anderson asks about the user rates that are proposed versus what customers are being charged now and if water usage is in addition.

Ramerth states yes water volume is in addition and Regas states current residential base fees are \$18/month.

Anderson asks if the base fee would be \$53 for both water and sewer.

Ramerth states water would be a different base fee based on the improvement plan for the water system. Currently the discussed base fee increase is only for the wastewater system.

Anderson asks how long is the expected life of the wastewater system.

Ramerth states the life expectation is 50 years.

Anderson asks why the infrastructure under Summit Ave wasn't updated when that CSAH was improved 30 years ago.

Ramerth stated he could not comment but most likely the infrastructure had not met its life expectancy.

Mayor Gullette asks if Widseth works with the legislation to request the project be placed in the bonding bill(s).

Ramerth states the City could look at special bonding for projects but need to have your legislators advocate for the City.

Anderson asks if the City has do complete the project or can it wait. Anderson asks if there are substandard issues that need to be addressed.

Ramerth states there are items the City should pay attention to like the under-sized mains; the clay pipe; and infiltration which are taking on and treating water you don't need to.

Mayor Gullette called for additional questions.

There were no further questions.

3 ADJOURNMENT

a)

1

Ronald Fredrickson moved to adjourn the public hearing at 6:17pm Nicholas Seitz seconded the motion.

Carried 4 to 0

Maxwell Gullette	For
Nicholas Seitz	For
Laurie Hamilton	For
Ronald Fredrickson	For

Christina Regas, City Administrator

Maxwell Gullette, Mayor



MINUTES

Council - Work Session Meeting

6:00 PM - Monday, April 20, 2026

City Hall, 8 Summit Drive, Blackduck MN

The Council - Work Session of the City of Blackduck was called to order on Monday, April 20, 2026, at 6:18pm, in the City Hall, 8 Summit Drive, Blackduck MN, with the following members present:

- COUNCILORS PRESENT:** Mayor Maxwell Gullette, Councilor Nicholas Seitz, Councilor Laurie Hamilton, and Council member Ronald Fredrickson
- COUNCILORS EXCUSED:** Councilor Donald Johnson
- STAFF PRESENT:** City Administrator Christina Regas, Public Works Director Mike Schwanke, Assistant Liquor Store Manager Melissa Gullette, and Golf Director Misty Frenzel
- OTHERS PRESENT:** Steve Emery and Tim Ramerth, Widseth, Eric Anderson and Jon Eggers

1 CALL TO ORDER

- a) Roll Call
Administrator Regas took roll call of those present to the meeting.
- b) Pledge of Allegiance
Mayor Gullette dispensed with the pledge of allegiance as it was stated earlier during the public hearing.

2 APPROVAL OF AGENDA

- a)

Nicholas Seitz moved to approve the agenda as presented Ronald Fredrickson seconded the motion.

Carried 4 to 0

Maxwell Gullette	For
Nicholas Seitz	For
Laurie Hamilton	For
Ronald Fredrickson	For

3 OLD BUSINESS

- a) Blackduck Lift Station Project
Regas and Emery provided a proposed timeline for the rehabilitation project. Emery plans to meet with Schwanke within the week to work on designs to prepare for the bidding process.
- b) Blackduck Police Department & Beltrami County Sheriff Partnership

Regas reports discussing with the City Administrator from the City of Cass Lake who shared their JPA with Cass County for Law Enforcement Services of which is working well. Nothing further.

c) Blackduck Library Renovation Project

Regas provided a quote for a new exterior book return from the Library Store to approve May 4. Regas reports the tour of the facility with the Board of Education to meet the compliance of the grant went well and the project will be moving ahead with new gutters on the facility after recommendations of that meeting. Regas will provide estimates for the gutter replacement on May 4. Mayor Gullette asked if the shipment of the book shelving is still on track for May. Regas could not comment at this time.

d) Lions Duck & Historic Duck Project

Nothing discussed.

e) Blackduck City Hall Facility Plans

Regas report the committee has been discussing options for a new facility to be potentially build on the Railroad property east of the recycling center. Regas reports the committee has come up with a facility that is 60' x 60' in size with a proposed layout that will provide a larger council chambers that is separate from the daily administration offices. Regas states proposed costs of a new facility of this size will be provided at a later date. Ramerth states the last facility assessment provided by Widseth states a per square foot cost. Regas will revisit that document for those numbers. Regas states the committee is not recommending the City move forward with any further improvements to the existing facility after the electrical is addressed.

f) MDH Grant - SWP Implementation - Project(s) Authorization to Move Forward

Regas reports the MDH Grant document has been finalized and the City can move ahead with those projects. Regas has partnered with Widseth regarding administering the education and ordinance projects and then completing the design of the fence project so that estimates may be obtained. Emery and Ramerth requested Regas reach out with their office to determine needs of their office. Regas states the grant expires February 2027 so the projects need to begin and the fence should be completed in the summer of 2026.

g) MnDOT State Project 0410-533 TH 71 & TH 72 Project Cooperative Memo - updates

Regas reports discussing the MnDot TH 71 & TH 72 project with Ethan Anstine. Anstine reports the policy has changed at MnDot that provides guidance as to financial responsibility on replacing street lighting. Regas states the street light replacement is now at the cost of the state, the removal cost is the City cost and the light(s) remain in the possession of the City. Regas states Anstine reports the planning for the project is still 30% complete.

4 NEW BUSINESS

a) Pickle Ball Club - Discuss Proposed Outdoor Location - ~~Julie Juelson~~ Eric Anderson

Anderson presented to the board the goal for the pickle ball club to secure a location for public pickle ball courts in the City of Blackduck. Anderson states the use of school property has not worked well, the club has considered property owned by Sanford which may not work either. Anderson states currently the club is seeking to put in 4 courts on the Wayside Rest Park in a location that will not impede on the snowmobile trail. Anderson states a court cost approximately \$25,000 and with the assistance of the Matthew Jedlika the club could qualify for grant funding. Anderson states four courts would be ideal, but for now three courts are the plan. Anderson states the cost includes the fencing and asphalt. Anderson states the courts would be available to the public for all to use. Anderson states there are several people going to Bemidji to play three day a week; the resorts receive calls for those staying in the summer for locations of courts; and the school is receiving calls for court locations to play. Anderson states the club is asking the City if they are willing to

Council - Work Session

April 20, 2026

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look into allowing an area of the park to build the courts. Anderson states the club does not want to ask the city for funding of the project as they do not want to be a burden to the city, however, they are not stating the club would never need assistance of the city with the courts in the future. Anderson states the club would be maintaining the courts. Anderson states prior to applying for funding the club needs to nail down a location. Regas asks if the Sanford property is off the table for consideration. Anderson states the property (aerial provided in City Council packet) is owned by Sanford is non-taxable property. Anderson states Sanford had it appraised and offered it to the club to purchase at a cost of \$5,600. Anderson stated the club asked if Sanford had a community need to donate the property but had no response from their office. Ramerth states the City is currently planning to improve a lift station at the Drake Motel that has a force main that is located underneath the Wayside Rest property location that Anderson is proposing. Councilor Seitz also states the proposed location main interfere with Woodcarvers and maybe the Car Show. Anderson asks if you can build over a force main. Ramerth states yes, but it isn't ideal. Anderson states that isn't a good location then. Council member Hamilton asks if there is property at Pine Tree Park that can be used for courts. Anderson states the campground was considered but it is in the best interest to have the courts located in the downtown area. Anderson states if the club sends a letter to the Sanford Board of Directors regarding the property it may help. Anderson states the club would like the City involved in some of the decisions. Misty Frenzel asks if the property would be better to be owned by the City instead of the club. Misty Frenzel asks how much money does the club have on hand for the project. Anderson states at this time @ \$2,000. Frenzel ask if the club will fundraise for the project. Anderson states yes. Gullette ask who would be liable for insurance. Regas states if the property is owned by the City then liability insurance could cover it, however, it would work similar to the beach. Anderson states the club would like to see the project get started this summer. Regas states the City will draft a letter to Sanford supporting the project on their property to work towards a partnership with the property.

b) Jon Eggers - 100% Graduation Update

Eggers provided an update on his ambition towards a 100% Graduation Rate in Beltrami County.

c) Ordinance 2026-01 - Ordinance Amending Seciton 1180 of the City Code Relating to Local Option Sales Tax

Regas reports the anticipated expiration date for the Local Option Sales Tax will be September 30, 2026. Regas will have the Ordinance to approve at the June 8, 2026 council meeting.

d) Arbitrage Consulting Services Proposal for City of Blackduck - Ehlers Public Finance

Regas reports needing services from Ehlers to audit the debt compliance of general obligation bonds are not earning interest and report that to the IRS. Ehlers can provide that service for a fee which is stated in the proposal. Regas will provide the proposal for approval on May 4, 2026. Council member Fredrickson asked to confirm the service fee as the fourth page states \$2500. Regas states confirmation will be requested prior to approval.

e) Joint Powers Agreement between City of Blackduck and Beltrami County for Address Numbering & road Naming Services

Regas provided a draft of a JPA from GIS Beltrami County that may require City of Blackduck approval in the coming months outlining the procedures for numbering locations and what party provides the service, and the fee that may be attached to that service.

f) Liquor Store Beer Cooler Repairs

Melissa Gullette reports the air compressor in the older beer cooler failed recently regarding immediate repairs. Gullette states Naylor's completed the repairs quickly

and the cooler was not down for long but the repair costs were about \$8,000.

g) Blackduck Fire Relief Fish Fry

Misty Frenzel states the Annual Fish Fry was very well attended with about 550 people served.

5 ADJOURNMENT

a)

Laurie Hamilton moved to adjourn the work session at 7:19pm Nicholas Seitz seconded the motion.

Carried 4 to 0

Maxwell Gullette	For
Nicholas Seitz	For
Laurie Hamilton	For
Ronald Fredrickson	For

Christina Regas, City Administrator

Maxwell Gullette, Mayor

May 4, 2026

FUND	Deerwood Checking BEGINNING BALANCE	Bill Report through 5/4/2026	Deerwood Checking ENDING BALANCE	Deerwood First Preferred Savings BEGINNING BALANCE	Deerwood First Preferred Savings Bill Report through 5/04/2026	Deerwood First Preferred Savings ENDING BALANCE	Total Balance of all Accounts
GENERAL (001)	\$291,743.33	\$43,095.19	\$248,670.14	\$111,276.78	\$0.00	\$111,276.78	
POLICE RESTRICTED CASH (001)	\$23,308.21	\$0.00	\$23,308.21	\$0.00	\$0.00	\$0.00	
CEMETERY (201)	~~(\$2,859.29)~~		\$23,308.21	\$0.00	\$0.00	\$0.00	
PERPETUAL CARE (202)	~~(\$2,859.29)~~		\$23,308.21	\$9,802.67	\$0.00	\$9,802.67	
SEWER MAINTENANCE (204)	\$2,203.48	\$0.00	\$2,203.48	\$53,418.01	\$0.00	\$53,418.01	
SEWER REPLACEMENT (205)	\$0.00	\$0.00	\$0.00	\$67,855.26	\$0.00	\$67,855.26	
SCDP REVOLVING LOAN FUND (207)	\$0.00	\$0.00	\$0.00	\$284,970.69	\$0.00	\$284,970.69	
FIRE DEPT RESERVE (TruckFund) (208)	\$0.00	\$0.00	\$0.00	\$40,611.04	\$0.00	\$40,611.04	
PINE TREE PARK (209)	\$0.00	\$0.00	\$0.00	\$63,096.46	\$0.00	\$63,096.46	
WATER SINKING FUND (212)	\$15,239.95	\$385.79	\$14,854.16	\$15,513.88	\$0.00	\$15,513.88	
PUBLIC WORKS RESERVE FUND (215)	\$0.00	\$0.00	\$0.00	\$228,154.23	\$0.00	\$228,154.23	
Fire Dept Special Equip Fund (216)	\$151,894.65	\$0.00	\$151,894.65	\$41,415.63	\$0.00	\$41,415.63	
2018 Revolving Loan Fund (250)	~~(\$195.00)~~	\$0.00	\$151,894.65	\$5,280.94	\$0.00	\$5,280.94	
1989 Go Bond (301)	\$0.00	\$0.00	~~(\$195.00)~~	\$347,257.26	\$0.00	\$347,257.26	
2006 GO BOND (307)	~~(\$277.60)~~	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
2009A Refunding Bond (309)	\$383.21	\$0.00	\$383.21	\$0.00	\$0.00	\$0.00	
2014A Disposal System Debt Service Fund (314)	\$26,420.31	\$0.00	\$26,420.31	\$0.00	\$0.00	\$0.00	
2017A Disposal System Debt Service Fund (317)	\$6,737.90	\$0.00	\$6,737.90	\$0.00	\$0.00	\$0.00	
USDA Skid Steer Debt Service Fund (318)	~~(\$3,406.00)~~	\$0.00	~~(\$3,406.00)~~	\$0.00	\$0.00	\$0.00	
2017 PFA Debt System Debt Service Fund (320)	\$86,483.20	\$0.00	\$86,483.20	\$0.00	\$0.00	\$0.00	
2018 Franchise/Pine Ave Internal Loan (325)	\$8,093.23	\$0.00	\$8,093.23	\$0.00	\$0.00	\$0.00	
2024A Gen. Obligation Equipment Project fund (330)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
2024A Gen. Obligation Equipment Debt Fund (331)	~~(\$22,277.09)~~	\$0.00	~~(\$22,277.09)~~	\$0.00	\$0.00	\$0.00	
2025A Gen. Obligation Equipment Project Fund (340) Fire	\$14,880.89	\$0.00	\$14,880.89	\$0.00	\$0.00	\$0.00	
2025A Gen. Obligation Equipment Debt Fund (341) Fire	\$8,315.63	\$0.00	\$8,315.63	\$0.00	\$0.00	\$0.00	
TAX INCREMENT FINANCING (376)	\$40,130.57	\$0.00	\$40,130.57	\$133,267.20	\$0.00	\$133,267.20	
Blackduck HRA Fund (210)	\$34,315.83	\$0.00	\$34,315.83	\$0.00	\$0.00	\$0.00	
2023A Gen. Obligation Debt fund PW/PS Facility (381)	\$2,672.20	\$0.00	\$2,672.20	\$0.00	\$0.00	\$0.00	
2023B Gen. Obligation Debt Fund PW/PS Facility (382)	\$497.05	\$0.00	\$497.05	\$0.00	\$0.00	\$0.00	
Capital Project Fund (401)	\$14,630.56	\$0.00	\$14,630.56	\$0.00	\$0.00	\$0.00	
KRLS Library Renovation Project (530) - new	\$93,733.88	\$0.00	\$93,733.88	\$0.00	\$0.00	\$0.00	
WATER FUND (601)	~~(\$40,974.19)~~	\$3,709.72	\$93,733.88	\$0.00	\$0.00	\$0.00	
SEWER FUND (602)	\$49,644.39	\$3,597.10	~~(\$40,974.19)~~	\$0.00	\$0.00	\$0.00	
LIQUOR FUND (609)	\$125,773.67	\$70,040.65	\$46,047.29	\$0.00	\$0.00	\$0.00	
LIQUOR RENT RESTRICTED FUND (609)	\$36,499.11	\$0.00	\$55,733.02	\$0.00	\$0.00	\$0.00	
GOLF COURSE FUND (613)	~~(\$437.01)~~	\$16,699.65	\$36,499.11	\$0.00	\$0.00	\$0.00	
Total:	\$963,206.07	\$137,528.10	\$825,677.97	\$1,401,920.05	\$0.00	\$1,401,920.05	\$2,227,598.02

Fund Transfer from:	Fund transfer to:	Reason:	Amount of Transfer:	YTD Total
2026 Bond Payments:		Principal:	Fees:	Total:

CITY OF BLACKDUCK

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Monthly Bills

April 2026

Check Name	Amount		
101 GENERAL FUND		LMCIT INSURANCE TRUST	\$1,127.68
Marco Technologies LLC	\$532.59	602 SEWER FUND	\$3,597.10
ACME Tools	\$560.25	609 MUNICIPAL LIQUOR FUND	
BELTRAMI COUNTY-AUDITOR/TREAS.	\$2,331.12	Marco Technologies LLC	\$286.51
BELTRAMI COUNTY-SHERIFFS DEPT.	\$100.00	ABSOLUTE ICE	\$60.00
BELTRAMI ELECTRIC COOP	\$3,101.62	ALL SURFACE PRESSURE WASHING	\$563.72
BLACKDUCK AUTO PARTS	\$1,442.14	BELTRAMI COUNTY-AUDITOR/TREAS.	\$210.00
BROTHERS FIRE & SECURITY	\$550.00	BELTRAMI ELECTRIC COOP	\$1,611.56
H&L MESABI	\$3,608.08	BEMIDJI COCA-COLA	\$811.44
KITCHIGAMI REGIONAL LIBRARY	\$10,847.50	BEMIDJI PAPER	\$45.41
LAKES CONCRETE PLUS INC.	\$610.31	BERNATELLOS	\$84.00
LMCIT INSURANCE TRUST	\$11,776.79	Bernick Companies	\$7,392.43
NORTH COUNTRY OVERHEAD DOOR LL	\$900.00	Breakthru Beverage	\$1,053.86
NORTHWOODS LUMBER CO	\$52.51	CHARLIE WARD	\$120.00
PAUL BUNYAN COMMUNICATIONS	\$465.44	D-S BEVERAGES, INC.	\$13,941.84
PINNACLE MARKETING GROUP	\$79.00	GUARDIAN PEST CONTROL	\$49.16
QUILL CORPERATION	\$81.44	HBI RADIO BEMIDJI LLC	\$28.00
RATWIK, ROSZAK & MALONEY, P.A.	\$840.00	HEGGIES PIZZA LLC	\$200.85
SKIPS TIRE AND AUTO	\$628.80	ILLINOIS CASUALTY COMPANY	\$3,564.00
TIMBERLINE SPORTS, INC	\$159.22	JOHNSON BROTHERS LIQUOR CO.	\$2,264.42
VERIZON WIRELESS	\$557.05	JONS REFUSE SOLUTIONS INC	\$428.48
VESTIS	\$243.99	LMCIT INSURANCE TRUST	\$4,399.10
Ziegler Inc	\$3,627.34	MELISSAS CLEANING	\$1,474.00
101 GENERAL FUND	\$43,095.19	MIKINNON CO., INC	\$7,396.55
209 PINE TREE PARK FUND		NAYLOR REFRIGERATION & HTG.	\$8,032.21
BELTRAMI ELECTRIC COOP	\$136.94	NEI BOTTLING INC	\$583.15
BLACKDUCK AUTO PARTS	\$58.49	NORTHWOODS LUMBER CO	\$91.21
JONS REFUSE SOLUTIONS INC	\$65.36	OLD DUTCH	\$324.54
RON VOJAK	\$125.00	PAUL BUNYAN COMMUNICATIONS	\$565.18
209 PINE TREE PARK FUND	\$385.79	PERFORMANCE FOOD SERVICE	\$8,095.15
601 WATER FUND		Phillips Wine and Spirits	\$908.31
BELTRAMI COUNTY-AUDITOR/TREAS.	\$210.00	PINNACLE MARKETING GROUP	\$79.00
BELTRAMI ELECTRIC COOP	\$883.30	Southern Glazer's of MN	\$2,986.98
CORE & MAIN	\$1,261.91	US FOODS	\$1,726.18
LMCIT INSURANCE TRUST	\$1,227.07	VESTIS	\$663.41
PAUL BUNYAN COMMUNICATIONS	\$77.57	609 MUNICIPAL LIQUOR FUND	\$70,040.65
VERIZON WIRELESS	\$49.87	613 GOLF COURSE	
601 WATER FUND	\$3,709.72	ABSOLUTE ICE	\$230.40
602 SEWER FUND		BELTRAMI COUNTY-AUDITOR/TREAS.	\$210.00
BELTRAMI COUNTY-AUDITOR/TREAS.	\$210.00	BELTRAMI ELECTRIC COOP	\$402.15
BELTRAMI ELECTRIC COOP	\$1,867.55	Bernick Companies	\$594.55
CORE & MAIN	\$391.87	BLACKDUCK AUTO PARTS	\$895.36
		BLACKDUCK CO-OP	\$488.00

Check Name	Amount
BRIDGESTONE GOLF, INC	\$2,091.59
D-S BEVERAGES, INC.	\$1,079.15
GIOVANNIS FROZEN PIZZA	\$422.30
HORNUNGS	\$162.95
HUNTINGTON NATIONAL BANK	\$2,445.00
JIM DANDY SNACK FOOD CO.	\$361.30
JONS REFUSE SOLUTIONS INC	\$48.35
LAKESHIRTS ZEPHYR LLC	\$866.43
LAKESHIRTS,LLC	\$3,620.17
LMCIT INSURANCE TRUST	\$1,216.36
MINUTEMAN PRESS	\$47.41
NEI BOTTLING INC	\$542.75
NORTHWOODS LUMBER CO	\$319.63
PAUL BUNYAN COMMUNICATIONS	\$132.40
PINNACLE MARKETING GROUP	\$79.00
VON HANSON'S SNACKS INC.	\$444.40
613 GOLF COURSE	\$16,699.65
	\$137,528.10



CITY OF BLACKDUCK

Payments

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Current Period: April 2026

Payment Batch CashWise0426

\$2,774.24

Refer 299 CASH-WA DISTRIBUTING CO OF F Ck# 005059E 5/2/2026

Cash Payment E 609-49750-260 Food for Resale \$823.08

Invoice 4588457-1 3/31/2026

Cash Payment E 609-49750-333 Freight and Express \$9.50

Invoice 4588457-1 3/31/2026

Transaction Date 5/2/2026 DW Checking 10100 Total \$832.58

Refer 300 CASH-WA DISTRIBUTING CO OF F Ck# 005061E 5/2/2026

Cash Payment E 609-49750-260 Food for Resale \$1,040.62

Invoice 4592663-1 4/14/2026

Cash Payment E 609-49750-333 Freight and Express \$9.50

Invoice 4592663-1 4/14/2026

Transaction Date 5/2/2026 DW Checking 10100 Total \$1,050.12

Refer 301 CASH-WA DISTRIBUTING CO OF F Ck# 005060E 5/2/2026

Cash Payment E 609-49750-260 Food for Resale \$882.04

Invoice 594881-1 4/21/2026

Cash Payment E 609-49750-333 Freight and Express \$9.50

Invoice 594881-1 4/21/2026

Transaction Date 5/2/2026 DW Checking 10100 Total \$891.54

Fund Summary

	10100 DW Checking	
609 MUNICIPAL LIQUOR FUND	\$2,774.24	
		\$2,774.24

Pre-Written Checks	\$2,774.24
Checks to be Generated by the Computer	\$0.00
Total	\$2,774.24

Sewer Fund

Year to Date Income Statement thru 04/30/2026

Sewer Operating Revenue:		Budget	
Reimbursements	\$0.00	\$0.00	
Interest Earnings	\$318.26	\$750.00	
Sewer Sales	\$71,948.55	\$262,172.36	
Farm Lease Agreement Revenue	\$0.00	\$6,098.00	
Swr Penalty	\$519.20	\$1,500.00	
Transfer from Money Market - ARPA Funds	\$0.00	\$0.00	
Sewer Connet/Reconnect	\$0.00	\$0.00	
Charges for Service	\$1,125.00	\$5,000.00	
Total Sewer Revenues	\$73,911.01	\$275,520.36	
Sewer Operating Expenditures:		Budget	Remaining
Full-Time Employees Regular	\$28,326.73	\$79,090.68	\$50,763.95
Full-time Employee overtime	\$2,881.47	\$6,000.00	\$3,118.53
Part-Time Employees	\$0.00	\$1,373.10	\$1,373.10
Employer CPF Contribution - Union Contract	\$849.20	\$2,100.80	\$1,251.60
PERA	\$2,340.64	\$6,034.78	\$3,694.14
FICA	\$2,313.61	\$6,155.48	\$3,841.87
Employer Paid Health	\$4,862.27	\$14,433.16	\$9,570.89
MN Paid Leave	\$274.57	\$708.08	\$433.51
Office Supplies (GENERAL)	\$0.00	\$400.00	\$400.00
Heating Fuel	\$0.00	\$1,000.00	\$1,000.00
Electricity	\$6,742.10	\$21,000.00	\$14,257.90
Training and Instruction	\$0.00	\$1,000.00	\$1,000.00
Operating Supplies (GENERAL)	\$89.51	\$1,000.00	\$910.49
Motor Fuels	\$0.00	\$2,000.00	\$2,000.00
Lubricants and Additives	\$0.00	\$500.00	\$500.00
Repairs/Maint Supply	\$391.87	\$1,500.00	\$1,108.13
Equipment Parts	\$0.00	\$0.00	\$0.00
Computer Supplies	\$0.00	\$0.00	\$0.00
Merchandise Resale	\$0.00	\$0.00	\$0.00
Building Repair Supply	\$0.00	\$0.00	\$0.00
Tires	\$0.00	\$1,500.00	\$1,500.00
Small Tools	\$0.00	\$600.00	\$600.00
Auditing and Acc't	\$3,500.00	\$3,500.00	\$0.00
Architect Fees	\$0.00	\$0.00	\$0.00
Legal Fees - for project	\$0.00	\$100.00	\$100.00
Testing/Analysis	\$271.85	\$1,700.00	\$1,428.15
Other Professional Services	\$750.00	\$4,000.00	\$3,250.00
Engineering Services - <i>PER/ER</i>	\$0.00	\$0.00	\$0.00
Telephone	\$0.00	\$0.00	\$0.00
Postage	\$0.00	\$700.00	\$700.00
Travel Expense	\$0.00	\$1,000.00	\$1,000.00
Other Printing/Binding	\$0.00	\$0.00	\$0.00
Freight and Express	\$0.00	\$0.00	\$0.00
Legal Notices/Publications	\$0.00	\$0.00	\$0.00
General Liability Insurance	\$0.00	\$2,452.74	\$2,452.74
Property Insurance	\$0.00	\$5,834.22	\$5,834.22
Other Insurance	\$0.00	\$0.00	\$0.00
Automotive Insurance	\$0.00	\$0.00	\$0.00
Workers Compensation	\$1,127.68	\$2,555.30	\$1,427.62
Unemployment Paid	\$0.00	\$0.00	\$0.00
State Connection Fee	\$0.00	\$0.00	\$0.00
Repairs/Maint Building	\$0.00	\$125.00	\$125.00
Repairs/Maintenance Structure	\$769.85	\$10,000.00	\$9,230.15
Repairs/Main Machinery/Equip	\$0.00	\$4,500.00	\$4,500.00
Dues and Subscriptions	\$2,438.33	\$8,735.00	\$6,296.67
Buildings & Structures - <i>Lifstations</i>	\$0.00	\$0.00	\$0.00
Improvements other	\$0.00	\$0.00	\$0.00
Refuse/Garbage Dispsal -	\$150.00	\$0.00	<i>(\$150.00)</i>
Medical Fees	\$0.00	\$0.00	\$0.00
Miscellaneous -	\$0.00	\$0.00	\$0.00
Other Equipment <i>marco printer</i>	\$0.00	\$0.00	\$0.00
Total Sewer Expenditures	\$58,079.68	\$191,598.34	\$133,518.66

		Budget	Remaining
2023A Go Bond Principal	\$0.00	\$16,056.93	\$16,056.93
2023A Go Bond Interest	\$0.00	\$9,723.83	\$9,723.83
2023B Go Bond Principal	\$0.00	\$3,176.31	\$3,176.31
2023B Go Bond Interest	\$0.00	\$1,713.04	\$1,713.04
Depreciation/Capital Outlay	\$0.00	\$20,000.00	\$20,000.00
Total	\$0.00	\$50,670.11	\$50,670.11

Net Total \$15,831.33 \$242,268.45 \$184,188.77

Water Fund

Year to Date Income Statement thru 04/30/2026

Water Operating Revenue:		Budget:
Water Meter Sales	\$0.00	\$0.00
Health Dept Charges	\$40.76	\$4,687.76
Penalties and Interest	\$0.00	\$0.00
Water Sales	\$77,131.94	\$271,411.24
Water Connect/Reconnect Fee	\$25.00	\$800.00
Water Penalty	\$556.16	\$1,300.00
Interest Earnings	\$0.00	\$500.00
Reimbursements	\$9.46	\$0.00
Total Water Revenues	\$77,763.32	\$278,699.00

Water Operating Expenditures:	Year to Date	Budget	Remaining
Full-Time Employees Regular	\$27,156.95	\$75,986.12	\$48,829.17
Full-Time Employees OT	\$2,724.69	\$6,000.00	\$3,275.31
Part-Time Employees	\$0.00	\$1,373.10	\$1,373.10
Employer CPF Contribution - Union Contract	\$820.62	\$2,038.40	\$1,217.78
PERA	\$2,241.07	\$5,801.94	\$3,560.87
FICA	\$2,214.30	\$5,917.98	\$3,703.68
Employer Paid Health	\$4,692.13	\$13,996.96	\$9,304.83
MN Paid Leave	\$265.01	\$680.76	\$415.75
Office Supplies (GENERAL)	\$0.00	\$400.00	\$400.00
Printed Forms	\$0.00	\$0.00	\$0.00
Heating	\$0.00	\$1,000.00	\$1,000.00
Electricity	\$3,662.59	\$10,000.00	\$6,337.41
Computer Supplies	\$0.00	\$0.00	\$0.00
Training and Instruction	\$0.00	\$1,000.00	\$1,000.00
Operating Supplies (GENERAL)	\$16.54	\$2,600.00	\$2,583.46
Cleaning Supplies	\$0.00	\$0.00	\$0.00
Motor Fuels	\$0.00	\$1,500.00	\$1,500.00
Lubricants and Additives	\$0.00	\$0.00	\$0.00
Chemicals	\$0.00	\$0.00	\$0.00
Chlorine	\$2,188.68	\$7,000.00	\$4,811.32
Fluoride	\$0.00	\$1,300.00	\$1,300.00
Repairs/Maint Supply	\$1,261.91	\$1,100.00	(\$161.91)
Equipment Parts	\$0.00	\$0.00	\$0.00
Building Repair Supply	\$0.00	\$0.00	\$0.00
Utility Maint Supply	\$0.00	\$0.00	\$0.00
Small Tools	\$0.00	\$500.00	\$500.00
Merchandise for Resale	\$0.00	\$750.00	\$750.00
Auditing and Acc't	\$3,500.00	\$3,500.00	\$0.00
Legal Notices/Publications	\$0.00	\$0.00	\$0.00
Legal fees -	\$0.00	\$200.00	\$200.00
Testing/ Analysis	\$20.00	\$0.00	(\$20.00)
Professional Services	\$0.00	\$0.00	\$0.00
Other Professional Services	\$0.00	\$1,000.00	\$1,000.00
Engineering Services - <i>PER/ER</i>	\$0.00	\$0.00	\$0.00
Telephone	\$142.49	\$917.00	\$774.51
Radio/communications Expense	\$169.93	\$480.00	\$310.07
Internet	\$168.00	\$504.00	\$336.00
Postage	\$0.00	\$900.00	\$900.00
Travel Expense	\$0.00	\$1,000.00	\$1,000.00
Other Equipment Rentals	\$0.00	\$0.00	\$0.00
Legal Notices/Publications	\$0.00	\$0.00	\$0.00
General Liability Insurance	\$0.00	\$792.53	\$792.53
Property Insurance	\$0.00	\$7,013.91	\$7,013.91
Workers Compensation	\$1,227.07	\$3,453.92	\$2,226.85
Unemployment Paid	\$0.00	\$0.00	\$0.00
Refuse/Garbage Disposal	\$320.00	\$350.00	\$30.00
State Connection Fee	\$1,183.00	\$4,688.00	\$3,505.00
Repairs/Maint Building -	\$0.00	\$0.00	\$0.00
Repairs/Maintenance Structure	\$59.13	\$12,000.00	\$11,940.87
Repairs/Maintenance Machinery	\$0.00	\$2,500.00	\$2,500.00
Dues and Subscriptions	\$1,089.58	\$4,000.00	\$2,910.42
Uncollectable Checks/Bad Debt	\$984.53	\$150.00	(\$834.53)
Medical Fees	\$0.00	\$0.00	\$0.00
Office Equipment and furniture	\$0.00	\$0.00	\$0.00
Other Equipment	\$0.00	\$0.00	\$0.00
Miscellaneous -	\$0.00	\$0.00	\$0.00
Cash Short	\$0.00	\$0.00	\$0.00
Bank Service Charges	\$0.00	\$150.00	\$150.00
Total Water Expenditures	\$56,108.22	\$182,544.62	\$126,436.40

Other Water Expenditures:		Budget	Remaining
Transfer Fr Other Fund	\$0.00	\$0.00	\$0.00
2023A Go bond principal	\$0.00	\$3,211.39	\$0.00
2023A Go Bond Interet	\$0.00	\$1,944.70	\$0.00
2023B Go Bond Principal	\$0.00	\$635.26	\$635.26
2023B Go Bond Interest	\$0.00	\$342.61	\$342.61
Debt Service Bond Principal	\$50,000.00	\$50,000.00	\$0.00
Debt Service Bond Interest	\$6,543.75	\$12,562.50	\$6,018.75
Depreciation/Capital Outlay	\$0.00	\$13,000.00	\$13,000.00
Total	\$56,543.75	\$81,696.46	\$19,996.62

Net Total (\$34,888.65) \$264,241.08 \$146,433.02

Pine Tree Park

Year to Date Income Statement thru 04/30/2026

PTP Revenues -	2026	2025	2026 budget
Reservation Fees	\$265.00	\$179.00	\$750.00
Grants	\$0.00	\$11,000.00	\$11,000.00
Camping Fees	\$4,089.80	\$3,273.00	\$24,000.00
Other Revenue	\$0.00	\$0.00	\$0.00
Transfer from Golf Course - mower	\$0.00	\$0.00	\$0.00
Interest Earnings	\$321.79	\$292.90	\$300.00
Total PTP Revenues	\$4,676.59	\$14,744.90	\$36,050.00

PTP Expenditures	2026 YTD	2025 YTD	2026 Budget	Remaining
Full-Time Employees Regular	\$1,687.14	\$1,539.99	\$5,609.69	\$3,922.55
Full-time Employee Overtime	\$170.66	\$259.26	\$500.00	\$329.34
Part-Time Employees Regular	\$0.00	\$0.00	\$3,432.75	\$3,432.75
Employer CPF Contribution	\$57.39	\$52.30	\$145.60	\$88.21
PERA	\$139.22	\$134.93	\$678.18	\$538.96
FICA	\$137.54	\$134.52	\$691.75	\$554.21
Employer Paid Health	\$340.90	\$300.96	\$997.35	\$656.45
MN Paid Leave	\$16.34	\$0.00	\$79.57	\$63.23
Office Supplies	\$0.00	\$0.00	\$0.00	\$0.00
Electricity	\$545.71	\$349.64	\$3,000.00	\$2,454.29
Operating Supplies (GENERAL)	\$15.00	\$0.00	\$700.00	\$685.00
Cleaning Supplies	\$0.00	\$0.00	\$200.00	\$200.00
Motor Fuels	\$0.00	\$0.00	\$1,400.00	\$1,400.00
Repairs/Maint Supply	\$0.00	\$0.00	\$850.00	\$850.00
Equipment Parts	\$58.49	\$0.00	\$300.00	\$241.51
Other Professional Services	\$0.00	\$0.00	\$1,750.00	\$1,750.00
Postage	\$0.00	\$0.00	\$0.00	\$0.00
Advertising	\$0.00	\$0.00	\$0.00	\$0.00
Other Printing/Binding	\$0.00	\$0.00	\$250.00	\$250.00
General Liability Insurance	\$0.00	\$0.00	\$1,174.09	\$1,174.09
Property Insurance	\$0.00	\$0.00	\$2,397.15	\$2,397.15
Workers Compensation Insurance	\$0.00	\$0.00	\$0.00	\$0.00
Garbage	\$472.82	\$338.98	\$2,500.00	\$2,027.18
Repairs/Maint Building	\$0.00	\$0.00	\$2,500.00	\$2,500.00
Repairs/Maintenance Structure	\$0.00	\$0.00	\$0.00	\$0.00
Improvements Other	\$0.00	\$0.00	\$0.00	\$0.00
Repairs/Maintenance Machinery	\$0.00	\$0.00	\$1,500.00	\$1,500.00
Other Equipment - <i>new mower</i>	\$0.00	\$0.00	\$0.00	\$0.00
Depreciation	\$0.00	\$0.00	\$5,000.00	\$5,000.00
Miscellaneous -	\$0.00	\$0.00	\$0.00	\$0.00
Portable Restrooms	\$0.00	\$0.00	\$0.00	\$0.00
Dues and Subscriptions - includes refunds	\$160.00	\$0.00	\$375.00	\$215.00
Total PTP Expenditures	\$3,801.21	\$3,110.58	\$36,031.13	\$32,229.92
Net Profit	\$875.38	\$11,634.32		

Lakeview Cemetery
Year to Date Income Statement thru 04/30/2026

Cemetery Revenue	2026	2025	2026 Budget
Cemetery Lot Revenues	\$0.00	\$0.00	\$0.00
Other Revenue	\$0.00	\$0.00	\$0.00
Interest Earnings	\$685.93	\$741.34	\$400.00
Transfer from General Fund	\$0.00	\$0.00	\$2,000.00
Transfer from Perpetual Fund	\$0.00	\$0.00	\$0.00
Transfer from Liquor Fund	\$0.00	\$0.00	\$500.00
Total PTP Revenues	\$685.93	\$741.34	\$2,900.00
Cemetery Expenditures	2026 YTD	2025 YTD	2026 Budget
Operating Supplies (GENERAL)	\$0.00	\$0.00	\$0.00
<i>Prior Payroll Liability</i>	\$0.00	\$2,387.73	\$0.00
Motor Fuels	\$0.00	\$0.00	\$1,000.00
Other Professional Services	\$550.00	\$375.00	\$500.00
Postage	\$0.00	\$0.00	\$0.00
General Liability Insurance	\$0.00	\$0.00	\$146.76
Property Insurance	\$0.00	\$0.00	\$173.25
Workers Compensation Insurance	\$0.00	\$0.00	\$405.14
Total Cemetery Expenditures	\$550.00	\$2,762.73	\$2,225.15
Net Profit	\$135.93	(\$2,021.39)	\$1,675.15

Blackduck Municipal Golf Course
Year-To-Date Income Statement - 04/30/2026

	Actual 2026 Sales	2026 Revenue Budget	2026 Cost of Goods	2026 Gross Profit	2026 Gross Margin	2026 Expense Budget	Remaining Expense Budget
Beer	\$284.91	\$18,000.00	\$1,673.70	(\$1,388.79)	-487.45%	\$10,000.00	\$8,326.30
Liquor	\$91.89	\$5,000.00	\$0.00	\$91.89	100.00%	\$1,000.00	\$1,000.00
Soft Drinks	\$376.27	\$10,000.00	\$542.75	(\$166.48)	-44.24%	\$8,000.00	\$7,457.25
Food	\$252.88	\$10,000.00	\$1,580.06	(\$1,327.18)	-524.83%	\$8,000.00	\$6,419.94
Golf Merchandise & Clubs for Sale	\$231.98	\$5,000.00	\$2,091.59	(\$1,859.61)	-801.63%	\$3,600.00	\$1,508.41
Clothing	\$268.50	\$4,000.00	\$5,226.25	(\$4,957.75)	-1846.46%	\$4,000.00	(\$1,226.25)
Total	\$1,506.43	\$52,000.00	\$11,114.35	(\$9,607.92)	-637.79%	\$34,600.00	\$23,485.65

Charges for Services	Actual 2026 Revenue	Revenue Budget
Green Fees	\$1,964.49	\$100,000.00
Membership Fees	\$30,026.40	\$40,000.00
Trail Fees	\$840.00	\$1,000.00
Cart Storage	\$900.00	\$1,251.00
Rentals (Clubs, Carts)	\$35.02	\$17,500.00
Power Carts	\$6,539.62	\$55,000.00
Clubhouse Rental	\$200.00	\$1,500.00
Kayak Rental	\$0.00	\$0.00
Golf Tournament Revenue	\$114.00	\$10,000.00
Total Charges for Services	\$40,619.53	\$210,501.00

Total Income \$42,125.96

Less Operating Expense	2026 Budget	Remaining
PT Wages	\$11,860.18	\$34,855.97
PT Wages	\$356.13	\$76,436.23
PERA	\$919.19	\$8,301.25
FICA	\$934.57	\$8,513.85
Employer Paid Health	\$4,702.80	\$14,108.40
MN Paid Leave	\$108.58	\$797.37
Office Supplies	\$0.00	\$0.00
Heating Fuel	\$0.00	\$0.00
Electricity	\$1,929.95	\$7,000.00
Computer Supplies	\$0.00	\$0.00
Training & Instructions	\$0.00	\$0.00
Operating Supplies	\$680.17	\$6,500.00
Cleaning Supplies	\$0.00	\$0.00
Motor Fuels	\$0.00	\$4,000.00
Lubricants/Additives	\$216.99	\$0.00
Chemicals	\$488.00	\$8,000.00
Repair/Maint/Supplies	\$0.00	\$0.00
Equipment parts	\$0.00	\$0.00
Building Repair supply	\$0.00	\$0.00
Small Tools/Equipment	\$0.00	\$1,000.00
Tires	\$0.00	\$0.00
Auditing/Accounting	\$0.00	\$0.00
Mix Expense	\$0.00	\$0.00
Other for Resale - ice	\$0.00	\$0.00
Medical Fees	\$0.00	\$0.00
Legal Fees	\$0.00	\$0.00
Telephone	\$369.83	\$1,200.00
Internet	\$280.00	\$600.00
Travel Expense	\$0.00	\$0.00
Other Equipment	\$0.00	\$0.00
Other Professional services	\$0.00	\$0.00
Website Development & Maintenance	\$316.00	\$948.00
Sponsorship Expense	\$47.41	\$1,000.00
Postage	\$0.00	\$0.00
Advertising	\$0.00	\$1,000.00
Promotional Expenses	\$0.00	\$2,500.00
Liability Insurance	(\$105.68)	\$2,605.68
Property Insurance	\$0.00	\$4,256.07
Work Comp	\$1,216.36	\$2,454.90
Unemployment	\$0.00	\$2,800.37
Dram Insurance	\$0.00	\$6,000.00
Garbage Disposal	\$271.81	\$1,250.00
Repair/Maint Building	\$0.00	\$1,028.19
Improvements other than Bldgs -	\$214.38	\$1,500.00
Repairs/Maint Machinery	\$4,146.39	\$2,000.00
Maintenance Course	\$0.00	\$1,785.62
Golf Cart Maintenance - ONLY	\$0.00	\$6,853.61
Furniture & Fixtures	\$0.00	\$5,000.00
Motor Vehicles - <i>golf cart purchase</i>	\$0.00	\$5,000.00
Club House renovations	\$0.00	\$0.00
Other Equipment <i>new rental clubs</i>	\$0.00	\$0.00
Uncollectable Checks	\$0.00	\$0.00
Dues and Subscriptions	\$1,648.23	\$0.00
Bank Service Charges	\$307.00	\$851.77
Cart Shed Internal Loan 2020	\$6,118.00	\$6,303.00
2021 Golf Cart Lease	\$2,445.00	\$0.00
Golf Rough Mower Internal Loan - 2022	\$1,825.37	\$7,335.00
Total Expense	\$41,186.66	\$204,421.49

OPERATING INCOME OR LOSS (\$10,175.05)

Other Expenses	
Misc. Expenses	\$0.00
Equipment - Gator	\$0.00
Gift Certificates / Discounts <i>discounts for punch cards & savings cards</i>	\$40.00
Cash Short -	\$0.00
Total Other Expenses	\$40.00

Other Income	
General Property taxes	\$0.00
Transfer Fr Liq Str	\$0.00
Reimbursements	\$0.00
Donations and Contributions	\$0.00
Promotional Event Revenue	\$0.00
Cash Over	\$2.17
Bank Card Charges for Service	\$433.99
Sponsorship Revenue <i>(cart / no box)</i>	\$7,500.00
Total Other Income	\$7,936.16

NET INCOME OR LOSS YEAR TO DATE (\$2,278.89)

Inventory On-Hand at 1/1/2026 after inventory total	\$3,802.17
Inventory On-Hand at 4/30/2026	\$3,802.17
Difference	\$0.00

Sales Comparison YTD	2023	2024	2025	2026	+/- over prior year
Green Fees	\$0.00	\$696.75	\$777.60	\$1,964.49	60.42%
Cart Rental	\$1,566.00	\$2,233.44	\$3,402.00	\$6,539.62	47.98%
YTD Comparisons:	2023	2024	2025	2026	+/- over prior year
Operating Revenue	\$31,626.59	\$46,191.45	\$33,398.03	\$50,062.12	33.29%
Operating Expense	\$55,122.91	\$72,750.90	\$71,831.85	\$52,341.01	-37.24%
	(\$23,496.32)	(\$26,559.45)	(\$38,433.82)	(\$2,278.89)	

Blackduck Municipal Liquor Store Income Statement

Year to Date Ending 4/30/2026

\$288,569.51 *How much we paid for our inventory (expenses)*

	YTD Sales	Cost of Goods	Gross Profit	Gross Profit Margin	2026 Liquor Expense Budget	2026 Liquor Revenue Budget	Percent of sales, +/- to budget
THC Edibles - Off-Sale	\$5,653.22	\$5,282.99	\$2,370.23	41.93%	\$18,096.00	\$28,572.00	-46.41%
THC Beverages - Off-Sale	\$5,533.56	\$3,408.29	\$2,125.27	38.41%	\$16,110.00	\$23,000.00	-31.65%
Liquor Sales Off-Sale	\$100,938.74	\$72,365.75	\$28,572.99	28.31%	\$246,275.00	\$339,306.00	-236.15%
Beer Sales Off-Sale	\$131,354.29	\$102,295.46	\$29,058.83	22.12%	\$437,350.00	\$537,700.00	-309.35%
Wine Sales Off-Sale	\$14,446.31	\$8,404.71	\$6,041.60	41.82%	\$28,300.00	\$47,047.00	-225.67%
Other Sales On/Off-Sale	\$3,783.12	\$3,766.64	\$16.48	0.44%	\$7,300.00	\$23,662.00	-525.46%
Liquor Sales On-Sale	\$37,808.51	\$7,845.25	\$29,963.26	79.25%	\$0.00	\$125,172.00	-231.07%
Beer Sales On-Sale	\$54,823.40	\$16,382.69	\$44,440.71	81.06%	\$0.00	\$173,851.00	-217.11%
Wine Sales On-Sale	\$531.21	\$204.09	\$327.12	61.58%	\$0.00	\$2,550.00	-342.39%
Soft Drinks On-Sale	\$585.22	\$322.60	\$262.62	44.88%	\$5,000.00	\$5,000.00	-856.91%
Food Sales	\$12,143.02	\$3,854.43	\$8,288.59	68.26%	\$15,831.00	\$33,876.00	-178.98%
Total	\$503,416.28	\$279,123.64	\$224,292.64	44.55%	\$1,018,446.00	\$1,788,426.00	-71.88%

out of our inventory

Less Operating Expense	2026 YTD	Budget	Remaining
Wages FT	\$82,021.22	\$249,820.90	\$167,799.68
FT Overtime	\$968.67	\$1,500.00	\$531.33
Wages PT	\$48,718.71	\$117,733.24	\$69,014.53
PERA	\$10,935.05	\$27,200.96	\$16,265.91
FICA	\$11,796.80	\$28,117.89	\$16,321.09
Health Insurance	\$18,965.56	\$56,916.96	\$37,951.40
MN-Rail Leave	\$1,529.67	\$3,234.48	\$1,704.81
Office Supplies	\$0.00	\$0.00	\$0.00
Electricity	\$6,242.43	\$22,000.00	\$15,757.57
Heating Fuel	\$92.64	\$10,000.00	\$9,907.36
Computer Supplies	\$0.00	\$750.00	\$750.00
Training and Instruction	\$0.00	\$200.00	\$200.00
Operating & Bar Supplies	\$4,246.29	\$12,000.00	\$7,753.71
Cleaning Supplies	\$0.00	\$0.00	\$0.00
Bar Supply	\$0.00	\$0.00	\$0.00
Building Repair Supplies	\$0.00	\$0.00	\$0.00
Mix Expense	\$4,894.46	\$14,577.00	\$9,682.54
Auditing / Acc'tg Services	\$6,500.00	\$6,500.00	\$0.00
Other Professional Services- <i>Channing & Votaw Services</i>	\$9,340.67	\$22,800.00	\$13,459.33
Website Development	\$316.00	\$948.00	\$632.00
Telephone	\$783.87	\$2,400.00	\$1,616.13
Postage	\$156.00	\$1,000.00	\$844.00
Cable Television	\$943.00	\$2,400.00	\$1,457.00
Internet Access	\$340.00	\$1,020.00	\$680.00
Advertising	\$28.00	\$0.00	(\$28.00)
Travel Expense	\$0.00	\$300.00	\$300.00
Freight	\$2,152.81	\$7,100.00	\$4,947.19
Legal Fees	\$0.00	\$0.00	\$0.00
Promotions/Entertainment	\$3,603.25	\$8,000.00	\$4,396.75
Legal Notices	\$0.00	\$0.00	\$0.00
Liability Insurance	\$0.00	\$4,256.07	\$4,256.07
Property Insurance	\$0.00	\$7,256.95	\$7,256.95
Dram Shop/Liquor Liability	\$3,564.00	\$3,500.00	(\$64.00)
Other Insurance	\$0.00	\$0.00	\$0.00
Work Comp	\$4,399.10	\$9,439.23	\$5,040.13
Unemployment	\$0.00	\$500.00	\$500.00
Water Utility	\$1,035.05	\$2,800.00	\$1,764.95
Garbage Disposal	\$2,034.13	\$9,000.00	\$6,965.87
Catering Expense	\$0.00	\$0.00	\$0.00
Repairs & Maintenance	\$0.00	\$0.00	\$0.00
Repairs/Maintenance Building	\$4,598.13	\$12,000.00	\$7,401.87
Uncollectable Checks	\$12.00	\$200.00	\$188.00
Dues and Subscriptions	\$1,499.34	\$4,500.00	\$3,000.66
Bank Service Charges	\$13,017.96	\$48,000.00	\$34,982.04
Furniture & Fixtures	\$0.00	\$0.00	\$0.00
Office Equip & Furnishings -	\$8,032.21	\$0.00	(\$8,032.21)
Improvements Other than Buildings - remodel	\$0.00	\$10,000.00	\$10,000.00
Building & Structures	\$0.00	\$0.00	\$0.00
Capital Outlay	\$0.00	\$10,000.00	\$10,000.00
Assessment	\$974.78	\$1,050.00	\$75.22
Obligation Debt - Remodel/Addition - Principal	\$30,000.00	\$30,000.00	\$0.00
Obligation Debt - Remodel/Addition - Interest	\$4,925.00	\$9,685.00	\$4,760.00
Other Equipment - Message board debt & copier lease	\$1,083.38	\$3,600.00	\$2,516.62
Total Operating Expense	\$289,580.38	\$762,986.68	\$473,406.30

Inventory Expense

\$9,445.67

NET INCOME OR LOSS

(\$74,733.41)

(gross profit - expenses)

Other Expenses

Donations \$5,810.63 *2026 Budget - \$6,000.00*

Capital Outlay	\$0.00
Unemployment Paid	\$0.00
Cash Short	(\$38.56)
Misc. Expense	\$0.00
Total Other Expenses	\$5,772.07

Other Income

Reimbursements (NSF)	\$638.52
<i>Rent Income</i>	<i>\$7,281.81</i>
Vending Income	\$917.00
Interest	\$1,359.52
Catering Revenue	\$500.00
Bank Service Fees Charged to customers	\$4,232.06
<i>Transfer from Liquor Rent Fund</i>	<i>\$0.00</i>
Cash Over	\$58.83
Total Other Income	\$15,007.74

Gross Profit Before Transfers

(\$65,497.74)

Transfer to General Fund & Other Funds

\$20,000.00

2026 Transfer total budget City wide = \$70,500

Net Profit After Inventory Exp & Transfers

(\$85,497.74)

Inventory On-Hand at 1/1/2026 after inventory total	\$88,616.22
Inventory On-Hand at 4/30/2026	\$119,475.19
Difference	\$30,858.97

YTD 4-year Sales Comparison Ending 4/30/2026

	2023	2024	2025	2026	% of Increase from 2025-2026
Off-Sale THC Edibles	\$0.00	\$499.78	\$8,358.87	\$5,653.22	-0.32
Off-Sale THC Beverages	\$0.00	\$4,602.85	\$6,258.37	\$5,533.56	-11.58%
Off -Sale Liquor	\$92,668.88	\$91,887.00	\$93,463.89	\$100,938.74	8.00%
Off-Sale Beer	\$143,482.04	\$143,031.08	\$141,401.28	\$131,354.29	-7.11%
Off -Sale Wine	\$14,087.80	\$14,984.21	\$14,489.86	\$14,446.31	-0.30%
Total Off-Sale	\$250,238.72	\$255,004.92	\$263,972.27	\$257,926.12	-2.29%
On-Sale Liquor	\$44,074.95	\$44,467.24	\$37,627.15	\$37,808.51	0.48%
On-Sale Beer	\$54,310.28	\$51,620.02	\$50,727.80	\$54,823.40	8.07%
On-Sale Wine	\$507.35	\$562.71	\$659.72	\$531.21	-19.48%
Total On-Sale	\$98,892.58	\$96,649.97	\$89,014.67	\$93,163.12	4.66%
Total On and Off Sale	\$349,131.30	\$351,654.89	\$352,986.94	\$351,089.24	-0.54%
Total Food Sales	\$90,863.40	\$114,398.93	\$123,191.00	\$135,815.68	10.25%
Gross Liquor Store Sales Comparison	\$467,709.10	\$505,016.04	\$522,545.78	\$518,424.02	-0.79%

2026 Blackduck DMV Office Income Statement														
Year to date Revenue thru 4/30/2026														
	2026 DMV Sales	2026 DNR Sales	2026 Total Office Sales	Previous Year Total Office Sales	Percentage to Previous Year	DMV Office Retain	DNR Office Retain	Remit to DMV State	Remit to DNR State	2026 Net Office Revenue	2026 YTD DMV Expenses	2026 YTD Net Profit	Previous Year Net Profit	Comparative +/- %
January	\$74,045.89	\$9,891.50	\$83,937.39	\$69,955.92	16.66%	\$3,853.44	\$641.00	\$70,192.45	\$9,250.50	\$4,494.44	\$5,109.59	-\$615.15	\$2,057.80	434.52%
February	\$85,893.54	\$4,646.25	\$90,539.79	\$97,708.20	-7.92%	\$4,887.59	\$316.75	\$81,005.95	\$4,329.50	\$5,204.34	\$5,265.45	-\$61.11	\$3,276.72	5462.00%
March	\$135,003.80	\$5,661.50	\$140,665.30	\$103,745.43	26.25%	\$6,440.91	\$441.00	\$128,562.89	\$5,220.50	\$6,881.91	\$4,336.77	\$2,545.14	\$3,591.45	-41.11%
April	\$86,984.94	\$4,738.00	\$91,722.94	\$79,672.94	13.14%	\$5,214.51	\$379.00	\$81,770.43	\$4,359.00	\$5,593.51	\$6,573.98	-\$980.47	\$2,942.43	400.10%
May			\$0.00	\$97,770.70	#DIV/0!			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,264.32	#DIV/0!
June			\$0.00	\$54,471.51	#DIV/0!			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,871.67	#DIV/0!
July			\$0.00	\$58,593.18	#DIV/0!			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,228.43	#DIV/0!
August			\$0.00	\$52,971.60	#DIV/0!			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,014.02	#DIV/0!
September			\$0.00	\$38,981.37	#DIV/0!			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,111.72	#DIV/0!
October			\$0.00	\$52,765.44	#DIV/0!			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,578.08	#DIV/0!
November			\$0.00	\$42,907.31	#DIV/0!			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$646.78	#DIV/0!
December			\$0.00	\$74,893.10	#DIV/0!			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,135.27	#DIV/0!
Year To Date:	\$381,928.17	\$24,937.25	\$406,865.42	\$824,436.70	-102.63%	\$20,396.45	\$1,777.75	\$361,531.72	\$23,159.50	\$22,174.20	\$21,285.79	\$888.41	\$26,718.69	-2907.47%

MINNESOTA Lawful Gambling

LG216 Worksheet for Calculating Lawful Gambling Monthly Rent

City of Blackduck

APR 17 2026

Organization Name Blackduck Fire Relief				Licence Number 01944				Booth Operation Rent 1 List the % to be paid for paper pull-tabs, tipboards, paddletickets, electronic pull-tabs and electronic linked bingo conducted by the organization's employees			
Site Name POND				Site Number 001				2 List the % to be paid for paper pull-tabs, tipboards and paddletickets conducted by the lessor or lessor's employees			
(Use one worksheet for each site. If lease changes, use new worksheet)								3 List the % to be paid for electronic pull-tabs and electronic linked bingo conducted the lessor or lessor's employees			
A	B1	B2	C1	C2	D	E1	E2	F	G	H	
	Booth Operation		Bar Operation		Rent Limit	Bar Operation Electronic Games		Total Rent	Bar Operation		
Month and Year	Multiply the total of this month's net receipts from paper pull-tabs, electronic pull-tabs, tipboards, and paddletickets by the amount in Box 1.		Multiply the total of this month's net receipts from paper pull-tabs, tipboards, and paddletickets by the amount in Box 2.		If an amount was entered, in Col B, enter the sum of Cols B and C up to a max of \$1750. If Col B is blank, enter Col C.	Multiply the total of this month's net receipts from electronic pull-tabs and electronic linked bingo by the amount in Box 3.		Add Columns D and E Report amount on Schedule A, line 22h	Enter cash short for games sold from bar-op. Report amount on Sched A, line 22m. In month the Col H is paid.	Subtract Col G from Col F. This is the amount of rent to be paid. The amount is not reported on Sched A.	
3/2026			4349.00	869.80	869.80	3517.35	527.60	1397.40	0.00	1397.40	

- 1 This amount may not exceed 10%
- 2 Enter no more than 10% if paper or electronic pull-tabs, tipboards, paddletickets (other than paddlewheel without a table once weekly), or electronic linked bingo games are conducted by the organization's employees. Otherwise, enter no more than 20%.
- 3 This amount may not exceed 15%.
- 4 Electronic pull-tab rent is based on the receipts incurred during the month, and not on when each pull-tab deal is closed.
- 5 If the amount in Column H is negative, contact your compliance specialist.

PDV# 9517
 \$1397.40



CITY OF BLACKDUCK

Payments

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Current Period: April 2026

Payment Batch APRILCCPMT041426

\$2,525.86

Refer	162	CARDMEMBER SERVICE -DEERW	Ck# 015782 4/16/2026		
Cash Payment	E 101-44444-322	Postage	Business Card Holder - Christina Regas		\$7.18
Invoice					
Cash Payment	E 101-41400-433	Dues and Subscriptions	Business Card Holder - Christina Regas		\$99.50
Invoice					
Cash Payment	E 550-45500-570	Office Equip and Furnishi	Business Card Holder - Christina Regas		\$31.45
Invoice					
Cash Payment	E 550-45500-570	Office Equip and Furnishi	Business Card Holder - Christina Regas		\$48.81
Invoice					
Cash Payment	E 101-41910-300	Professional Srvs (GENE	Business Card Holder - Christina Regas		\$3.65
Invoice					
Cash Payment	E 101-41400-433	Dues and Subscriptions	Business Card Holder - Christina Regas		\$9.39
Invoice					
Cash Payment	E 101-44444-322	Postage	Business Card Holder - Christina Regas		\$9.02
Invoice					
Cash Payment	E 101-41400-207	Computer Supplies	Business Card Holder - Christina Regas		\$378.07
Invoice					
Transaction Date	4/14/2026	DW Checking	10100	Total	\$587.07

Refer	163	CARDMEMBER SERVICE -DEERW	Ck# 015782 4/16/2026		
Cash Payment	E 101-43100-401	Repairs/Maint Buildings	Business Credit Card Holder - Mike Schwanke		\$1,084.99
Invoice					
Cash Payment	E 101-43100-321	Telephone	Business Credit Card Holder - Mike Schwanke		\$1.99
Invoice					
Cash Payment	E 101-43100-233	Uniforms	Business Credit Card Holder - Mike Schwanke		\$185.00
Invoice					
Cash Payment	E 101-43100-404	Repairs/Maint Machinery	Business Credit Card Holder - Mike Schwanke		\$195.78
Invoice					
Cash Payment	E 101-43100-233	Uniforms	Business Credit Card Holder - Mike Schwanke		\$217.49
Invoice					
Cash Payment	E 101-43100-233	Uniforms	Business Credit Card Holder - Mike Schwanke		\$27.90
Invoice					
Cash Payment	E 101-43100-210	Operating Supplies (GEN	Business Credit Card Holder - Mike Schwanke		\$86.79
Invoice					
Cash Payment	E 101-43100-210	Operating Supplies (GEN	Business Credit Card Holder - Mike Schwanke		\$86.79
Invoice					
Cash Payment	E 101-43100-233	Uniforms	Business Credit Card Holder - Mike Schwanke		\$52.06
Invoice					
Transaction Date	4/14/2026	DW Checking	10100	Total	\$1,938.79



CITY OF BLACKDUCK

Payments

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Current Period: April 2026

Fund Summary

	10100 DW Checking
101 GENERAL FUND	\$2,445.60
550 KRLS LIBRARY RENOV PROJECT	\$80.26
	\$2,525.86

Pre-Written Checks	\$2,525.86
Checks to be Generated by the Computer	\$0.00
Total	
	\$2,525.86

CITY OF BLACKDUCK

Transaction Activity COB Payrolls - April 2026

Search Name	Check Amount	Check Nbr	EFT	Tran Name	Check/Receipt Date	Period Name	Batch Name
INTERNAL REVENUE SERVICE	\$249.32	005041	Yes	Cash Payment	04/15/26	April	PR 8.01 sup 04162
INTERNAL REVENUE SERVICE	\$2,241.93	005030	Yes	Cash Payment	04/07/26	April	PROLL8LIABS0407
MN DEPT OF REVENUE	\$1,284.93	005031	Yes	Cash Payment	04/07/26	April	PROLL8LIABS0407
MN CHILD SUPPORT PAY CTR	\$25.00	015770	No	Cash Payment	04/07/26	April	PROLL8LIABS0407
IUOE LOCAL #49	\$140.00	015769	No	Cash Payment	04/07/26	April	PROLL8LIABS0407
PERA	\$5,232.61	005032	Yes	Cash Payment	04/07/26	April	PROLL8LIABS0407
NATIONWIDE	\$354.01	005033	Yes	Cash Payment	04/07/26	April	PROLL8LIABS0407
CENTRAL PENSION FUND	\$802.00	015768	No	Cash Payment	04/07/26	April	PROLL8LIABS0407
BLACKDUCK CO-OP	\$15.00	015772	No	Cash Payment	04/08/26	April	SUPPPMT040826
BLACKDUCK CO-OP	\$116.64	015772	No	Cash Payment	04/08/26	April	SUPPPMT040826
INTERNAL REVENUE SERVICE	\$5,568.48	005030	Yes	Cash Payment	04/07/26	April	PROLL8LIABS0407
PERA	\$221.98	005040	Yes	Cash Payment	04/15/26	April	PR 8.01 sup 04162
CENTRAL PENSION FUND	\$1,033.00	015790	No	Cash Payment	04/21/26	April	PR9LIABS042126
INTERNAL REVENUE SERVICE	\$99.52	005041	Yes	Cash Payment	04/15/26	April	PR 8.01 sup 04162
MN DEPT OF REVENUE	\$73.04	005042	Yes	Cash Payment	04/15/26	April	PR 8.01 sup 04162
PERA	\$4,874.14	005045	Yes	Cash Payment	04/21/26	April	PR9LIABS042126
INTERNAL REVENUE SERVICE	\$5,135.94	005046	Yes	Cash Payment	04/21/26	April	PR9LIABS042126
INTERNAL REVENUE SERVICE	\$2,019.94	005046	Yes	Cash Payment	04/21/26	April	PR9LIABS042126
MN DEPT OF REVENUE	\$1,161.66	005047	Yes	Cash Payment	04/21/26	April	PR9LIABS042126
NATIONWIDE	\$352.01	005048	Yes	Cash Payment	04/21/26	April	PR9LIABS042126
DEERWOOD BANK	\$2,750.06	015791	No	Cash Payment	04/21/26	April	PR9LIABS042126
MN CHILD SUPPORT PAY CTR	\$25.00	015792	No	Cash Payment	04/21/26	April	PR9LIABS042126
BLACKDUCK LEEVERS FOODS	\$3,625.59	015773	No	Cash Payment	04/08/26	April	SUPPPMT040826
	\$37,401.80						

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CITY OF BLACKDUCK

Transaction Activity COB Payrolls - April 2026

Search Name	Check Amount	Check Nbr	EFT	Tran Name	Check/Receipt Date	Period Name	Batch Name
DELTA DENTAL	\$375.18	005037	Yes	Cash Payment	04/15/26	April	Delta D 0426
	\$375.18						

CITY OF BLACKDUCK
Transaction Activity COB Payrolls - April 2026

Search Name	Amount	Check Nbr	EFT	Tran Name	Check/Receipt Date	Period Name	Batch Name
LINCOLN NATIONAL LIFE	\$351.44	005043	Yes	Cash Payment	04/20/26	April	IINIFE 0426
	\$351.44						

CITY OF BLACKDUCK
Transaction Activity COB Payrolls - April 2026

Search Name	Check Nbr	Amount	EFT	Tran Name	Check/Receipt Date	Period Name	Batch Name
NORTHWEST SERVICE COOP	005038	\$8,437.20	Yes	Cash Payment	04/15/26	April	NWSCoop 0426
		<u>\$8,437.20</u>					



CITY OF BLACKDUCK

Payments

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Current Period: April 2026

Payment Batch SUPPMT040826

\$3,757.23

Refer	120	BLACKDUCK CO-OP	Ck# 015772	4/8/2026		
Cash Payment	E 209-45183-210	Operating Supplies (GEN				\$15.00
Invoice	128832	3/19/2026				
Transaction Date	4/8/2026	DW Checking	10100	Total		\$15.00
Refer	121	BLACKDUCK CO-OP	Ck# 015772	4/8/2026		
Cash Payment	E 609-49750-210	Operating Supplies (GEN				\$116.64
Invoice	128773	3/17/2026				
Transaction Date	4/8/2026	DW Checking	10100	Total		\$116.64
Refer	122	BLACKDUCK LEEVERS FOODS	Ck# 015773	4/8/2026		
Cash Payment	E 609-49750-260	Food for Resale				\$3,625.59
Invoice	040126	4/1/2026				
Transaction Date	4/8/2026	DW Checking	10100	Total		\$3,625.59

Fund Summary

	10100	DW Checking	
209 PINE TREE PARK FUND		\$15.00	
609 MUNICIPAL LIQUOR FUND		\$3,742.23	
		\$3,757.23	

Pre-Written Checks	\$3,757.23
Checks to be Generated by the Computer	\$0.00
Total	\$3,757.23

SALES TAX RECEIPTS

City of Blackduck													
Payment Date	Revenue Month	Gross Revenue Amount	Start-up Costs (One-time only)	Miscellaneous Deduction or Addition (See notes below)	Administrative Cost	Net Amount Paid							
9/10/2025	July	9,644.67			(86.80)	9,557.87							
10/10/2025	August	10,952.38			(98.57)	10,853.81							
11/10/2025	September	9,940.22			(89.46)	9,850.76							
12/10/2025	October	8,487.34			(76.39)	8,410.95							
1/9/2026	November	8,264.39			(74.38)	8,190.01							
2/10/2026	December	8,003.61			(72.03)	7,931.58							
3/10/2026	January	9,884.31			(88.96)	9,795.35							
4/10/2026	February	8,523.55			(76.71)	8,446.84							
5/8/2026	March					-							
6/10/2026	April					-							
7/10/2026	May					-							
8/10/2026	June					-							
TOTAL		73,700.47	-	-	(663.30)	73,037.17							
Please note: This report contains current fiscal year information only.													

Final Council Approval for the Following

Re-hired Seasonal & New Seasonal Employees:

Name:	Position:	Date of Hire:	Wage:
Aubree Henrikson	Golf Clubhouse Attendant	05/01/2026	\$14.00
Allie Theisen	Golf Clubhouse Attendant	05/01/2026	\$14.75
Anthony Rossberg	Golf Head Grounds Keeper	04/06/2026	\$19.25
Brad Buck	Golf Greens Keeper	05/01/2026	\$15.75
Brody Mystic	Golf Greens Keeper	05/01/2026	\$15.00
Dan Hangaard	Golf Clubhouse Attendant	05/01/2026	\$17.00
Evan Anderson	Golf Greens Keeper	05/01/2026	\$15.00
Jayden Rockis	Golf Greens Keeper	05/01/2026	\$14.50
Karla Liesener	Golf Clubhouse Attendant	05/01/2026	\$14.75
Kaylee Fisher	Golf Clubhouse Attendant	05/01/2026	\$14.75
Olivea Frenzel	Golf Clubhouse Attendant	05/01/2026	\$14.75
Dick McKean	Golf Greens Keeper	05/01/2026	\$17.78
Sandy Kalvig	Golf Clubhouse Attendant	05/01/2026	\$15.75
Wil Lien	Golf Greens Keeper	05/01/2026	\$15.00
Matt Landis	Golf Greens Keeper	05/01/2026	\$16.00

2026 ANNUAL CONTINUING DISCLOSURE CHECKLIST

Issuer and/or Other Obligated Person and Report Deadline

The City of Blackduck, Minnesota
Deadline for Ehlers to file report: December 31, 2026

Audit

Is the final 2025 audit available?		
Yes	☐	If yes, please email the audit to ContinuingDisclosureCoordinators@ehlers-inc.com
No	☒	If no, please enter the estimated date it will be available: 06/15/2026

Debt Verification

Reference the last page of this document for the outstanding debt schedules that we have on record for the City. Are the schedules accurate?		
Yes	☒	
No	☐	If no, please describe any debt schedule discrepancies:
Has the City entered into any financed purchase obligations or material lease liabilities that are not showing in the most recent audited financial statements?		
Yes	☐	If yes, please email the lease documentation to ContinuingDisclosureCoordinators@ehlers-inc.com
No	☒	

Issues Currently Subject to Disclosure

Name of Issue Subject to Limited Disclosure:	Dated Date	6-Digit CUSIP No.
\$1,165,000 General Obligation Bonds, Series 2012A	12/27/12	092282
\$650,000 General Obligation Tax Abatement Bonds, Series 2021A	05/27/21	092282

Do the list(s) of issues above appear accurate?		
Yes	☒	
No	☐	If no, please describe any discrepancies:

Reportable Events

Below is a list of 16 events that require a Reportable Event Notice to be filed on EMMA.		
Principal and interest payment delinquencies		
Non-payment related defaults, if material		
Unscheduled draws on debt service reserves reflecting financial difficulties		
Unscheduled draws on credit enhancements reflecting financial difficulties		
Substitution of credit or liquidity providers, or their failure to perform		
Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the Issuer's bonds or notes, or other material events affecting the tax status of the Issuer's bonds or notes		
Modification to rights of holders of the Issuer's bonds or notes, if material		
Calls of the Issuer's bonds or notes, if material, and tender offers		
If Yes, please describe which bonds:		
Defeasances of the Issuer's bonds or notes		
Release, substitution or sale of property securing repayment of the Issuer's bonds or notes, if material		
Rating changes		
If Yes, please describe rating change:		
Bankruptcy, insolvency, receivership or similar event of the Issuer		
The consummation of a merger, consolidation, or acquisition involving the Issuer or the sale of all or substantially all of the assets of the Issuer, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material		
Appointment of a successor or additional trustee or the change of name of a trustee, if material		
Incurrence of a Financial Obligation of the Issuer, if material, or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a Financial Obligation of the Issuer, any of which affect holders of the Securities, if material; and (if applicable*)		
Default, event of acceleration, termination event, modification of terms, or other similar events under the terms of the Financial Obligation of the Issuer, any of which reflect financial difficulties. (if applicable*)		

Did any of the preceding events occur during the past year?		
Yes	☐	If yes, please explain the event and date incurred.
No	☒	

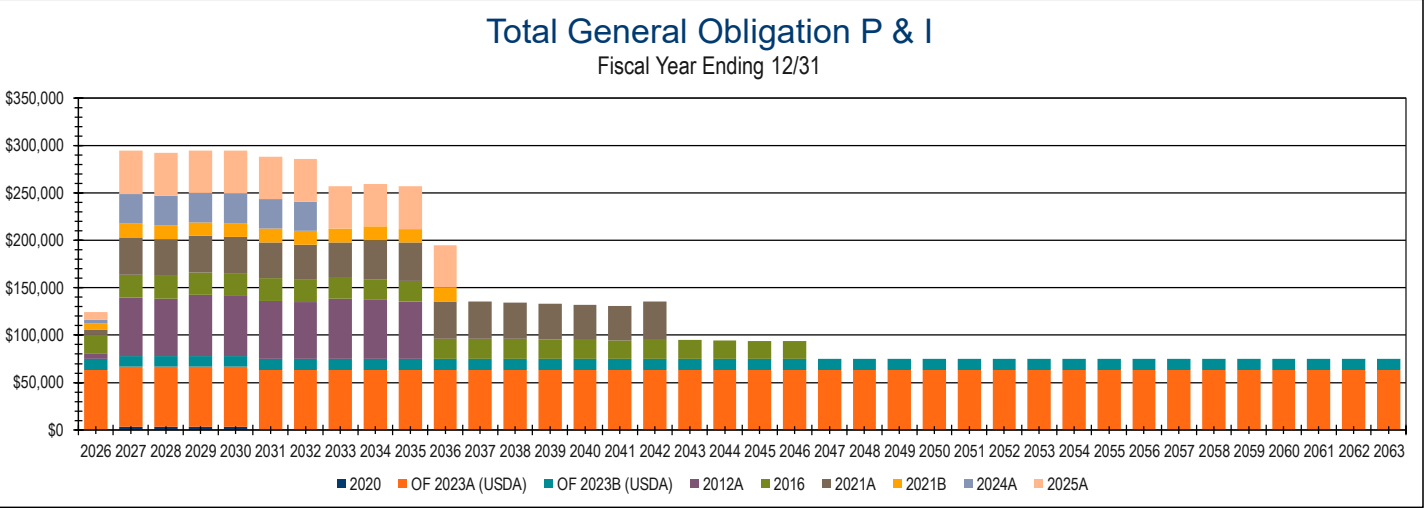
Please sign and date questionnaire:

Signature: Christina A. Regas
Christina A. Regas (Apr 13, 2026 15:40:33 CDT)

Name: Christina A. Regas

Date: Apr 13, 2026

	Original Par Amount	Current Outstanding	Final Maturity	Optional Redemption	Callable Coupon Range	Callable Amount	Paying Agent
General Obligation							
General Obligation Bonds, Series 2012A	\$ 1,165,000	\$ 500,000	02/01/2035	02/01/2023	2.250% - 2.550%	\$ 500,000	Bond Trust Services Corporation
General Obligation Water Revenue Note of 2016	\$ 468,834	\$ 347,600	08/20/2046	09/28/2016	1.730% - 3.466%	\$ 347,600	
USDA Loan, 2020	\$ 30,000	\$ 12,850	04/06/2030				
General Obligation Tax Abatement Bonds, Series 2021A	\$ 650,000	\$ 530,000	02/01/2042	02/01/2030	2.000% - 2.000%	\$ 410,000	Bond Trust Services Corporation
Taxable General Obligation Tax Abatement Bonds, Series 2021B	\$ 164,872	\$ 136,110	08/15/2036	08/27/2021	2.000% - 2.000%	\$ 136,110	
Taxable General Obligation Bond of 2023A (USDA Loan)	\$ 1,655,000	\$ 1,602,524	07/28/2063	07/29/2023	2.250% - 2.250%	\$ 1,602,524	Issuer
Taxable General Obligation Bond of 2023B (USDA Loan)	\$ 310,000	\$ 299,905	07/28/2063	07/29/2023	2.125% - 2.125%	\$ 299,905	Issuer
General Obligation Equipment Certificate, Series 2024A	\$ 180,000	\$ 162,000	02/01/2032	07/26/2024	4.830% - 4.830%	\$ 162,000	Issuer
General Obligation Equipment Certificate, Series 2025A	\$ 363,000	\$ 363,000	02/01/2036	01/24/2025	4.500% - 4.500%	\$ 363,000	Issuer
Subtotal		\$ 3,953,989					
Total Outstanding		\$ 3,953,989					





**Beltrami Electric
Cooperative Inc.**

Your Touchstone Energy® Cooperative

4111 Technology Dr. NW
PO Box 488
Bemidji, MN 56619-0488
218-444-2540 800-955-6083
www.beltramielectric.com

QUOTE: 17277

Order Date: 04/13/2026
Terms: OA STMT TERM
Expire Date: 05/13/2026

CITY OF BLACKDUCK
PO BOX 380
BLACKDUCK MN 56630-0380

Account: 4001

Page 1 of 1

Description: CONSTRUCTION CHARGES

Instructions: PLEASE SEND A COPY WITH YOUR PAYMENT AND REFERENCE YOUR ACCOUNT NUMBER ON YOUR CHECK.

SERVICE ORDER #:202602926
WINTER CHARGE: \$6,320

WORK ORDER #:22072

LOCATION #:043-12-200

CATALOG ITEM	DESCRIPTION	QUANTITY	UOM	UNIT PRICE	AMOUNT	TAX
	SINGLE-PHASE SECONDARY WIRE-2ND RUN ADDITIONAL FOOTAGE OVER 200' FOR OFF PEAK SERVICE	65.000	FT	5.0000	325.00	

MESSAGES

SEND A COPY AND REFERENCE ACCOUNT WITH YOUR PAYMENT.

CONSTRUCTION CHARGES MUST BE PAID IN FULL PRIOR TO
CONSTRUCTION SCHEDULING.

QUOTES ARE VALID FOR THE CURRENT CONSTRUCTION SEASON
ONLY.

Additional construction charge of \$8.00/ft (\$500 minimum)
will be applied between NOVEMBER 1st and MAY 1st.

TOTAL ORDER AMOUNT:

\$ 325.00



CITY OF BLACKDUCK

Payments

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Current Period: April 2026

Payment Batch BECCityHallAdd0426 \$325.00

Refer <u>155 BELTRAMI ELECTRIC COOP</u>	<u>Ck# 015777 4/13/2026</u>	
Cash Payment E 101-41940-206 Electricity	City Hall electrical run additional charges for OffPeak run	\$325.00
Invoice 17277	4/13/2026	
Transaction Date 4/13/2026	DW Checking 10100	Total \$325.00

Fund Summary

101 GENERAL FUND	10100 DW Checking \$325.00 \$325.00
------------------	---

Pre-Written Checks	\$325.00
Checks to be Generated by the Computer	\$0.00
Total	\$325.00



8 Summit Ave. NE, PO Box 380, Blackduck, MN 56630-0380

April 17, 2026

Tylor Roth
56 Morris Ave NW
Blackduck, MN 56630

Dear Mr. Roth,

On behalf of the City of Blackduck and the Utility Billing Committee I want to thank you for your cooperation in resolving your request for utility forgiveness of your utility bill. After careful review of the policy the committee has agreed to forgive the sewer portion of your utility bill for the months of December 2025, January 2026, and February 2026 as per the policy allows. The total of that forgiveness is \$966.16. This amount will be deducted from your bill. That provides your account balance due May 1, 2026 of \$458.94.

Please understand that it is the due diligence of the City of Blackduck to ensure that all utilities are paid. It is in the best interest of the tax payers that forgiveness is isolated and approved on a case by case basis. The Utility Billing Committee strongly recommends a licensed plumber review your water lines in your utility room to confirm the repairs are sufficient to not allow future leaks/usage.

Enclosed is a detail of the decision of the committee, how the forgiveness was calculated, and a copy of the policy providing the authorization. A copy of this letter will be on record in your utility account.

Best Regards,
Christina Regas
City Administrator

CC: Public Works Director, Deputy Clerk, and Blackduck City Council

www.blackduckmn.com

Phone: (218) 835-4803 Fax: (218) 835-4801 Email: city@paulbunyan.net

"The City Of Blackduck Is An Equal Opportunity Provider"

Calculation Supporting Ordinance #215 Allowing for Adjustments to Utility Bills

Account # 01-00000120-01-7

Account Name Roth, Tyler

Service Address: 56 Morris Ave NW

Mr. Roth has requested an adjustment to service utility bill based on Section 9 A. 2. of the Ordinance - Sanitary Sewer *where a customer experience extraordinary water consumption during a billing period due to break or malfunction in customer owned plumbing, equipment and said water did not enter the sanitary sewer system, the Utility Bill Committee may adjust the sanitary sewer charge to an amount that is more typical of that customer's normal usage.'*

Administrator Regas reviewed bill history for account for the months of high usage and compared that usage to December, January and February 2022 - 2025 to determine 'normal usage' for customer.

The following average for the account was determined:

Gallon Usage History - 56 Morris Ave NW				
Year	December	January	February	
2022	4839			
2023	7767	5371	5582	
2024	13517	5822	5774	
2025		19968	17943	
Average Gallons Usage	8708	10387	9766	

Gallon Usage History - 56 Morris Ave NW adjustment request				
Year	December	January	February	
2025	44108			
2026		41441	70438	

Difference for Adjustment				
Year	December	January	February	
2025	35400			
2026		31054	60672	
Total Gallons to Adjust	127126			
Per Gallons Price	0.0076			
Total Amount Proposed	\$966.16			

Account Usage for March 2026 = 5336 gallons (back to normal usage)

average March usage = 6168 gallons

*It is in the decision of the Utility Billing Committee after reviewing the location and billing of the account holder that forgiveness of the above amount of the sewer charges is approved. The water did not go into the sewer. Additionally, the Utility Billing Committee strongly recommends the account holder have a licensed plumber review the water lines that have been repaired by the homeowner to ensure future water leaks/usage does not repeat. This is in direct relation to the location of the homeowners utility in the residence.

The enclosed billing for March 2026 does not include the water forgiveness above.

Total due to the City of Blackduck after forgiveness: \$458.94 and due May 1, 2026

BESSLER ELECTRIC
218-444-WIRE

Phone: 218-444-9473 Fax: 218-444-9985
Email: info@wieboltelectric.com or info@besslerelectric.com

March 30, 2026

To whom it may concern;

On February 20, 2026, our technician, CK, was sent on an emergency call to the Tylor Roth residence in Blackduck to figure out why the outdoor box for heat was shorting out. While in the mechanical room, he observed a leaking pipe and water damage.

- Trent "CK" Bunka

BESSLER  ELECTRIC
218-444-WIRE

CK
Service Department

Office: 218-444-9473
Cell: 218-766-1665

trent@besslerelectric.com
331 Oak Hills Road SE
Bemidji, MN 56601



Keep this portion of the page for your records

Employer name:	CITY OF BLACKDUCK
Employer account number:	7987852
Payment due:	2367.66

Make checks payable to:
Minnesota Paid Leave fund

Send check and voucher to:

Minnesota Paid Leave
PO Box 64181
SAINT PAUL, MN, 55164-0181

The fastest and easiest way to make a payment is through your online employer account. To access your account, go to ui.mn.gov, select **Employers & Agents**, then choose **Employer Login**.

We also accept check payments. To ensure timely processing:

1. Write your employer account number in the memo line of the check.
2. Detach the payment voucher at the bottom of this page. Include it in the same envelope as your check.
3. Mail your payment at least five days before the due date.

Do NOT:

- Mail cash.
- Include more than one check or voucher per envelope.
- Write on, staple, or attach other documents to the voucher.



804

Employer
account
number

7987852

Paid Leave payment

Employer name CITY OF BLACKDUCK		
Address PO BOX 380		
City BLACKDUCK	State MN	ZIP code 56630-0380

Check
amount

2367 66

Make checks payable to **Minnesota Paid Leave fund** and
mail to: Minnesota Paid Leave, PO Box 64181, SAINT PAUL, MN, 55164-0181



CITY OF BLACKDUCK

Payments

04/17/26 10:01 AM

Page 1

Current Period: April 2026

Payment Batch MNpdivQ1-26

\$2,367.66

Refer	193 MN PAID LEAVE FUND	Ck# 015784 4/17/2026	
Cash Payment	G 101-21719 MN Paid Leave	Q1 2026 PAYMENT - ACCOUNT# 7987852	\$2,367.66
Invoice 804	4/17/2026		
Transaction Date	4/17/2026	DW Checking 10100	Total \$2,367.66

Fund Summary

	10100 DW Checking
101 GENERAL FUND	\$2,367.66
	\$2,367.66

Pre-Written Checks	\$2,367.66
Checks to be Generated by the Computer	\$0.00
Total	\$2,367.66



112 E. South Street, PO Box 0964
Tremont, IL 61568-0964
TEL [800] 548-7204
FAX [800] 320-7706
www.thelibrarystore.com

QUOTE: 959729

Customer Number: 594001

Issue Date: 4/16/2026

Expiration Date: 6/15/2026

Ship To:

Christina Regas
Blackduck Community Library
72 First St SE
Blackduck, MN 56630
(218) 835-4810 x
cregas@beltramimis.onmicrosoft.com

Bill To:

Christina Regas
Blackduck Library - City of Blackduck
PO Box 380
Blackduck, MN 56630-0380
christina.regas@blackduckmn.com

Qty	Item	Item Description	Retail Price	Your Price	Ext Price
1	83-11793	KINGSLEY 50 S-Series Outdoor Return w/1 Cart Color: Blue with White Grap Decal Logo: Round Logo Wording: Book Return	~~\$8,030.93~~	\$5,353.95	\$5,353.95

**You Saved
\$2,676.98!**

Sub-Total: \$5,353.95

Tax: \$0.00

Shipping: \$804.05

Quote Total (USD): \$6,158.00

Shipping Information:

Your quote will ship via semi-truck with a power lift gate to lower the items to ground level. You will be responsible for unloading the items from the lift gate.

*Please contact us if other services are needed so we can provide a more accurate shipping quote.

Comments:

•Pricing valid for listed items and quantities only

•Shipping charges are subject to change after 30 days

•To ensure you receive your quoted prices, quote number 959729 must be referenced at the time of purchase

***Please note: While we will strive to hold pricing where possible, due to current economic conditions, product and shipping costs are changing rapidly and we may be forced to revise your quote prior to expiration.**

Prepared By: Traci Cropin

E-Mail: tracic@thelibrarystore.com

Phone: 800-548-7204 x7589



Payment Advice

To

Vendor ID: 0000201376

Vendor Location: 001

Vendor Name: BLACKDUCK CITY OF T

Vendor Address: PO BOX 380
BLACKDUCK, MN 56630-0380

Reference Information

Pay Cycle: DLYEFT

Pay Cycle Seq Number: 3732

Payment Information

Payment Reference: 0010360612

Payment Date: 04/30/2026

Payment Method: Automated Clearing House

Agency Code / Description	Contact Phone	Voucher ID / Payment Message	Invoice Date	Invoice Number	Customer Account	Paid Amt
P07 / DRIVER LIC - MIKE HUTCHINGS	651/201-7024	70 01133422	04/15/2026	DVS No Fee Pymts Jan-Mar 2026		344.00
DVS No Fee Pymts Jan-Mar 2026						
Total:						344.00 USD

No Fee Transactions Q1 2026 - Blackduck DMV Office

Office	RunDate	Date From	Date To	Category	Total	DRs/DLAs	Xsmall (\$2)	Small (\$4)	Medium (\$8)	Large (\$11)	Large (\$12)	Large (\$16)
180 Blackduck	23-Apr-2026	01-Jan-2026	31-Mar-2026	100% SRD Vet - Vehicle Transactions	5	5	0	0	0	0	1	0
180 Blackduck	23-Apr-2026	01-Jan-2026	31-Mar-2026	Other	27	27	2	6	0	0	8	11
					32	32	2	6	4	0	9	11
						\$344.00	\$4.00	\$24.00	\$32.00	\$0.00	\$108.00	\$176.00

Office	RunDate	Date From	Date To	Category	Transaction	Total	Exam/TSQ	DRs/DLAs
180 Blackduck	23-Apr-2026	01-Jan-2026	31-Mar-2026	100% SRD Vet - Vehicle Transactions	New/Transfer Title & Registration	1	0	1
180 Blackduck	23-Apr-2026	01-Jan-2026	31-Mar-2026	100% SRD Vet - Vehicle Transactions	Renew Vehicle	4	0	4
180 Blackduck	23-Apr-2026	01-Jan-2026	31-Mar-2026	Other	Replace Plate/Stickers/Reg Card	7	0	7
180 Blackduck	23-Apr-2026	01-Jan-2026	31-Mar-2026	Other	Mark Vehicle As Junked	1	0	1
180 Blackduck	23-Apr-2026	01-Jan-2026	31-Mar-2026	Other	Change/Correct Title and Vehicle Details	1	0	1
180 Blackduck	23-Apr-2026	01-Jan-2026	31-Mar-2026	Other	Sold/Donated/Removed from State	5	0	5
180 Blackduck	23-Apr-2026	01-Jan-2026	31-Mar-2026	Other	Pay Account Balance	2	0	2
180 Blackduck	23-Apr-2026	01-Jan-2026	31-Mar-2026	Other	Issue New Disability Parking Certificate	11	0	11
						32	0	32



8 Summit Ave. NE, PO Box 380, Blackduck, MN 56630-0380

April 24, 2026

President & CEO, Sanford Bemidji Dr. Jason Caron
1300 Anne Street NW
Bemidji, MN 56601

Dear Dr. Caron,

On behalf of the City Council of the City of Blackduck, please accept this letter to the Board of Directors of Sanford Bemidji. The Blackduck Pickle Ball Club has shown interest in acquiring a parcel of non-taxable property in the City of Blackduck to provide public outdoor Pickle Ball Courts. The Blackduck Pickle Ball Club has been communicating with representation from the Blackduck Good Samaritan Society and has made aware that Good Samaritan requested a value assessment of the parcel. At that point Good Samaritan has extended offer to the club to purchase the parcel for \$5,900.

The parcel in question is vacant, adjacent to a small public park, adjacent to the Sanford Clinic, and within walking distance to the City of Blackduck walking trail. The parcel is a great location to offer the small community and its visitors a great opportunity to experience the ever growing sport of pickle ball. The Blackduck Pickle Ball Club wishes to build four courts on this property and does not wish to require the tax-payers of Blackduck to endure any hardship to acquire and develop land. The Blackduck Pickle Ball Club is seeking partnership from Sanford to move this project forward.

The City of Blackduck will partner with Sanford to assist the Blackduck Pickle Ball Club in completing this project. Any assistance the Sanford Board of Directors can offer is greatly appreciated.

Please contact Christina Regas, City Administrator at 218-835-4803 or by email at christina.regas@blackduckmn.com for any questions or concerns regarding this project. I have enclosed the most recent property tax statement for the parcel in question.

Best Regards,

Christina Regas
City Administrator

CC: Blackduck City Council, Blackduck Pickle Ball Club, Good Samaritan Society of Blackduck

www.blackduckmn.com

Phone: (218) 835-4803 Fax: (218) 835-4801 Email: city@paulbunyan.net

"The City Of Blackduck Is An Equal Opportunity Provider"



Date: November 6, 2025

From: Liam Biever, LMCIT Underwriting Manager

To: LMCIT Members' Insurance Agents

Re: 2026 Workers' Compensation Program Changes: Coverage Changes and Rates

This memo contains information on changes to coverage terms and rates that were approved by the LMCIT Board of Trustees for LMCIT member renewals taking place in 2026.

1. RATE CHANGES

Rates will decrease by 25% for 2026 renewals. As always, rates are only one piece of the puzzle for purposes of members' renewal premiums. Other factors such as individual members' exposures changes and changes in experience rating will also impact individual members' renewal premiums.

The rate decrease is primarily possible because of decreases in projected loss rates for 2026 compared to 2025, higher investment income assumed for 2026, and a decrease to the contingency margin. (The contingency margin is an allowance in the rates if claim costs turn out to be greater than expected.)

2. DIVIDEND DECISION

The Trustees have decided to wait until June 2026 to make decisions about whether to return program dividends to members for the fiscal year ending in 2025. This change aligns with the Trust's recent transition to a calendar-year fiscal schedule and allows for a more accurate assessment of financial performance across the full fiscal period. In addition, given current market uncertainty and volatility and potential changes to FEMA and other programs, this timing ensures the Trust can make well-informed decisions that best serve members' long-term interests and financial stability.

3. COVERAGE CHANGES

There's only one minor coverage change for 2026.

Diagnostic testing coverage - anti-viral medicine

A feature of the LMCIT workers' compensation coverage is coverage for diagnostic testing for an employee's exposure to bloodborne pathogens. Coverage for exposure in and of itself is not compensable under Minnesota workers' compensation statutes, but Occupational Safety and Health Administration (OSHA) requirements specify employers must pay for diagnostic testing for certain employees if exposed to some bloodborne pathogens or infectious diseases. The LMCIT

coverage provides up to \$7,500 per employee to test any employee exposed¹ while in the course of their employment, as well as the person or persons who were the source of the disease. The coverage is expanded to include costs for anti-viral medicine prescribed to employees in association with diagnostic testing as compensable under this coverage part.

4. INFORMATION TO REVIEW IF COMPARING QUOTES PROVIDED BY COMMERCIAL INSURANCE COMPANIES.

The commercial insurance industry runs in cycles. There are periods when insurance companies are very competitive and eager to write business, offering low premiums rates and flexible terms. There are also periods when insurance is expensive and hard to find. If comparing the coverage offered by LMCIT to that of commercial companies, it's important to look not just at cost but also at the coverage terms as well as other benefits associated with being a member of the LMCIT workers' compensation program.

A. The Scope of LMCIT's Coverage

While many of the terms of workers' compensation coverage are dictated by MN statutes, but LMCIT coverage is broader than many commercial policies in several important ways.

- Volunteer Accident Coverage for city volunteers not otherwise eligible for workers' compensation benefits
- Required OSHA diagnostic testing for employees exposed to some infectious diseases.
- Employers' liability coverage with a limit that matches the \$1.5 million statutory limit, and that includes the city's officers, employees, and volunteers as named insureds.
- Coverage for councilmembers and other board members injured while performing services for the city.

B. LMCIT Loss Control Benefits and Services

Members of LMCIT workers' compensation program are eligible for a variety of important loss control services that are not otherwise available:

- Regional Safety Group (RSG) benefits (<https://www.lmc.org/insurance-trust/loss-control/regional-safety-groups/>).
- Field Service Help Desk: Get your OSHA/AWAIR and Employee Safety assistance from industry experts
- Annual field visits review employee safety issues focused on injury reduction (Slip, Trips, Falls, Strains/Sprains, Worksite Accidents) (<https://www.lmc.org/insurance-trust/loss-control/loss-control-consultant-services/>)
- Training upon request (Intro to LMCIT, Incident Investigation, Workers' Compensation and Basic OSHA Recordkeeping, Setting Up a Safety Committee, Benefits of Return-to-Work Program and Mod Rates, Office Ergonomics Train the Trainer)
- Specialized Public Safety Fire and Police Consultation/Training (TSO, Wellness)

C. LMCIT Dividend Potential

As a not-for-profit governmental risk pool, LMCIT is owned by its members. If LMCIT revenues exceed expenses, excess funds are reinvested in members in the form of member dividends or program offerings designed to reduce member costs.

¹ For the following infectious diseases: hepatitis, HIV, AIDS, tuberculosis, meningitis, and anthrax.

D. LMCIT “Three Year Rule”

Members who leave LMCIT for a commercial alternative cannot return for three years without LMCIT Board approval. This promotes the long-term stability of the pool and LMCIT’s ability to provide ongoing member support and loss control services.

E. LMCIT Accessibility and Responsiveness Claims Handling.

A hallmark of LMCIT culture is accessibility and responsiveness. LMCIT’s claims handling staff have years of experience working with cities and city employees and understand the unique public sector workers’ compensation environment. LMCIT exists solely to serve its members and their officials and employees.

QUESTIONS?

Contact Liam Biever (lbiever@lmc.org; 651-281-1212) or your LMCIT underwriter with any questions about the 2026 rate changes or coverage changes.

League of Minnesota Cities Insurance Trust

Group Self-Insured Workers' Compensation Plan
145 University Avenue West St. Paul, MN 55103-2044 Phone (651) 215-4173

Notice of Premium Options for Standard Premiums of Less than \$25,000

BLACKDUCK, CITY OF
PO BOX 380
BLACKDUCK, MN 56630-0380

Agreement No.: WC 1003177_Q-10
Agreement Period:
From: 06/01/2026
To: 06/01/2027

Enclosed is a quotation for workers' compensation deposit premium. **Note: Renewal Coverage will be bound as per the expiring coverage arrangement, including coverage for elected and appointed officials, with the premium indicated on the quote, unless the member or agent sends a written request not to bind renewal coverage.**

<u>PAYROLL DESCRIPTION</u>	<u>CODE</u>	<u>RATE</u>	<u>ESTIMATED PAYROLL</u>	<u>DEPOSIT PREMIUM</u>
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SEE ATTACHED SCHEDULE FOR DETAILS

Manual Premium		25,829
Experience Modification	0.83	-4,391
Standard Premium		21,438
Deductible Credit	0.00%	0
Premium Discount		-1,562
Net Deposit Premium		\$19,876
Adjustment for Commission*		0
Total Net Deposit Premium		\$19,876

*Workers compensation rates assume a 2% standard commission. The commission adjustment accounts for the commission difference, above or below 2%.

Agent:

01869 Dale Schmidt Agency, Inc.
823 Washington Ave S
Bemidji, MN 56601-3448

Notice of Premium Options for Standard Premiums of Less than \$25,000 (Con't)

OPTIONS

Please indicate below the premium option you wish to select. You may choose only one option and you cannot change options during the agreement period.

1.	☐ Regular Premium Option	Net Deposit Premium	Commission Adjustment	Total Net Deposit Premium
		19,876	0	19,876

2. ☐ **Deductible Premium Option**

Deductible options are available in return for a premium credit applied to your estimated standard Premium of \$ 21,438. The deductible will apply per occurrence to paid medical costs only. There is no aggregate limit.

	Deductible per Occurrence	Premium Credit	Credit Amount	Net Deposit Premium	Commission Adjustment	Total Net Deposit Premium
☐	\$250	0.60%	-129	19,747	0	19,747
☐	\$500	1.10%	-236	19,640	0	19,640
☐	\$1,000	1.90%	-407	19,469	0	19,469
☐	\$2,500	3.50%	-750	19,126	0	19,126
☐	\$5,000	5.00%	-1,072	18,804	0	18,804
☐	\$10,000	7.00%	-1,501	18,375	0	18,375
☐	\$25,000	11.50%	-2,465	17,411	0	17,411
☐	\$50,000	15.00%	-3,216	16,660	0	16,660

This quotation is for a deposit premium based on your estimate of payroll and selected options. Your final actual premium will be computed after an audit of payroll subsequent to the close of your agreement year and will be subject to revisions in rates, payrolls and experience modification. While you are a member of the LMCIT Workers' Compensation Plan, you will be eligible to participate in dividend distributions from the Trust based upon claims experience and earnings of the Trust.

If you desire the coverage offered above, please return this signed document for the option you have selected.

This quotation should be signed by an authorized representative of the member requesting coverage.

_____ Signature	_____ Title	_____ Date
--------------------	----------------	---------------

**Notice of Premium Options for Standard Premiums of Less than \$25,000
(Con't)**

CONTINUATION SCHEDULE FOR QUOTATION PAGE

REMUNERATION	RATE	CODE	DESCRIPTION	EST. PREM
82,371	3.385	5506	STREET CONSTRUCTION	2,788
83,359	1.925	7520	WATERWORKS	1,605
86,383	1.707	7580	SEWAGE DISPOSAL PLANT	1,475
POP 3,305	152.236	7708	FIREFIGHTERS (VOLUNTEER)	5,031
101,974	5.791	7720	POLICE	5,905
165,597	0.309	8810	CLERICAL OFFICE EMPLOYEES NOC	512
111,292	1.430	9060	CLUB-COUNTRY/GOLF	1,591
353,232	1.629	9084	ON SALE LIQUOR STORE	5,754
26,472	4.124	9102	PARKS	1,092
11,000	0.000	9411	ELECTED OR APPOINTED OFFICIALS	76
Manual Premium				25829.0

2026 Work Comp Premium 6/1/2026 - 06/01/2027

	2025 Amount Paid	2026 Budgeted Amount	Amount Due	Estimated Premium	Percentage Rate	Premium Discount + Deductible Credit	Experience Modification	WC total per fund	% to total	
Police	\$12,971.87	\$14,269.06	101-42110-366	\$5,905.00	22.86%	\$357.10	\$1,003.87	101	\$11,853.73	59.64%
Fire	\$7,509.74	\$8,260.71	101-42200-366	\$5,031.00	19.48%	\$304.25	\$855.28	201	\$0.00	0.00%
Streets	\$3,870.18	\$4,257.20	101-43100-366	\$2,788.00	10.79%	\$168.60	\$473.97	209	\$0.00	0.00%
water	\$2,428.24	\$3,453.92	601-43200-366	\$1,605.00	6.21%	\$97.06	\$272.85	601	\$1,235.08	6.21%
sewer	\$2,323.00	\$2,555.30	602-43200-366	\$1,475.00	5.71%	\$89.20	\$250.75	602	\$1,135.05	5.71%
liquor	\$8,581.12	\$9,439.23	609-49750-366	\$5,754.00	22.28%	\$347.97	\$978.20	609	\$4,427.83	22.28%
golf	\$2,545.79	\$2,800.37	613-49830-366	\$1,591.00	6.16%	\$96.22	\$270.47	613	\$1,224.31	6.16%
parks	\$1,229.23	\$1,352.15	101-45200-366	\$1,092.00	4.23%	\$66.04	\$185.64		\$19,876.00	100.00%
admin	\$660.52	\$726.57	101-41400-366	\$588.00	2.28%	\$35.56	\$99.96			
cemetery	\$368.32	\$405.14	201-44400-366	\$0.00	0.00%	\$0.00	\$0.00			
PTP		\$0.00	209-45183-366	\$0.00	0.00%	\$0.00	\$0.00			
	\$42,488.01	\$47,519.65	Premium Due	\$25,829.00	100.00%	\$1,562.00	\$4,391.00			

League of Minnesota Cities Insurance Trust

Group Self-Insured Workers' Compensation Plan
145 University Avenue West St. Paul, MN 55103-2044 Phone (651) 215-4173

Notice of Premium Options for Standard Premiums of Less than \$25,000

BLACKDUCK, CITY OF
PO BOX 380
BLACKDUCK, MN 56630-0380

Agreement No.: WC 1003177_Q-10
Agreement Period:
From: 06/01/2026
To: 06/01/2027

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*Workers compensation rates assume a 2% standard commission. The commission adjustment accounts for the commission difference, above or below 2%.

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Signature	Title	Date
-----------	-------	------

**Notice of Premium Options for Standard Premiums of Less than \$25,000
(Con't)**

CONTINUATION SCHEDULE FOR QUOTATION PAGE

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11,000	0.000	9411	ELECTED OR APPOINTED OFFICIALS	76
Manual Premium				25829.0

STATE OF MINNESOTA - MN Department of Education
Cumulative Report

Grantee: City of Blackduck
Fund Source: Capital Projects Fund Campaign
Project Title:
Grant ID: 9086
Grant Period: 9/12/2025-12/31/2025
Expenditures Through: 10/31/2025
Current Reimbursement Period Dates: 01/01/2026 Thru 03/04/2026

Grant Total: \$200,000.00
Claim Number: 1

Return/Mail To: Taunya Schleicher
MN Department of Education
Grant Services Division
400 NE Stinson Blvd.
Minneapolis, MN 55413

Phone: 651-5828836
Email: taunya.schleicher@state.mn.us

Financial Reporting Form

Fill in only "current" columns. Enter actual expenditures for the period and the amount of advance "spend down".

Code/Description	Budget		Grants			New Balance
	Expended	Cur. Balance	Cur. Expended	Cur. Expended	Cur. Expended	
110 Administration/Supervision	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
186 Other Salary Pmts (Non-Licensed or Non-Cert)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
303 Federal Subawards and Subcontracts < \$25,000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
304 Federal Subawards and Subcontracts >\$25,000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
401 Supplies and Materials - Non-Instructional	\$4,900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,900.00
455 Non-Instructional Technology Supplies	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00
505 Capitalized Non-Inst Tech Software	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
510 Site Or Grounds Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
520 Building Acquisition or Construction	\$185,735.00	\$21,475.00	\$164,260.00	\$29,559.75	\$134,700.25	\$7,710.82
530 Other Equipment Purchased	\$8,365.00	\$0.00	\$8,365.00	\$654.18	\$0.00	\$0.00
555 Cap Non-Inst Tech Hardware	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
590 Other Capital Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
899 Miscellaneous Expenditures	\$200,000.00	\$21,475.00	\$178,525.00	\$30,213.93	\$148,311.07	

Amount To Be Paid \$30,213.93

Apply To Advance \$0.00

Amount To Be Paid on this request \$30,213.93

Previous Amount Remaining To Be Paid \$0.00

Outstanding Advance Amount \$0.00

Please indicate if this is a final payment. Final Payment? ☐ Yes ☒ No Any remaining funds will be cancelled if 'YES' is marked.

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).

Christina Regas 3/4/2026
Completed By Date
Authorized By Date

Notes:



Payment Advice

To

Vendor ID: 0000201376

Vendor Location: 001

Vendor Name: BLACKDUCK CITY OF T

Vendor Address: PO BOX 380
BLACKDUCK, MN 56630-0380

Reference Information

Pay Cycle: DLYEFT

Pay Cycle Seq Number: 3728

Payment Information
Payment Reference: 0010352924
Payment Date: 04/24/2026
Payment Method: Automated Clearing House

Agency Code / Description	Contact Phone	Voucher ID / Payment Message	Invoice Date	Invoice Number	Customer Account	Paid Amt
E37 / EDUC-VENDOR PAYMENTS	651/582-8634	00 01357033 GID 9086 20260304 CPF	03/04/2026	GID 9086 20260304		30,213.93
Total:						30,213.93 USD



Site Visit Checklist – CPF Multipurpose Facilities
Coronavirus Capital Project Fund

ALN: 21.029

Before site visit reminder

- ☐ Grant Team: financial reconciliation is complete!
- ☐ Are they requesting final payout? ☐ Yes ☒ No
- ☐ Call ☒ Email grantee to schedule visit during operation hours
- ☒ Send email reminder

Grantee / Project Information

Grantee:	City of Blackduck
Visit Date:	April 08, 2026
Time In:	10:30 AM CST
Time Out:	
Grantee Address:	72 First St. SE, Blackduck, MN 56630-0001
Capital Asset Ownership Type (Owned / Leased):	Owned
CPF Awarded Amount:	\$ 200,000.00
Total Project Funding (all sources):	\$357,583.00
Project Description:	The project consists of renovating the Blackduck Community Library to construct and equip a private, technology-enabled meeting room that directly supports essential community needs in work, education, and health monitoring. The new space will be furnished for small-group use and equipped with secure high-speed internet, videoconferencing capabilities, and modern digital tools necessary for remote services. This facility will provide a confidential, reliable environment for remote work, virtual job interviews, business meetings, and workforce development services delivered in partnership with Rural Minnesota CEP and local employers. The space will also support educational activities, including distance learning, online courses, proctored examinations, tutoring, after-school programs, homeschooling projects, and collaborations with local schools and higher education institutions. In addition, the renovated room will address significant gaps in health access by offering a secure setting for telehealth and mental health

	appointments, replacing the current practice of holding such sessions in non-private areas—and by hosting preventive health education and wellness programs in coordination with the Beltrami County Health Department and local mental health providers. The project strengthens the community’s digital and physical infrastructure, expands equitable access to essential services, and enhances the quality of life for Blackduck residents, while remaining free to the public and fully compliant with Capital Projects Fund requirements.
Type of Investment:	☐ New Construction ☒ Renovation ☐ Other:
Planned Construction Start Date (Actual if known):	08/12/2026
Planned Construction End Date (Actual if known):	12/31/2026
Date of Operations Start or Projected Operations Date:	12/31/2026
Days and Hours of Operation:	Tuesday 1:00 PM-5:00 PM; Wednesday 9:00 AM-12:00 PM; Thursday-Friday 12:00 PM-5:00 PM; Saturday 9:00 AM-12:00 PM; closed Sunday and Monday. Total: approximately 20 hours/week. Schedule aligns with local school/community patterns and rural access needs.
Number of Classrooms (Planned):	0
Number of Classrooms (Actual):	
Number of Computer Labs (Planned):	0 - public technology area available, but not a separate computer lab.
Number of Computer Labs (Actual):	
Number of Multipurpose Spaces (Planned):	1
Number of Multipurpose Spaces (Actual):	
Number of Telemedicine Rooms (Planned):	0
Number of Telemedicine Rooms (Actual):	
Other Capital Assets (Planned):	0
Other Capital Assets (Actual):	
Total Square Footage (Planned):	800
Total Square Footage (Actual):	
Target Number of Users:	
Access to Public Transit?	☐ Yes ☒ No

Is actual address the same as planned?	☒ Yes ☐ No
--	---

Site Visit Logistics

Who we met with			
Name: Christina Regas	Title: City Administrator	P: 218-835-4810	E: Christina.regas@blackduckmn.com

Additional Attendees (contractor, architect, site manager):
Kelly Hanks, KRLS Branch Manager

Areas toured (check all that apply):

- ☒ Exterior of facility
- ☐ Classrooms
- ☐ Computer Labs
- ☐ Multipurpose Spaces
- ☒ Telemedicine Room(s)
- ☒ Site Signage / Parking / Transit Access
- ☒ Other: Private multipurpose meeting room that can serve as a telemedicine/private meeting room; renovated family restroom; public technology area; exterior/access areas.

Site photos taken? ☒ Yes ☐ No (If yes, label/attach photos: _____)

Notes: Videos are also taken, as a walk through as well.

Any follow-up items identified? ☐ Yes ☒ No

If yes, list below with responsible party and due date:

Item	Responsible Party	Due Date
1.		
2.		
3.		

Programmatic / Use Review

Does the facility support the intended uses: Work, Education, Health Monitoring, Telemedicine, Multipurpose? ☒ Yes ☐ No

Notes:

Facility supports CPF-aligned uses. Work uses include public computers, Wi-Fi, resume printing, virtual job interviews, workforce/housing interviews, business meetings, and access for residents without reliable home internet. Education includes homeschool use, student/family use, children's programming, distance learning, online courses, tutoring, class visits, and community learning activities. Health monitoring/telemedicine uses include confidential telehealth or mental health appointments in the private multipurpose room, replacing prior use of non-private staff office space.

Are the planned spaces (classrooms, labs, multipurpose, telemedicine) clearly identified in the facility?

☒ Yes ☐ No

Notes:

The primary planned space is clearly identifiable as a multipurpose/private meeting room. The public technology area is visible near the front/user flow area. The facility does not contain a separate classroom, computer lab, or dedicated telemedicine room; however, the multipurpose room is adaptable for telehealth/private appointments and other CPF-eligible uses.

Are hours of operation consistent with the plan? ☒ Yes ☐ No

Notes:

Library operates approximately 20 hours per week: Tuesday 1:00-5:00 PM, Wednesday 9:00 AM-12:00 PM, Thursday-Friday 12:00-5:00 PM, and Saturday 9:00 AM-12:00 PM. Staff explained that the schedule follows local school/community patterns, including the school district's four-day week and rural transportation needs. The site remains available by arrangement for certain scheduled private uses when needed, such as telehealth, interviews, or community partner appointments.

Are users or target groups (students, community, patients) being accommodated as planned?

☒ Yes ☐ No

Notes:

Yes. Users include rural residents, families, students, homeschool families, job seekers, remote workers, telehealth users, and community partners. Staff described examples of patrons using the library for resume printing after a local plant closure, job interviews, housing-related interviews, telehealth/private appointments, homeschool activities, children's programming, and Wi-Fi/digital access.

Are there any accessibility issues or barriers (ADA, signage, parking, transit)? ☐ Yes ☒ No

Notes:

No major unresolved interior ADA/accessibility barrier was identified during the walkthrough. Planned or pending improvements include ADA-compliant shelving/racking, improved visibility/user flow, exterior signage, potential sidewalk from the alternate exit/front access area, gutters/drainage, lighting, and related exterior safety/access improvements. Public transit is not available, so local access patterns and parking/walk-up access remain important.

Is the location/service area consistent with the plan (community served, transportation)?

☒ Yes ☐ No

Notes:

Yes. The location and service area are consistent with the plan. The library serves a small rural community and surrounding area where some residents lack reliable internet access. Staff noted that Wi-Fi and public technology access are important due to limited broadband availability in nearby rural areas. Hours and use reflect local school, Head Start, rural transportation, and community needs.

Are telemedicine rooms equipped or planned with equipment/connectivity/power as required?

☒ Yes ☐ No

Notes:

Yes, within the approved multipurpose/private-room model. The room has or is planned to have appropriate technology, Wi-Fi/connectivity, power, and privacy for telehealth or confidential virtual appointments. Staff reported that before the remodel, patrons sometimes used the staff office or scheduled time before opening for privacy; the renovated private room improves confidentiality and access.

Are multipurpose spaces flexible/adaptable (e.g., for classroom-to-event, health monitoring-to-community meeting)? ☒ Yes ☐ No

Notes:

Yes. The multipurpose room can support telehealth appointments, virtual job interviews, housing/workforce meetings, homeschool use, community meetings, education activities, craft use, and small-group programming.

Are operations visible (staffing, scheduling, signage, user flow)? ☒ Yes ☐ No

Notes:

Yes. Staff described scheduling practices for private room use and noted that local patrons can call ahead for scheduled telehealth, legal, interview, or other confidential uses. User flow improved after removing/reconfiguring the former office and moving technology into a more open continuous line. Additional signage is planned, including building signage and a meeting room sign/nameplate

Are there areas that appear under-utilized or incomplete? ☒ Yes ☐ No

Notes:

Some areas remain incomplete or temporary rather than under-utilized. New shelving/racking is pending and expected to improve ADA access, visibility, and book access. Exterior/access work may still be needed, including potential sidewalk, gutters/drainage, retaining/landscaping, lighting, patio/cement work, and signage.

Findings & Recommendations

Major strengths observed: Renovation substantially improved the library's functionality, accessibility, visibility, and public usefulness. The project created a flexible private and multipurpose room, improved technology access, rewired and reorganized the public computer/tech area, added new flooring, lighting, furniture, bathroom improvements, and better user flow. The library is a strong CPF fit because it supports work, education, health monitoring/telehealth, and public digital access in a rural community with limited broadband access.

Major concerns or issues: No major compliance concern was identified during the visit

Corrective actions required: None required at this time.

Additional notes/comments: The project improved a small rural library into a more functional, accessible, and community-centered facility. The grantee emphasized that the project was completed in a cost-conscious manner by reusing existing furniture/equipment where possible and relying on volunteer/community support for moving books and shelving. Remaining grant funds should be prioritized for eligible capital/brick-and-mortar improvements, such as ADA-compliant shelving, sidewalk/access, gutters/drainage, exterior lighting, retaining/landscaping, and related safety/access work, so local or Friends of the Library funds can be used for non-CPF/programmatic needs

Attachments:

Wrap-up – Summary of discussion: The visit focused on project status, observed renovation improvements, public access, CPF use alignment, and potential eligible uses for remaining grant funds. MDE and the grantee discussed how the library supports work, education, health monitoring/telehealth, and multipurpose community use. The grantee described prior space limitations, including lack of privacy for telehealth/interviews, outdated donated furniture/shelving, limited visibility/user flow, and challenges serving residents without reliable internet. MDE discussed that remaining funds should be prioritized for eligible brick-and-mortar/capital improvements and may require a budget revision depending on category and scope.

**Project
Status:**

The project is active and substantially improved, but not fully complete. The library has remained open during the renovation with minimal disruption. New shelving/racking is still expected and will improve ADA accessibility, visibility, book

access, and overall layout. Current shelving and donated furniture are temporary or outdated, and the new layout will better serve children, patrons, and staff.

The library currently operates about 20 hours per week, which is near the minimum public access threshold. The schedule is based on local community needs, including the school district's four-day week and rural transportation patterns.

Wrap-up – Key commitments from grantee:

Wrap-up – Next steps & timeline:

Attachments & Documentation

- Application: [City of Blackduck - Community Facility Projects RFP - Blackduck Library.pdf](#)
- Budget Amended: [City of Blackduck - Community Facility Project RFP Budget revised full facility.xlsx](#)
- Photos: [City of Black Duck Images- Site Visit](#)
- Website: [Blackduck Community Library - Kitchigami Regional Library System](#)

Grantee's Name Here – Site Visit Photo Documentation

Outside view of the building and hours of operations

A photograph of a white sign with black text and a table of hours. The sign is titled "Blackduck Community Library Hours" and includes a note about new hours starting in January 2024. The table lists the hours for each day of the week, and the website www.krls.org is at the bottom.

MONDAY	CLOSED
TUESDAY	1:00PM TO 5:00PM
WEDNESDAY	9:00AM TO 12:00PM
THURSDAY	12:00PM TO 5:00PM
FRIDAY	12:00PM TO 5:00PM
SATURDAY	9:00AM TO 12:00PM
SUNDAY	CLOSED

Multi-Purpose Space





Children Area – located in the back of the library



Computer Area – located at the entrance of the library



Private & Telemedicine Room



Other facilities:



Site Visit completed by:

Grants Coordinator: Taunya Schleicher, E: Taunya.Schleicher@state.mn.us, Ph: 651-582-8836

Authorized Representative: Patsy Lee, E: Patsy.Lee@state.mn.us, Ph: 651-588-9412

City of Blackduck Analytics Report

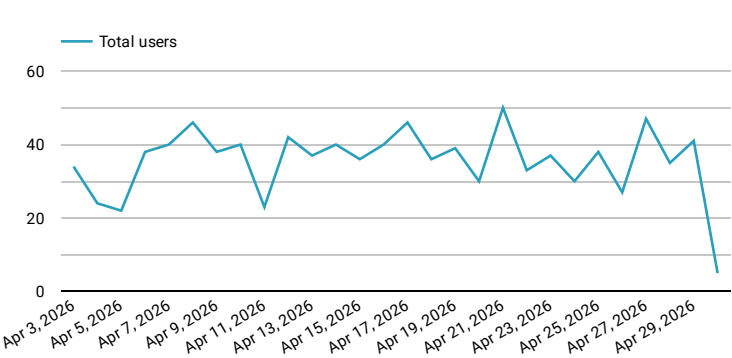
Country ▾

Region ▾

Device category ▾

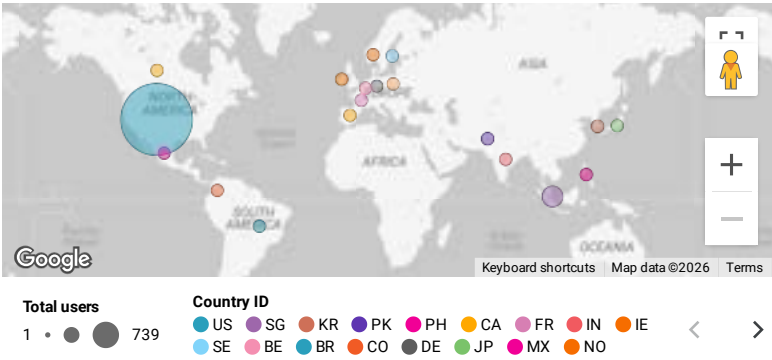
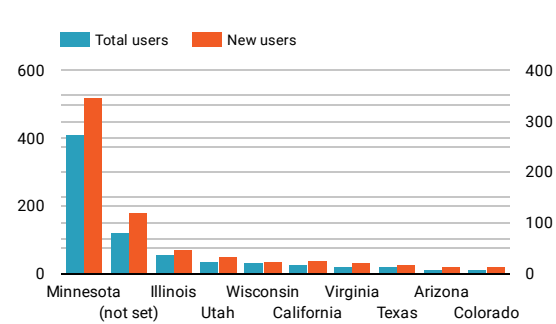
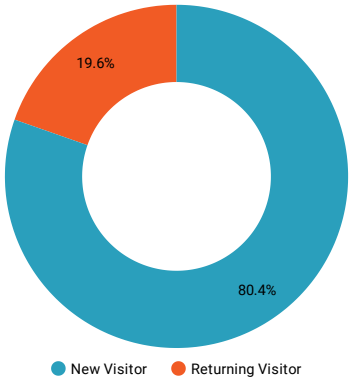
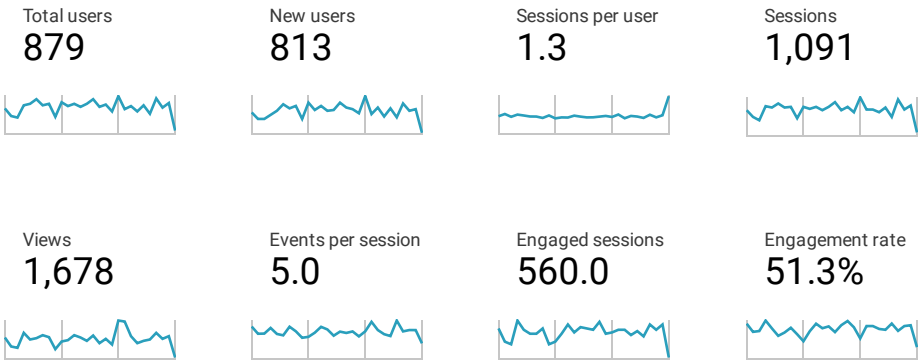
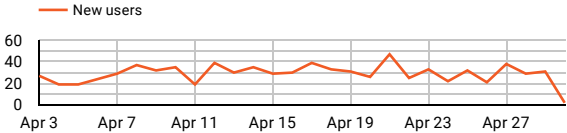
Session campaign ▾

Apr 1, 2026 - Apr 30, 2026 ▾



	First user source	Total users ▾	New users
1.	google	430	382
2.	(direct)	341	332
3.	bing	46	40
4.	facebook.com	13	13

1 - 22 / 22 < >

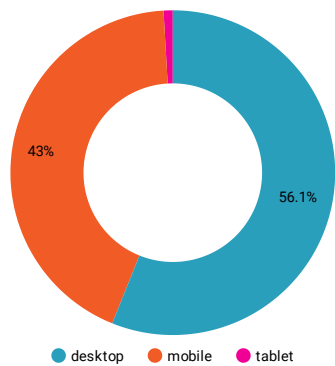


	Region	Total users ▾	New use...
1.	Minnesota	408	346
2.	(not set)	120	120
3.	Illinois	54	46
4.	Utah	35	35
5.	Wisconsin	32	24
6.	California	27	25
7.	Virginia	20	20
8.	Texas	19	18

1 - 60 / 60 < >

	Country	Total users ▾	New users
1.	United States	739	674
2.	Singapore	107	107
3.	South Korea	7	7
4.	Pakistan	6	5
5.	Philippines	3	2

1 - 19 / 19 < >



Device category		Total users ▾
1.	desktop	493
2.	mobile	378
3.	tablet	8

Page path		Views ▾	Average Engagment Time
1.	/	480	00:00:14
2.	/campground/	238	00:00:48
3.	/contact-us/	94	00:00:28
4.	/rentals/	87	00:00:38
5.	/lodging/	68	00:00:47
6.	/city-hall/	67	00:00:21
7.	/employment/	60	00:00:17

1 - 90 / 90 < >

2026 Work Comp Premium 6/1/2026 - 06/01/2027

	2026 Budgeted			Estimated Premium	Percentage Rate	Premium Discount + Deductible Credit	Experience Modification	2026 Dividend Awarded		WC total per fund	% to total	
	Amount Paid	Amount	Amount Due					Percent of Dividend	Amount of Dividend			R Code:
Police	\$12,971.87	\$14,269.06	101-42110-366	\$5,905.00	22.86%	\$386.59	1.003.87	22.86%	\$0.00	101	\$11,776.79	59.64%
Fire	\$7,509.74	\$8,260.71	101-42200-366	\$5,031.00	19.48%	\$3,846.34	\$855.28	19.48%	\$0.00	201	\$7,509.00	0.00%
Streets	\$3,870.18	\$4,257.20	101-43100-366	\$2,788.00	10.79%	\$182.53	\$473.97	10.79%	\$0.00	209	\$7,509.00	0.00%
water	\$2,428.24	\$3,463.92	601-43200-366	\$1,231.07	6.21%	\$105.08	\$272.85	6.21%	\$0.00	601	\$1,227.07	6.21%
sewer	\$2,323.00	\$2,555.30	602-43200-366	\$1,127.68	5.71%	\$96.57	\$250.75	5.71%	\$0.00	602	\$1,127.68	5.71%
liquor	\$8,581.12	\$9,439.23	609-49750-366	\$4,399.10	22.28%	\$378.71	\$978.20	22.28%	\$0.00	609	\$4,399.10	22.28%
golf	\$2,545.79	\$2,800.37	613-49630-366	\$1,591.00	6.16%	\$104.16	\$270.47	6.16%	\$0.00	613	\$1,216.36	6.16%
parks	\$1,229.23	\$1,352.15	101-45200-366	\$1,092.00	4.23%	\$71.49	\$185.64	4.23%	\$0.00	101-36240		
admin	\$660.52	\$726.57	101-41400-366	\$588.00	2.28%	\$99.96	\$399.96	2.28%	\$0.00	101-36240		
cemetery	\$368.32	\$405.14	201-44400-366	\$0.00	0.00%	\$0.00	\$0.00	0.00%	\$0.00	201-36240		
PTP		\$0.00	209-45183-366	\$0.00	0.00%	\$0.00	\$0.00	0.00%	\$0.00	209-36240		
	\$42,488.01	\$47,519.65	Premium Due	\$25,829.00	100.00%	\$1,691.00	\$4,391.00	100.00%			\$19,747.00	100.00%



CONNECTING & INNOVATING
SINCE 1913

Invoice

Page 1 of 3

Member Name and Address

Blackduck, City Of
Po Box 380
Blackduck, MN 56630-0380

Invoice Date

05/04/2026

Agent

Dale Schmidt Agency, Inc.
823 Washington Ave S
Bemidji, MN 56601-3448
(218)444-1514

Account Number: 40008852
Account Type Workers' Compensation Coverage Premium
Current Balance: \$ 19,747.00
Minimum Due: \$ 19,747.00
Due Date: 06/01/2026

Summary of activity since last Billing Invoice	Date	Activity	Account Balance	Minimum Due
See reverse side and attachments for additional information		Previous Invoice Balance	42,488.00	
		Payments Received	-42,488.00	
		Total of Transactions and Fees shown on reverse or attached	19,747.00	
		Current Balance	\$ 19,747.00	\$ 19,747.00

Detach and return this Payment Coupon with your payment	Account Number	Invoice Date	Due Date	Current Balance	Minimum Due
	40008852	05/04/2026	06/01/2026	\$ 19,747.00	19,747.00
					Amount Enclosed
				\$	

Member Name Blackduck, City Of

BILLING INVOICE - Return stub with payment - make checks payable to:

Mail payment
7 days before
Due Date to
ensure timely
receipt

League of MN Cities Insurance Trust WC
c/o Berkley Risk Administrators Company
222 South Ninth Street, Suite 2700
P.O.Box 581517
Minneapolis, MN 55458-1517



CONNECTING & INNOVATING
SINCE 1913

Invoice

Page 2 of 3

		Transaction Amount	Minimum Due
Detail of activity since last Invoice	Volunteer Accident 1003176-9 Agreement Period 06/01/2025 - 06/01/2026		
	Agreement Previous Balance	\$ 0.00	
	Agreement Ending Balance	\$ 0.00	\$ 0.00
Volunteer Accident 1003176-10 Agreement Period 06/01/2026 - 06/01/2027			
Agreement Previous Balance		\$ 0.00	
Agreement Ending Balance		\$ 0.00	\$ 0.00
Workers' Compensation 1003177-11 Agreement Period 06/01/2025 - 06/01/2026			
Agreement Previous Balance		\$ 42,488.00	
Payment 05/12/2025		\$ -42,488.00	
Agreement Ending Balance		\$ 0.00	\$ 0.00
Workers' Compensation 1003177-12 Agreement Period 06/01/2026 - 06/01/2027			
Agreement Previous Balance		\$ 0.00	
Renewal - PR 04/22/2026		\$ 19,747.00	
Agreement Ending Balance		\$ 19,747.00	\$ 19,747.00
Total Current Balance		\$ 19,747.00	
Total Minimum Due			\$ 19,747.00



CONNECTING & INNOVATING
SINCE 1913

Invoice

Page 3 of 3

Thank you for choosing us as your Coverage carrier. The following information is to assist you in reviewing your Billing Invoice.

Billing Inquiries: CONTACT YOUR AGENT FOR QUESTIONS ON YOUR AGREEMENT OR CHANGES IN COVERAGE. For billing inquiries, please call 1-612-766-3000

BILLING PROCEDURES

New Agreements and renewals: If your Agreement is issued after the date that coverage began, your first Billing Invoice for the agreement may include more than one installment payment due.

Application of Payments and Cancellation: If you pay more than the Minimum Due, the extra payment will be applied to your next installment proportionately to all agreements on your account. For Accounts owned on agreements with the same Due Date, the payment will be applied proportionately to all agreements with the same Due Date.

Minimum Due is the amount to pay to avoid any agreements on your account from going into a late pay status which could cause cancellation of coverage. If you fail to pay the Minimum Due by the Due Date, a Direct Notice of Cancellation for Non Payment may be issued for one or more agreements on your account. If your account has more than one agreement and you pay less than the Minimum Due, your payment will be applied first to amounts owed on agreements with the oldest balance due.

If we receive a payment after the cancellation effective date and we elect not to reinstate your agreement, the payment will be applied toward any unpaid earned premium on your account before any remainder is refunded.

After an agreement is cancelled, we will bill you for any unpaid earned premium. If you do not pay, the matter may be referred to collections.

Audit Premium: Any Audit Premium owed will be included in both Current Balance and Minimum Due balance shown on the Billing Invoice. Payment of Audit Premium is due in full by the Due Date. If Audit Premium is owed, your payment may be applied first to Audit Premium owed and then to amounts owed on agreements with the earliest Due Date. If special arrangements are needed for repayment of audit premium you MUST contact the Billing Unit at the number shown above for consideration of any such arrangements.

Refunds: Any refund due will be mailed from our office within 15 days after the Invoice date.

Payment address: ALL PAYMENTS SHOULD BE SENT TO OUR PAYMENT PROCESSING CENTER ALONG WITH THE PAYMENT COUPON. The address change from below is printed on the back of the payment coupon. If needed it may also be sent along with your payment to the Payment Processing Center at:

222 South Ninth Street, Suite 2700 Minneapolis, MN 55402 . Please do not send any other correspondence to the payment processing center.

CHANGE OF ADDRESS AND/OR NAME
PLEASE FILL IN THE NAME, AGREEMENT NUMBER AND CHECK APPROPRIATE BOX

- ☐ Name Change Only
- ☐ Name and Address Change
- ☐ Address Change Only

Name: _____

Address: _____

Former Name: _____

Address: _____

Agreement Number: _____

City: _____

State: _____

Zip Code: _____

PLEASE REFER ALL OTHER CHANGES TO YOUR AGENT. THANK YOU.



May 1, 2026

Widseth
1600 Central Avenue NE
East Grand Forks, MN 56721

Attn: Steve Emery, PE

Subject: Proposal – Geotechnical Exploration and Review
Proposed Blackduck Sanitary Sewer Lift Station Replacement
Blackduck, Minnesota

American Engineering Testing (AET) is pleased to submit a proposal for the geotechnical exploration, and review for use in the planning and development of the proposed Sanitary Sewer Lift Station Replacement project in Blackduck, Minnesota. Our proposal is based on our email correspondence with you on April 30, 2026. In this proposal, we present our understanding of the project, an outline of the scope of services we are to provide, and the lump sum fee for our services.

PROJECT INFORMATION

Project Description

We understand the project will include replacement of an existing sanitary sewer lift station located in Blackduck, Minnesota. We understand the new location of the lift station is unclear at this time, but a boring location will be selected prior to mobilization. We anticipate the structure will consist of precast concrete construction supported upon standard mat foundations.

Site Field Exploration

Based on the information provided, we propose the following scope of services:

- We will advance one (1) boring to a depth of 25 to 30 feet below grade in the proposed lift station footprint and two (2) borings to a depth of 10 feet below grade in the proposed pipe path. The borings will be advanced with hollow stem auger (HSA) borings using a truck- or track-mounted geotechnical drill rig. The boreholes will be backfilled in accordance with local regulations.
- A temporary piezometer will be installed at the start of drilling operations and water levels will be checked prior to leaving the site. The piezometer will be removed and the boring abandoned appropriately.

We assume existing grounds are relatively level with minimal, if any, obstruction which would prevent direct access to the proposed boring locations by our track mounted drill. We also assume that there will be no obstructions negating site access such as trees, brush, overhead power lines or other obstructions limiting equipment access. Finally, we assume the geotechnical exploration will be

3095 42nd Street N. | Fargo, ND 58102
830 S. 48th Street | Grand Forks, ND 58201
Phone Office: 701-232-1822 | teamAET.com | AA/EEO



performed during a period lacking inclement weather.

Before we drill, we will contact Gopher State One Call to locate public underground utilities. Gopher State One Call does not locate private underground utilities or structures. Examples of private utilities include, but are not limited to, propane lines, sewer laterals, sprinkler systems, site lighting, and electric and data lines between buildings. The client/property owner(s) are responsible for locating all private underground utilities and structures. Please provide us with any maps, plans, and records showing the location of all private utilities and structures.

We can provide you with names and contact information for private utility locators. These companies usually charge a fee for their services. Also, please note that private locators cannot guarantee that all private utilities will be located. For the private locator to be accurate and effective, the property owner must provide maps, plans and records showing the location of all private utilities and structures. The client/property owner must also provide a knowledgeable site representative to meet with the private locator and AET personnel.

AET shall be entitled to rely upon the accuracy of all location information supplied by any source. We will not be responsible for any damages to underground utilities or structures not located or incorrectly identified by the property owner, any maps, plans or records, or public or private utility locator providers. This is particularly important as the overall planning of the project develops, evolves and progresses.

We will drill the borings using hollow stem augers, and sampling by split-barrel sampler and thin wall tube methods (ASTM D1586 & D1587). Our crew will keep field logs noting the methods of drilling and sampling, the Standard Penetration Values (N-values, "blows per foot"), preliminary soil classification, and observed groundwater levels. We will collect samples at 2½-foot intervals to 20 feet, then at 5-foot interval thereafter to the planned termination depths. Representative portions of recovered samples will be collected in sample jars to prevent moisture loss and submitted to our laboratory for review, testing, and final classification.

We will backfill the boreholes to comply with State requirements. Even after backfilling, some sloughing of the backfill may occur, resulting in a potential tripping hazard. We assume that the property owner will backfill and repair any boreholes that may slough after our exploration is complete. AET cannot accept any liability associated with injury or loss after we leave the site.

Laboratory Testing

We will initiate routine laboratory testing by reviewing each recovered soil sample to assess the major and minor soil components, while also noting the color, degree of saturation, and lenses or seams in the samples. Laboratory testing may include natural moisture contents and unit weight and No. 200 washes of native soils.



On completion of testing, we will visually/manually classify each sample on the basis of texture and plasticity in accordance with the Unified Soil Classification System and prepare the boring logs.

Geotechnical Report

We will prepare a report in which we will present logs of the test borings, laboratory test results, a review of engineering properties of the on-site soils, and our geotechnical engineering opinions and recommendations. We anticipate the following geotechnical design areas will be evaluated.

- Earthwork for Foundations and Slabs
 - Site preparation
 - Excavation characteristics
 - Structural fill criteria
 - Required compaction and moisture conditioning
 - Wet weather construction
 - Cold weather construction
 - Suitability of the on-site soils for use as subgrade
- Trenching
 - Backfill and compaction
 - Dewatering recommendations
- Typical Shallow Foundation Design
 - Suitable foundation types
 - Allowable foundation bearing pressure
 - Total and differential settlement estimates
 - Lateral foundation base sliding friction coefficients
 - Frost depth
- Concrete Slabs-on-grade
 - Minimum slab support section
 - Modulus of subgrade reaction
 - Vapor retarder use
- Lateral Earth Pressure Considerations
 - Static equivalent fluid pressures
- Drainage Recommendations
 - Surface drainage
 - Foundation/subsurface drainage
- Additional Recommended Services
 - Geotechnical design continuity
 - Plan and specification review
 - Geotechnical observation during construction

Recommendations will include earthwork considerations, directional boring concerns, utility trenching, shallow foundations, concrete slabs-on-grade, lateral earth pressure considerations, and drainage considerations.



SCHEDULE AND FEES

Weather and site access permitting, AET anticipates our field work can be scheduled approximately 2-3 weeks from receiving an authorization to proceed, provided weather does not cause delays. A geotechnical report will be issued approximately 2-3 weeks after completion of site work.

Our fees for the scope of services described above will be charged on a ***lump sum basis of \$8,500***. Our fees for additional drilling will be invoiced at \$28 per foot, to a maximum of 50-foot depth, and \$32 per foot thereafter. Please note, our fees will be in effect for thirty (30) days after issuance of this proposal, after which they will be subject to review and adjustment where necessary. Should subsurface conditions warrant a change in scope, i.e., additional services such as more exploration or laboratory testing, we will request any fee changes prior to exceeding the proposed budget.

TERMS AND CONDITIONS

All AET Services are provided subject to the Terms and Conditions set forth in the enclosed “Environmental/Geotechnical Service Agreement — Terms and Conditions,” which, upon acceptance of this proposal, are binding upon you as the Client requesting Services, and your successors, assignees, joint ventures and third-party beneficiaries. Please be advised that additional insured status is granted upon acceptance of the proposal.



ACCEPTANCE

AET requests written acceptance of this proposal in the Proposal Acceptance box below, but the following actions shall constitute your acceptance of this proposal together with the Terms and Conditions and Amendments: 1) issuing an authorizing purchase order for any of the Services described above, 2) authorizing AET's presence on site, or 3) written or electronic notification for AET to proceed with any of the Services described in this proposal. Please indicate your acceptance of this proposal by signing below and returning a copy to us. When you accept this proposal, you represent that you are authorized to accept on behalf of the Client.

CLOSING

AET appreciates the opportunity to provide this service for you and we look forward to working with you on this project. If you have questions or need additional information, please contact us.

Sincerely,
American Engineering Testing, Inc.

A handwritten signature in black ink, appearing to read 'Mark Blixt'.

Mark Blixt, PE
Geotechnical Engineer

Josh Holmes, PE
Principal Engineer

Attachments: Environmental/Geotechnical Service Agreement – Terms and Conditions
Certificate of Insurance
W9

ACCEPTANCE AND AUTHORIZATION:

SIGNATURE: _____

PRINTED NAME: _____

COMPANY: _____

ADDRESS: _____

PHONE NUMBER AND EMAIL: _____

DATE: _____

INVOICING INFORMATION (Provide Company AP Department Information, if present.)

AP CONTACT NAME: _____

BILLING/MAILING ADDRESS: _____

AP PHONE NUMBER AND INVOICE EMAIL: _____

P.O. NO./ PROJECT NO.: _____

SECTION 1 - RESPONSIBILITIES

1.1 – This Service Agreement – Terms and Conditions (“terms and conditions”) is applicable to all services (“Services”) provided by American Engineering Testing, Inc. (AET). As used herein “Services” refer to the scope of Services described in the proposal submitted by AET to Client. The proposal, these terms and conditions and any appendices attached hereto shall comprise the agreement (“Agreement”) between AET and Client for Services described in the proposal and are binding upon the Client, its successors, assignees, joint ventures and third-party beneficiaries. **AET requests written acceptance of the Agreement, but the following actions shall also constitute Client’s acceptance of the Agreement: 1) issuing an authorizing purchase order, task order, service order, or any other documentation for any of the Services, 2) authorizing AET’s presence on site, or 3) written or electronic notification for AET to proceed with any of the Services.** Issuance of a purchase order, task order or service order by Client which contains separate terms and conditions will not take precedence or modify the terms and conditions contained in this Service Agreement AND THE TERMS AND CONDITIONS OF THIS SERVICE AGREEMENT AND ANY CORRESPONDING PROPOSAL ISSUED BY AET SHALL GOVERN UNLESS AUTHORIZED IN WRITING IN ADVANCE BY AET.

1.2 – Prior to AET performing Services, Client will provide AET with all information that may affect the cost, progress, safety and performance of the Services. This includes, but is not limited to, information on proposed and existing construction, all pertinent sections of contracts between Client and their client and/or Owner which contain flow-down provisions to AET, if they are included, site safety plans or other documents which may control or affect AET’s Services. If new information becomes available or changes are made during AET’s Services, Client will provide such information to AET in a timely manner. Failure of Client to timely notify AET of changes to the project including, but not limited to, location, elevation, loading, or configuration of the structure or improvement will constitute a release of any liability of AET. Client will provide a representative for timely answers to project-related questions by AET.

1.3 – AET observes and tests earthwork and other construction operations and materials, and may provide opinions, conclusions and recommendations regarding the same. However, AET’s Services do not relieve the contractors of their contractual responsibility to perform their work in accordance with approved plans, specifications and building code requirements.

1.4 – AET personnel do not have authority to accept, reject, direct or otherwise approve the work of the contractor. AET cannot stop work or waive or alter the requirements of the project documents. Any authority given to AET by Client must be in writing prior to the start of Services.

1.5 – AET does not perform construction management, general contracting or surveying services and our involvement with the project does not constitute any assumption of those responsibilities.

1.6 – Services performed by AET often include sampling at specific locations. Client acknowledges the limitations inherent in sampling. Variations in conditions occur between and beyond sampled/tested locations. The passage of time, natural occurrences and direct or indirect human activities at the site or distant from it may alter the actual conditions. Client assumes all risks associated with such variations.

1.7 – AET is not responsible for interpretations or modifications of AET’s recommendations by other persons.

1.8 – Should change in conditions be alleged, Client agrees to notify AET before evidence of alleged change is no longer accessible for evaluation.

1.9 – Test borings and/or cone penetration test soundings to a proper depth below foundation grade and the base of suitable bearing soils are recommended to explore the deeper unseen soil and ground water conditions. Judgments made by AET personnel regarding the suitability of materials and ground water conditions below the bottom of an excavation are limited if sufficiently deep test borings/soundings are not provided by the Client prior to our observations and judgments. AET’s opinions, conclusions and recommendations are qualified to that extent.

1.10 – Pricing in the proposal assumes use of these terms and conditions. AET reserves the right to amend pricing if Client requests modifications to the Agreement or use of Client’s alternate contract format. Any contract amendments made after Client has authorized the Services shall be applicable only to Services performed after the effective date of such amendment. The proposal and these terms and conditions, including terms of payment, shall apply to all Services performed prior to the effective date of such amendment.

1.11 – The AET proposal accompanying these terms and conditions is valid for thirty (30) days after the proposal issuance date to the Client. Any attempt to authorize Services after the expiration date is subject to AET’s right to revise the proposal as necessary.

SECTION 2 – ON CALL SERVICES

2.1 – If AET’s Services are performed on an on-call basis at the direction of the Client or its authorized representatives, Client acknowledges the inherent limitations associated with performing engineering judgments and testing Services on an on-call basis, including without limitation, the inability to completely evaluate, document or judge work and conditions not directly observed or tested by AET. AET’s opinions, conclusions, and recommendations are qualified to the extent of those limitations.

2.2 – Density tests of fill soils represent conditions only at the locations and elevations tested and do not necessarily represent conditions laterally, above or below. AET can only provide judgments regarding the engineered fill system to adequately support the design construction loadings by monitoring the filling process on a continuous basis for consistency of soil type, moisture content, lift thickness, and compaction effort.

2.3 – AET requires a minimum of 24 hours’ notice of the need for Services. AET will not be liable for claims, damages, or delays related to failure of Client to provide adequate advance notice to AET.

SECTION 3 - SAFETY

3.1 – Client shall inform AET of any known or suspected hazardous materials or unsafe conditions at the site. Client or its authorized representative(s) is responsible for the safety of the jobsite. If, during the course of AET’s Services, such materials or conditions are discovered, AET reserves the right to take measures to protect AET personnel and equipment or to immediately terminate Services. Client shall be responsible for payment of such additional protection costs.

3.2 – AET shall only be responsible for safety of AET employees at the site; the safety of all others shall be Client’s or other persons’ responsibility.

SECTION 4 - SAMPLES

4.1 – Client shall inform AET of any known or suspected hazardous materials prior to submittal to AET. All samples obtained by or submitted to AET remain the property of the Client during and after the Services. Any known or suspected hazardous material samples will be returned to the Client at AET’s discretion.

4.2 - Non-hazardous samples will be held for thirty (30) days and then discarded unless, within thirty (30) days of the report date, the Client requests in writing that AET store or ship the samples. Storage and shipping costs shall be borne solely by Client.

SECTION 5 - PROJECT RECORDS

The original project records prepared by AET will remain the property of AET. AET shall retain these original records for a minimum of three years following submission of the report, during which period the project records can be made available to Client at AET's office at reasonable times.

SECTION 6 - STANDARD OF CARE

AET performs its Services consistent with the level of care and skill normally performed by other firms in the profession at the time of this service and in this geographic area, under similar budgetary constraints.

SECTION 7 - INSURANCE

AET maintains insurance with coverage and minimum limits shown below. AET will furnish certificates of insurance to Client upon request.

7.1 –

Workers' Compensation Employer's Liability	Statutory Limits \$100,000 each accident \$500,000 disease policy limit \$100,000 disease each employee
Commercial General Liability	\$1,000,000 each occurrence \$1,000,000 aggregate
Automobile Liability	\$1,000,000 each accident
Professional/Pollution Liability Insurance	\$1,000,000 per claim \$1,000,000 aggregate

7.2 - Commercial General Liability insurance will include coverage for Products/Completed Operations extending one (1) year after completion of AET's Services as outlined in our proposal, Property Damage, Personal Injury, and Contractual Liability coverage applicable to AET's indemnity obligations under this Agreement.

7.3 - Automobile Liability insurance shall include coverage for all owned, hired and non-owned automobiles.

7.4 - Professional/Pollution Liability Insurance is written on a claims-made basis and coverage will be maintained for one (1) year after completion of AET's Services as outlined in our proposal. Renewal policies during this period shall maintain the same retroactive date.

7.5 - **To the extent permitted by applicable state law, and upon Client's signing of the proposal, which includes these Terms and Conditions, and return of the same to AET, or Client provided forms of acceptance as defined in Section 1.1; Client and Owner shall be named an "additional insured" on AET's Commercial General Liability Policy (Form CG D4 14, which includes blanket coverage for the Additional Insured on a Primary and Non-Contributory basis). Client and Owner shall also be named an "additional insured" on a Primary and Non-contributory basis on AET's Automobile Liability Policy (Form CA T4 74). Any other endorsement, coverage or policy requirement may result in additional charges.**

7.6 - AET will maintain insurance coverage required by this Agreement at its sole expense, provided such insurance is reasonably available, with insurance carriers licensed to do business in the state in which the project is located and having a current A.M. Best rating of no less than A minus (A-). Such insurance shall provide for thirty (30) days prior written notice to Client for notice of cancellation or material limitations for the policy or ten (10) days' notice for non-payment of premium.

7.7 - AET reserves the right to charge Client for AET's costs for additional coverage requirements unknown on the date of the proposal, e.g., coverage limits or policy modification including waiver of subrogation, additional insured endorsements and other project specific requirements.

SECTION 8 - DELAYS

If delays to AET's Services are caused by Client or Owner, other parties, strikes, natural causes, pandemic, weather, or other items beyond AET's control, a reasonable time extension for performance of the Services shall be granted, and AET shall receive an equitable fee adjustment.

SECTION 9- PAYMENT, INTEREST AND BREACH

9.1 - Invoices are due net thirty (30) days from the date of receipt of an undisputed invoice. Invoices will be paid without reductions for bond or retention. Client will inform AET of invoice questions or disagreements within fifteen (15) days of invoice date; unless so informed, invoices are deemed correct.

9.2 – Invoices remaining unpaid for sixty (60) days shall constitute a material breach of this Agreement, permitting AET, in its sole discretion and without limiting any other legal or equitable remedies for such breach, to terminate performance of this Agreement and be relieved of any associated duties to the Client or other persons. Further, AET may withhold from Client data and reports in AET's possession. If Client fails to cure such breach, all reports associated with the unpaid invoices shall immediately upon demand be returned to AET and Client may neither use nor rely upon such reports or the Services.

9.3 – AET reserves the right to pursue any unpaid invoice utilizing available remedies at law. AET explicitly reserves its Mechanic Lien or Bond Claim rights for nonpayment of an undisputed invoice. Client is responsible for paying AET expenses and attorney fees related to collection of past due invoices.

9.4 – AET reserves the right to charge a 2.5% fee on any payment made using a credit card or debit card.

SECTION 10 - CHANGE ORDERS

AET's proposal associated with this project may provide an estimated cost for the work. If the proposal amount is a time and material estimate, or if changes occur affecting the project scope, estimated quantities, project schedule or other unforeseen conditions, AET will communicate with Client and request a change order. However, nothing in this agreement shall be construed in any way as a waiver of payment by Client to AET for Services authorized under this agreement. Approval of a change order may be in writing, by electronic communication, or any directive for additional Services.

SECTION 11 - MEDIATION

11.1 - Except for enforcement of AET's rights to payment for Services rendered or to assert and/or enforce its lien rights, including without limitation assertion and enforcement of mechanic's lien rights and foreclosure of the same, Client and AET agree that any claim, dispute or other matter in question arising out of or related to this Agreement shall be subject to mediation as a condition precedent to arbitration or the institution of legal or equitable proceedings by either party; provided however that if either party fails to respond to a request for mediation within sixty (60) days, the party requesting mediation may without further notice, proceed to arbitration or the institution of legal or equitable proceedings.

11.2 - Mediation shall be in accordance with the Construction Industry Mediation Rules of the American Arbitration Association. Request for mediation shall be in writing and the parties shall share the mediator's fee and any filing fees equally and each party shall pay their own legal fees. The mediator shall be acceptable to both parties and shall have experience in commercial construction matters.

SECTION 12 - LITIGATION REIMBURSEMENT

Except for matters relating to non-payment of fees, which is governed by Section 10 hereof, payment of attorney's fees and costs associated with lawsuits or arbitration of disputes between AET and Client, which are dismissed or are judged substantially in either party's favor, shall be paid by the non-prevailing party. Applicable costs include, but are not limited to, attorney and expert witness fees, court costs, and other direct costs.

SECTION 13 - MUTUAL INDEMNIFICATION

13.1 - Subject to the limitations contained in Sections 14 and 17, AET agrees to indemnify Client from and against damages and costs to the extent caused by AET's negligent performance of the Services.

13.2 - Client agrees to indemnify AET from and against damages and costs to the extent caused by the intentional acts or negligence of the Client, Owner, Client's contractors and subcontractors or other third parties.

13.3 - If Client has an indemnity agreement with other persons or entities relating to the project for which AET's Services are performed, the Client shall include AET as an Additional Insured.

13.4 - AET's indemnification to the Client, including any indemnity required or implied by law, is limited solely to losses or damages caused by its failure to meet the standard of care and only to the extent of its negligence.

SECTION 14 - NON-SOLICITATION

Each party to this Agreement (a "Party") agrees that it will not encourage, induce, or actively solicit any employee of the other party to leave their employment for any reason, provided that neither Party is precluded from (a) hiring any such employee who has been terminated by a Party or its subsidiaries prior to commencement of employment discussions between a Party and such employee, or (b) soliciting any such employee by means of a general advertisement or through an employment agency that does not specifically pursue the employee, or (c) hiring employees or former employees of the other Party who contact the Party on its own accord. This Non-Solicitation provision shall be effective and enforceable for six (6) months following termination of this Agreement.

SECTION 15- MUTUAL WAIVER OF CONSEQUENTIAL DAMAGES

Except as specifically set forth herein and to the extent permitted by applicable law, Client and AET waive against each other, and each other's officers, directors, members, subcontractor, agents, assigns, successors, partners, and employees any and all claims for or entitlement to special, incidental, indirect, punitive, or consequential damages arising out of, resulting from, or in any way related to the Services provided by AET under this Agreement. This mutual waiver of consequential damages includes, but is not limited to, the following: loss of profits; loss of revenue; rental costs/expenses incurred; loss of income; loss of use of property, equipment, materials or services; loss of opportunity; loss of rent; loss of good will; loss of financing; loss of credit; diminution of value; loss of business and reputation; loss of management or employee productivity or the services of such persons; increased financing costs; cost of substitute facilities; cost of substitute goods/property/equipment; cost of substitute services; and/or cost of capital. This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination of this Agreement in accordance with the provisions of the Agreement and related documents and shall survive any such termination.

SECTION 16 - LIMITATION OF LIABILITY

To the fullest extent permitted by applicable law, the total aggregate liability of AET and its officers, directors, partners, employees, subcontractors, agents, and sub-consultants, to Client and/or Client's employees, officers, directors, members, agents, assigns, successors, or partners, or anyone claiming through Client, for any and all injuries, damages, claims, losses, or expenses (including attorney's fees and costs) arising out of, resulting from or in any way related to Services provided by AET from any cause or causes, including, but not limited to, its negligence, professional errors and omissions, strict liability, breach of contract, or breach of warranty shall not exceed the total compensation in excess of costs received by AET for Services or \$50,000, whichever is less. The limitation of liability set forth herein does not apply to claims arising solely out of or related to the willful or intentional acts of AET.

SECTION 17 - POSTING OF NOTICES ON EMPLOYEE RIGHTS

Effective June 21, 2010, prime contracts with a value of \$100,000 or more and signed by federal contractors on projects with any agency of the United States government must comply with 29 CFR Part 471, which requires physical posting of a notice to employees of their rights under Federal labor laws. The required notice may be found at 29 Code of Federal Regulations Part 471, Appendix A to Subpart A. The regulation also has a "flow-down" requirement for subcontractors under the prime agreement for subcontracts with a value of \$10,000 or more. AET requires strict compliance of its subcontractors working on federal contracts subject to this regulation. The regulation has specific requirements for location of posting and language(s) for the poster.

SECTION 18 - TERMINATION

After 7 days' written notice, either party may elect to terminate work for justifiable reasons. In this event, the Client shall pay AET for all Services performed, including demobilization and reporting costs to complete the Services.

SECTION 19 - SEVERABILITY

Any provisions of this Agreement later held to violate a law or regulation shall be deemed void, and all remaining provisions shall continue in force. However, Client and AET will in good faith attempt to replace an invalid or unenforceable provision with one that is valid and enforceable, and which comes as close as possible to expressing the intent of the original provision.

SECTION 20 - GOVERNING LAW

This Agreement shall be construed in accordance with the Laws of the State of Minnesota without regard to its conflicts of law provisions.

SECTION 21 - ENTIRE AGREEMENT

This Agreement, including these terms and conditions and attached proposal and appendices, is the entire agreement between AET and Client. Regardless of method of acceptance of this Agreement by the Client, this Agreement supersedes any written or oral agreements, including purchase/work orders or other Client agreements submitted to AET after the start of our Services. Any modifications to this Agreement must be mutually acceptable to both parties and accepted in writing. No considerations will be given to revisions to AET's terms and conditions or alternate contract format submitted by the Client as a condition for payment of AET's accrued Services.

SECTION 22 - SITE ACCESS, UNDERGROUND FACILITIES AND CONSTRUCTION STAKING (CONSTRUCTION)

22.1 - Client will furnish AET safe and legal site access.

22.2 - With the exception of public utilities which AET will contact state "call before you dig" notification centers (e.g. Gopher State One call in Minnesota), Client will mark or cause to be marked the location of all other underground utilities and structures (Facilities) that service or are located on the site. AET shall be entitled to rely upon the accuracy of all location information supplied by any source.

22.3 - Client shall hold harmless, indemnify and defend AET from all claims, damages, losses, fines, penalties and expenses (including attorney's fees) arising out of or related to the following: a) Facilities that are not shown or vary from the locations shown on any plans or drawings, b) Facilities that are not located by or vary from the locations marked by Client, governmental or quasi-governmental locator programs, or private utility locating services, or c) any other Facilities that are not disclosed or vary from locations provided by the Client. The obligation to defend AET shall be independent of the obligation to indemnify and hold harmless AET and shall be with independent counsel acceptable to AET.

22.4 - The location and elevation of a proposed structure or facility shall be staked (with offsets) and controlled by surveying or GPS equipment by others. AET's measurements are made in relation to that information. The reliability of any opinions, conclusions, and recommendations based on those measurements is strictly dependent on the accuracy of the staking or GPS information provided by others.

22.5 - During construction, observations and testing Services are based on the positioning of the formwork by the contractor or its subcontractor. AET will not be responsible for any errors or damages resulting from improper location or positioning of the formwork.

22.6 - Client acknowledges that in the normal course of its Services, AET may unavoidably alter existing site conditions or affect the environment in the area being studied. AET will take reasonable precautions to minimize alterations to the site or existing materials. Restoration of the site is the responsibility of the Client.

SECTION 23 UNDERGROUND UTILITIES AND STRUCTURES AND FACILITIES (GEOTECH)

23.1 - Public Utilities: AET's sole responsibility under this section will be to contact the state "call before you dig" notification center (e.g. Gopher State One Call in Minnesota), if such an entity exists, for location information of public utilities only. AET shall have no obligation to proceed with the work until Client has fully complied with all the requirements of this Section 23.

23.2 - Private Utilities and all other Equipment or Facilities: Client will mark or cause to be marked the location of all other Facilities, Equipment and/or Utilities that service or are located on the site including but not limited to private utilities. AET shall be entitled to rely upon the accuracy of all location information supplied by any source including the Client.

23.3 - Client acknowledges that location data may be incorrect or that some Facilities, Equipment or Utilities may not be capable of location and Client fully acknowledges and accepts this risk and waives any claims against AET for damages or claims arising out of or in any way related to incorrect locations of Utilities, Equipment or Facilities incapable of location.

23.4 - Client shall waive as against AET and further hold harmless, indemnify and defend AET from all claims, damages, losses, fines, penalties and expenses (including attorney's fees) by any third parties arising out of or related to the following: a) Facilities and utilities that are not shown or vary from the locations shown on any plans or drawings, b) Facilities and utilities that are not located by or vary from the locations marked by Client, governmental or quasi-governmental locator programs, or private utility locating services, or c) any other Facilities or utilities that are not disclosed or vary from locations provided by the Client. The obligation to defend AET shall be independent of the obligation to indemnify and hold harmless AET and shall be with independent counsel acceptable to AET.



CERTIFICATE OF LIABILITY INSURANCE

1/1/2027

DATE (MM/DD/YYYY)

12/17/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lockton Companies, LLC DBA Lockton Insurance Brokers, LLC in CA CA license #0F15767 444 W. 47th St., Ste. 900 Kansas City MO 64112-1906 (816) 960-9000 kcasu@lockton.com	CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL: ADDRESS: INSURER(S) AFFORDING COVERAGE INSURER A: The Phoenix Insurance Company INSURER B: Travelers Property Casualty Company of America INSURER C: Continental Casualty Company INSURER D: INSURER E: INSURER F:	NAIC # 25623 25674 20443
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COVERAGES **CERTIFICATE NUMBER:** 22217726 **REVISION NUMBER:** XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☒ CONT. LIAB/XCU GENL AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:	N	N	P-630-0E963389-PHX-26	1/1/2026	1/1/2027 EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 25,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000 \$
B	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY	N	N	810-B8961693-26-43-G	1/1/2026	1/1/2027 COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX \$ XXXXXXXX
B	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$	N	N	CUP-C0212610-26-43	1/1/2026	1/1/2027 EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$ XXXXXXXX
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	UB-B8969168-26-43-G	1/1/2026	1/1/2027 ☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	PROFESSIONAL LIABILITY INCL. POLLUTION INCIDENT	N	N	ECH254066939	1/1/2026	1/1/2027 EACH CLAIM/AGGREGATE \$5,000,000/\$5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

22217726
EVIDENCE OF INSURANCE

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Joseph M. Amello

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**Request for Taxpayer
Identification Number and Certification**

Go to www.irs.gov/FormW9 for instructions and the latest information.

Give form to the
requester. Do not
send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type.
See Specific Instructions on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.) AMERICAN ENGINEERING TESTING, INC.	
2 Business name/disregarded entity name, if different from above.	
3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes. ☐ Individual/sole proprietor ☐ C corporation ☒ S corporation ☐ Partnership ☐ Trust/estate ☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) _____ Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. ☐ Other (see instructions) _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____ (Applies to accounts maintained outside the United States.)
3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions _____ ☐	
5 Address (number, street, and apt. or suite no.). See instructions. 550 CLEVELAND AVENUE	Requester's name and address (optional)
6 City, state, and ZIP code ST. PAUL, MN 55114	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number	
or	
Employer identification number	
4	1 - 0 9 7 7 5 2 1

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, **you are not required to sign the certification**, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person <i>Phil Chwialkowski</i>	Date 1/1/2026
------------------	--	------------------

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

APR 21 2026

QUOTATION

Craig Pehrson
P.O. Box 385
Bemidji, MN 56619
Cell - 218-244-9205



PROPOSAL SUBMITTED TO <u>Kitchegami Library</u>	DATE <u>4-21-26</u>
ADDRESS <u>.</u>	BILLING NAME
CITY, STATE, ZIP <u>Blackduck</u>	BILLING ADDRESS
HOME PHONE <u>218-835-4803</u>	CITY, STATE, ZIP

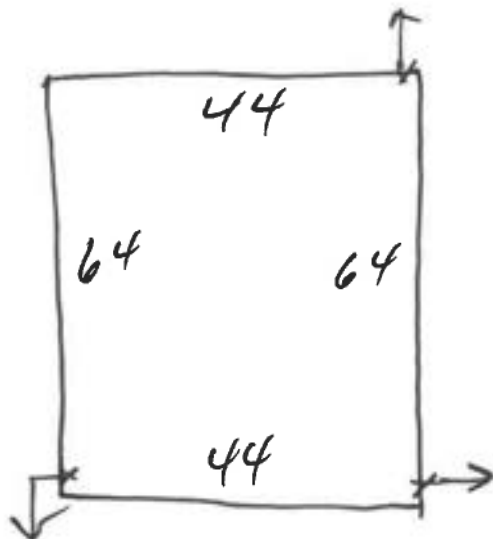
We hereby submit specifications and estimates to:

Tear-off Existing Gutters 216 ft.
 Disposal 216 ft.
 Install 216 ft seamless rain gutter 5" X 6"
 Color Territone
 Strip Mitre 22° or 45° 4
 Roof type _____ Pitch _____ /12
 Fascia type _____ wedges needed Y / N
 Drain tile adapters needed Y / N _____

Install Downspouts

Color Territone
 2x3 _____ 1 story _____ 2 Story
 3x3 _____ 1 story _____ 2 Story
 3x4 3 1 story _____ 2 Story

Install _____ tip-ups
 Install Gutter Protection Gutter Rx
 Color _____ ft. 216



All material is guaranteed to be as specified. ALL WORK to be completed in a workmanlike manner according to standard practices. Specified work and quoted price subject to change upon discovery of hidden defects. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workers' Compensation Insurance. Products and materials may be substituted for equivalent products due to availability.

Sale Price \$ 5572⁰⁰

Customer Signature _____

Customer Signature _____

Date of Acceptance: _____

You, the buyer, may cancel this purchase at any time prior to midnight of the third business day after the date of the purchase. After the cancellation period this contract cannot be terminated without agreement by both parties. Damages recoverable by the seller from the buyer for failure to accept delivery and installation shall be determined by the seller and will not be limited to materials sales, and marketing costs, permits and administrative fees, and will not fall below 20% of the purchase price and may be the full purchase price. Contract is subject to management approval.

See Reverse Side For Important Notice.

Acceptance of Contract - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined.

DL Seamless will charge a monthly late fee imposed on any unpaid balance in the amount of 18% per year or the maximum legal rate imposed by law. Owner shall pay all Contractor's collection costs, including attorney's fees, if Owner defaults on payment.



PROPOSAL

Prepared for: Christina Regas PO Box 380, 72 1st Street SW Blackduck, MN 56630 christina.regas@blackduckmn.com (218) 835-4803	April 22, 2026 ABC Seamless Of Bemidji MN 50209 US 71, Bemidji, Minnesota 56601 P: (218) 751-3586 webless2020@gmail.com www.abcseamlessofbemidji.com	No. 1359
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Blackduck Library

Scope of Work	Total
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ABC Seamless to install new seamless steel gutters on the Library	\$6,750.00
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ABC Seamless is to remove the old gutters from the library and properly dispose of them. Then we can install new seamless steel gutters on the Library with four downspouts. The color that matches the soffit and fascia the closest is iron gray, and that's what ABC Seamless recommends.

ABC Seamless will add a gutter cover to the north side of the building to help prevent leaves and needles from clogging the gutter, as the north side looked like a problem area with tree saplings growing in the old gutter.

ABC Seamless will clean up all leftover debris.

Grand Total:	\$6,750.00
Deposit:	\$1,687.50
Balance Due:	\$5,062.50

FULL AND FINAL PAYMNET FOR ALL COMPLETED WORK DONE BY ABC SEAMLESS IS DUE NO LATER THEN TWO WEEKS AFTER THE JOB HAS BEEN COMPLETED.

In accordance with Minnesota’s Housing Statutory Warranties Act, Contractor warrants to you that during the one- year period from and after the warranty date, the home improvement shall be free from defects caused by faulty workmanship and defective materials due to noncompliance with building standards. Under Minnesota’s Notice and Opportunity to Repair law, you may not begin a court action for breach of the statutory warranty until the home warranty dispute process described in Minnesota Statue 327A.051 is completed, or 60 days has passed following the presentation of an offer of repair to you by Contractor, whichever occurs first.

Buyer(s) hereby acknowledges that Buyer(s) has read the agreement and has received a completed, signed and dated copy of this agreement including the two accompanying Notice of Cancellation forms, on the date written above. Buyer(s) also acknowledges that they were orally informed of their right to cancel the transaction.

You have entered into a contract with the undersigned agreement that you fully understand our company will perform installation services to the address listed on the contract above. We are authorized to provide you with this notice.
You are therefore notified that:

Any person or company supplying a labor or material for this improvement to your property may file a lien against your property if that person or company is not paid for the contributions. Under Minnesota Law, you have the right to pay persons who supplied labor or materials for this improvement directly and deduct this amount from the agreement price, or withhold the amounts due to them from us until 120 days after completion of the improvement unless we give lien waiver signed by person who supplied any labor or material for the improvements and who gave a timely notice.

ALL materials and or equipment on the job site are the property of Webless Exteriors INc, No work is to be done other than specified in this contract without additional charges. The above includes all labor and materials. All work must be performed within one year of signing this contract.

You, the Buyer(s), MAY CANCEL THIS TRANSACTION AT ANY TIME PRIOR TO MIDNIGHT OF THE THIRD BUSINESS DAYAFTER THE DATE OF THIS TRANSACTION. SEE THE ATTACHED NOTICE OF CANCELLATION FORM FOR AN EXPLANATION OF THIS RIGHT.

X

Christina Regas

X

Company Authorized Signature



WAIVER OF RIGHT TO CANCEL

WAIVER OF RIGHT TO CANCEL

I am the buyer in this transaction, which is a contract initiated by me in connection with the making of emergency or immediate necessity repairs or services that are necessary for the immediate protection of persons or real or personal property. I have been fully informed of my right to cancel this transaction without any obligation within three days of the signing of the agreement (or seven days for the repair or restoration of residential premises damaged by disaster).

Here is my dated and signed personal statement describing the situation requiring immediate remedy and expressly acknowledging and waiving the right to cancel the sale within three or seven business days, whichever applies:

(In your own words, describe the situation that makes these immediate necessity or emergency repairs necessary. Also state that you have been informed and advised of your three day or seven day right to cancel, but that because of the reasons in your statement, you knowingly waive your right to cancel.)

By my/our statement above and by my/our signature(s) and date(s) below, I/we expressly acknowledge and waive the right to cancel the sale within three or seven business days, whichever applies.

Buyer's Signature

Date

Buyer's Signature

Date

2025-2026 Blackduck Public Library Revenue and Expenses

updated 4/29/2026

Date	Description of Expense/Revenue	Revenue	Expense	Balance
4/1/2025	KRLS Project Funding	\$57,583.00		\$57,583.00
7/1/2025	GHI - first half		\$29,000.00	\$28,583.00
9/1/2025	GHI - 25% of last half		\$14,500.00	\$14,083.00
10/1/2025	Bessler Electric - update lighting		\$6,975.00	\$7,108.00
8/1/2025	LOST	\$385.87		\$7,493.87
9/1/2025	LOST July 2025	\$9,557.87		\$17,051.74
10/1/2025	LOST - August 2025	\$10,952.38		\$28,004.12
11/1/2025	LOST - September 2025	\$9,850.76		\$37,854.88
11/1/2025	VARI- circulation desk order		\$546.82	\$37,308.06
11/1/2025	Pinnacle - commitment new logo - Invoice #89906		\$1,100.00	\$36,208.06
3/20/2026	Clarity Glass - Invoice #19406		\$11,412.00	\$24,796.06
11/1/2025	2025 Front Door Levy Funds	\$7,000.00		\$31,796.06
9/1/2025	DOE Grant reimbursement #1	\$21,475.00		\$53,271.06
	estimated Balance of LOST to receive	\$26,962.83		\$80,233.89
	Budget for New Signage		\$7,084.00	\$73,149.89
	The Library Store Quote 959729 - Exterior Book Return		\$6,158.00	\$66,991.89
	Budget for New patio & landscaping		\$20,000.00	\$46,991.89
	Budget for New Gutters & Downspouts		\$6,000.00	\$40,991.89
12/2/2025	Amazon - TV Cart for MP Room		\$239.19	\$40,752.70
12/3/2025	The Library Store - Quote #945042 - Invoice 945042 .pd		\$8,864.54	\$31,888.16
12/10/2025	Amazon - DVD shelving, bathroom cabinet, chairmats		\$416.44	\$31,471.72
12/10/2025	LOST - October 2025	\$8,410.95		\$39,882.67
1/23/2026	Friends of the Library Donation (Shelving offset)	\$18,782.34		\$58,665.01
12/29/2025	DOE Grant Reimbursement #2 - TV cart, #945042, vari	\$7,829.56		\$66,494.57
1/2/2026	Balance of GHI contract Check#15441	\$14,500.00		\$51,994.57
1/5/2026	Northwoods Lumber - building supplies misc.		\$234.66	\$51,759.91
1/12/2026	LOST - November 2025	\$8,190.01		\$59,949.92
1/13/2026	Grainger - baby changing table & mirror bathroom		\$654.18	\$59,295.74
1/26/2026	GHI - Library additions (remaining flooring, counters, cabinets)	\$15,059.75		\$44,235.99
2/10/2026	The Library Store - Quote #944032 - pd 30% down 2/10/26		\$18,866.23	\$25,369.76
2/10/2026	LOST - December 2025	\$7,931.58		\$33,301.34
2/10/2026	Balance due for Shelving - The Library Store		\$44,021.21	-\$10,719.87
3/3/2026	DOE Grant Reimbursement #3 - GHI & Grainger see side Q1	\$30,213.93		\$19,494.06
3/12/2026	LOST - January 2026	\$9,795.35		\$29,289.41
3/10/2026	Bessler Electric - wire new ADA opener on new door		\$896.51	\$28,392.90
4/13/2026	LOST - February 2026	\$8,446.64		\$36,839.54
			\$144,286.53	

CPF Compliance Q4 Totals	Amounts	Difference
Current Period	\$58,788.65	\$25,912.00
Current Period Expenditures	\$32,876.65	
Cumulative Obligation	\$58,788.65	
Cumulative Expenditures	\$47,376.65	\$11,412.00

LOST Receipts to Date \$100,000.00

\$9,557.87	Jul-25
\$10,853.81	Aug-25
\$9,850.76	Sep-25
\$8,410.95	Oct-25
\$8,190.01	Nov-25
\$7,931.58	Dec-25
\$9,795.35	Jan-26
\$8,446.84	Feb-26
\$73,037.17	

\$26,962.83 est. balance to receive

DOE Reimbursement Request Q1 2026

GHI	\$14,500.00	ck#15441
GHI	\$15,059.75	ck#15555
Grainger	\$654.18	ck#15612
	\$30,213.93	

DOE Reimbursement Request Q2 2026

Bessler Electric	\$896.51
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CPF Compliance Q1 2026 Totals	Amounts	Difference
Current Period end 3/31/26 Obligation	\$0.00	\$0.00
Current Period Expenditures	\$0.00	
Cumulative Obligation	\$29,304.56	
Cumulative Expenditures	\$29,304.56	\$0.00

Only report CPF funds awarded to date & reimbursed.



CITY OF BLACKDUCK RESOLUTION NO: 2026-11

RESOLUTION APPROVING A GAMBLING LICENSE FOR THE BLACKDUCK FIREMENS RELIEF ASSOCIATION LOCATED AT SVN ONE BAR

WHEREAS, the Blackduck Firemen's Relief Association has made application with the Minnesota Gambling Control Board to conduct gambling at Svn One Bar 240 Summit Ave. West Blackduck, MN , and

WHEREAS, Blackduck Firemen's Relief Association has submitted said application to the City Council of the City of Blackduck, and the application was reviewed by the City Council at a public meeting conducted May 4, 2026,

NOW, THEREFORE, BE IT RESOLVED, the City Council of the City of Blackduck hereby approves the application for an Gambling License, for the Blackduck Firemen's Relief Association at Svn One Bar, 240 Summit Ave W. Blackduck, MN.

Adopted by the City Council on May 4, 2026.

Maxwell Gullette, Mayor

Christina Regas – City Administrator

LG214 Premises Permit Application**Annual Fee \$150 (NON-REFUNDABLE)****REQUIRED ATTACHMENTS TO LG214**

1. If the premises is leased, attach a copy of your lease. Use **LG215 Lease for Lawful Gambling Activity**.
2. \$150 annual premises permit fee, for each permit (non-refundable). Make check payable to "**State of Minnesota**."

Mail the application and required attachments to:

Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions? Call 651-539-1900 and ask for Licensing.**ORGANIZATION INFORMATION**

Organization Name: Blackduck Fire Relief Assoc. License Number: 001944
 Chief Executive Officer (CEO) Jacob Lien Daytime Phone: 218 239 0166
 Gambling Manager: Adam Ziegler Daytime Phone: 218 368 2809

GAMBLING PREMISES INFORMATIONCurrent name of site where gambling will be conducted: SUN One Bar

List any previous names for this location:

Restaurant 71 Countryside Restaurant

Street address where premises is located: 240 Summit Ave West Blackduck 56630
(Do not use a P.O. box number or mailing address.)

City: Blackduck OR Township: _____ County: Beltrami Zip Code: 56630

Does your organization own the building where the gambling will be conducted?



If no, attach LG215 Lease for Lawful Gambling Activity.

A lease is not required if only a raffle will be conducted.

Is any other organization conducting gambling at this site?



Note: Bar bingo can only be conducted at a site where another form of lawful gambling is being conducted by the applying organization or another permitted organization. Electronic games can only be conducted at a site where paper pull-tabs are played.

Has your organization previously conducted gambling at this site?

**GAMBLING BANK ACCOUNT INFORMATION; MUST BE IN MINNESOTA**

Bank Name: Darwood Bank Bank Account Number: 82560
 Bank Street Address: 16 Summit Ave W City: Blackduck State: MN Zip Code: 56630

ALL TEMPORARY AND PERMANENT OFF-SITE STORAGE SPACES

Address (Do not use a P.O. box number):

City:

State: Zip Code:

14586 HWY 72 NEBlackduckMN56630211 Summit Ave WBlackduckMN56630MN56630

ACKNOWLEDGMENT BY LOCAL UNIT OF GOVERNMENT: APPROVAL BY RESOLUTION

CITY APPROVAL for a gambling premises located within city limits	COUNTY APPROVAL for a gambling premises located in a township
City Name: _____	County Name: _____
Date Approved by City Council: _____	Date Approved by County Board: _____
Resolution Number: _____ (If none, attach meeting minutes.)	Resolution Number: _____ (If none, attach meeting minutes.)
Signature of City Personnel: _____	Signature of County Personnel: _____
Title: _____ Date Signed: _____	Title: _____ Date Signed: _____
Local unit of government must sign.	TOWNSHIP NAME: _____ Complete below only if required by the county. On behalf of the township, I acknowledge that the organization is applying to conduct gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.213, Subd. 2.) Print Township Name: _____ Signature of Township Officer: _____ Title: _____ Date Signed: _____

ACKNOWLEDGMENT AND OATH

1. I hereby consent that local law enforcement officers, the Board or its agents, and the commissioners of revenue or public safety and their agents may enter and inspect the premises. 2. The Board and its agents, and the commissioners of revenue and public safety and their agents, are authorized to inspect the bank records of the gambling account whenever necessary to fulfill requirements of current gambling rules and law. 3. I have read this application and all information submitted to the Board is true, accurate, and complete. 4. All required information has been fully disclosed. 5. I am the chief executive officer of the organization.	6. I assume full responsibility for the fair and lawful operation of all activities to be conducted. 7. I will familiarize myself with the laws of Minnesota governing lawful gambling and rules of the Board and agree, if licensed, to abide by those laws and rules, including amendments to them. 8. Any changes in application information will be submitted to the Board no later than ten days after the change has taken effect. 9. I understand that failure to provide required information or providing false or misleading information may result in the denial or revocation of the license. 10. I understand the fee is non-refundable regardless of license approval/denial.
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Signature of Chief Executive Officer (designee may not sign)

4/9/2026
Date

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application. Your organization's name and address will be public

information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to: Board members, Board staff whose work requires access to the information;

Minnesota's Department of Public Safety, Attorney General, Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; Individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format, i.e. large print, braille, upon request.

An equal opportunity employer

April 21, 2026

ARBITRAGE CONSULTING SERVICES CONTRACT FOR:

The City of Blackduck, Minnesota



Prepared by:

Ehlers

3001 Broadway Street, Suite 320

Minneapolis, Minnesota 55413

BUILDING COMMUNITIES. IT'S WHAT WE DO.

April 21, 2026

The City of Blackduck, Minnesota
8 Summit Ave NE
PO Box 380
Blackduck, MN 56630-0380

Re: Letter of Engagement to Retain Ehlers for Arbitrage Consulting Services

All tax-exempt Obligations ("Obligations") issued by or on behalf of the City of Blackduck, Minnesota ("Issuer") are subject to the arbitrage provisions of the Internal Revenue Code of 1986 and related Treasury regulations ("Tax Code"). To comply with the statute and regulations the Issuer must undertake certain analyses. Ehlers & Associates, Inc. ("Ehlers") can provide arbitrage consulting services that comply with the Tax Code.

This Letter of Engagement ("Letter") is being presented to memorialize and clarify the terms of the Issuer's engagement of Ehlers as the Issuer's Arbitrage Consulting Services Agent. In this regard, Ehlers agrees to provide Issuer with those services described in Appendix A ("Services"). Ehlers shall be entitled to compensation by the Issuer also as described in Appendix A.

To perform the Services described in this Letter, Issuer agrees to provide Ehlers all documents and information as are deemed necessary by Ehlers to fulfill the Issuer's reporting requirements related to the Tax Code, and within the applicable timeframe. Issuer agrees to provide Ehlers with timely and accurate information regarding pertinent cash and investment activity as well as pertinent revenue and expenditure activities for all funds related to the required service ("Arbitrage Information"). Issuer acknowledges that Ehlers shall be entitled to rely on all Arbitrage Information provided by the Issuer without further investigation as to its completeness or accuracy. Ehlers will have no liability to the Issuer if the Arbitrage Information furnished to Ehlers is not timely or accurate.

If our engagement under the terms of this Letter is acceptable, please sign this Letter in the appropriate signature block on the next page and return a signed copy to us for our records. If, however, you do not wish to engage our services, please note that election in writing by the appropriate Issuer staff. Please contact me if you have any questions or would like to discuss our engagement further.

Sincerely,

EHLERS & ASSOCIATES, INC.



Stephen H. Broden
Senior Arbitrage Consultant

SO ACCEPTED BY ISSUER

Issuer hereby accepts this Letter and engages Ehlers to provide the services noted herein and executes this Letter as of the date noted below:

By: _____ Title: _____

Name: _____ Date: _____

APPENDIX A

Description of Services

- Arbitrage Commingled Fund Analysis
- Arbitrage Consulting & Training
- Arbitrage Rebate Analysis
- Arbitrage Spend Down Analysis
- Arbitrage Yield Restriction Analysis
- IRS Audit Assistance
- IRS Payments & Overpayment Recoveries

Description of Fees

REPORTING

If required, Ehlers will charge Issuer a report fee per obligation to determine spending exceptions, bona fide debt service fund exemptions, rebate and yield restriction amounts for all funds related to the Obligations. Ehlers will charge fees in accordance with the fee schedule set forth below.

Base fee

\$500 per Bond Year for each Issue

Ehlers will invoice Issuer for the amount due. The invoice is due and payable by the Issuer within 60 days of the invoice date.

Future Fee Changes

Ehlers reserves the right to adjust fees during the Term of the engagement without prior consent of the Issuer, but not more than annually. Prior to any fee adjustments, the Issuer will be notified in writing of the revised fees and their effective date.

City of Blackduck, Minnesota

Outstanding Debt (As of 04/21/2026)

	Original Par Amount	Settlement Date	Final Maturity	Arbitrage Yield	Next Service Type	Next Service Date	Budget	Notes
General Obligation								
General Obligation Bonds, Series 2012A	\$ 1,165,000	12/27/2012	02/01/2035	2.14835996	Fifteen Year	12/27/2027	\$ 2,500	***Reduced pricing to get the issue caught up
General Obligation Water Revenue Note of 2016	\$ 488,834	09/28/2016	08/20/2046	N/A	Ten Year	N/A	N/A	PFA Loan - No reporting required
USDA Loan, 2020	\$ 30,000	04/06/2020	04/06/2030	N/A	N/A	N/A	N/A	USDA Loan - No reporting required
General Obligation Tax Abatement Bonds, Series 2021A	\$ 650,000	05/27/2021	02/01/2042	1.71596220	Five Year	05/27/2026	\$ 2,500	
Taxable General Obligation Tax Abatement Bonds, Series 2021B	\$ 164,872	09/21/2021	08/15/2036	N/A	N/A	N/A	N/A	Taxable - No reporting required
Taxable General Obligation Bond of 2023A (USDA Loan)	\$ 1,655,000	07/28/2023	07/28/2063	N/A	N/A	N/A	N/A	USDA Loan - No reporting required
Taxable General Obligation Bond of 2023B (USDA Loan)	\$ 310,000	07/28/2023	07/28/2063	N/A	N/A	N/A	N/A	USDA Loan - No reporting required
General Obligation Equipment Certificate, Series 2024A	\$ 180,000	07/25/2024	02/01/2032	4.81600445	Five Year	07/25/2029	\$ 2,500	
General Obligation Equipment Certificate, Series 2025A	\$ 363,000	01/23/2025	02/01/2036	4.49099463	Five Year	01/23/2030	\$ 2,500	



CITY-WIDE CLEAN UP DAY

Spring Clean-up day is right around the corner.
It is time to start thinking about those items that you wish to dispose of;

THURSDAY, MAY 14, 2026

THIS YEAR'S EVENT WILL REMAIN CURB-SIDE PICK UP.
RESIDENTS ARE REQUIRED TO REGISTER ONLINE TO PARTICIPATE

VOLUNTEERS WILL NOT PICK UP ANY SCRAP METAL, APPLIANCES, CONSTRUCTION/DEMOLITION MATERIALS, OR LUMBER.
(ITEMS SHOULD BE OF REASONABLE SIZES FOR VOLUNTEERS TO PICK UP)

THE PLANNING COMMISSION WILL BE DOING PROPERTY INSPECTIONS & BUGHT TOUR MAY 20, 2026 .
TO AVOID ANY FINES OR CITATIONS, PLEASE DISPOSE OF ANY UNWATED OR NUISANCE ITEMS DURING CLEAN-UP DAY.
THANK YOU FOR DOING YOUR PART IN KEEPING BLACKDUCK CLEAN.



TO REGISTER YOUR RESIDENCE COMPLETE THE JOFORM ONLINE & INCLUDE THE FOLLOWING INFORMATION:
RESIDENCE NAME, ADDRESS, DESCRIPTION OF ITEMS FOR PICK UP.
REGISTRATION CLOSES MAY 8TH, 2026 @ 4PM

VOLUNTEERS RESERVE THE RIGHT TO NOT PICK UP ITEMS THAT DO NOT QUALIFY FOR THE PROGRAM.

6th ANNUAL CHAMBER GOLF SCRAMBLE

April 15th, 2026



Dear Business Owner/Manager,

The Blackduck Chamber Golf Scramble is back, and we would like to see all Blackduck Chamber Members get involved in one way or another.

What is the Chamber Golf Scramble? It is an opportunity for business owners and employees to come together with the greater community for a day of fun and networking at the Blackduck Municipal Golf Course.

When and What?

Friday, June 19th

Registration begins at 9:00 a.m.

4-Person 18-Hole Scramble with a Shotgun start at 10:00 a.m.

Cash Bar at the Clubhouse (and Tee Shack if possible)

What can you do to help? We're so glad you asked! We would like to invite EVERY member of the Blackduck Chamber to get involved. **Sponsor a Hole! Get a Team together!** More than anything else, just be there to support your community and network with your fellow businesspeople, clients, and customers!

Our goal is to have 30 Hole Sponsors and 18 4-Person Scramble Teams. Cash prizes will be awarded to the top three teams and winners of course games, along with the Ball Drop Raffle and a Ticket Raffle—both of which will be split-the-pot prizes!

The event will include one free drink coupon redeemable at the Clubhouse, and a free meal as golfers pass the Clubhouse at any point throughout the 18-holes, and a swag bag of goodies.

We hope that we can count you and your business as a Hole Sponsor. If you can't sponsor a hole, please consider a cash donation to go toward the cash prizes for the event. Enclosed, you will find a flyer to display, a Hole Sponsorship Form, and a Team Registration Form. Each form has contact information for your convenience.

Thank you in advance for joining us for **The Chamber Golf Scramble**, Friday, June 19th, 2026, where funds raised go to support the Blackduck Golf Course and the Boys & Girls Club Blackduck Branch.

Jennifer Parker

Chamber Golf Scramble Chair

jparker2107@gmail.com

218-368-4876

Payments can be made on the Chamber Website: <https://blackduckchamber.com/>

Under the Payment Tab: Follow the prompts and on the billing page, specify **CHAMBER SCRAMBLE HOLE SPONSOR / CHAMBER SCRAMBLE TEAM** (if paying for all four members), or **CHAMBER SCRAMBLE GOLFER** (if paying for a single golfer)

6th Annual Chamber Golf Scramble

Friday, June 19th, 2026

Registration: at 9:00 a.m. / Shotgun start 10:00

4-Person/18-Hole Scramble



**A Community Event at the Blackduck Golf Course
Sponsored by the Blackduck Chamber of Commerce**

\$100 Golf Package includes

18-Holes of Golf on the beautiful Blackduck links, lunch, drink token, swag bag with goodies and 3 split-the-pot tickets. Carts will be available at \$20.00 per person, first come-first served

Cash Prizes will be awarded to the top three teams and to the winners of course games. More chances to win include a split-the-pot ticket raffle and split-the-pot ball drop!

Three ways to register

Online at <https://blackduckchamber.com/> Under the Payment Tab: Follow the prompts and on the billing page, specify **CHAMBER SCRAMBLE HOLE SPONSOR / CHAMBER SCRAMBLE TEAM (if paying for all four members), or **CHAMBER SCRAMBLE GOLFER** (if paying for a single golfer)**

OR

In person at the Blackduck Golf Course, 20857 Blackduck Lake Rd or golfblackduck1901@gmail.com

OR

Fill out the Team Registration Form and mail to Jennifer Parker, PO Box 208, Blackduck, MN 56630 (checks payable to the Blackduck Chamber)



**A Chamber Fundraising Event
Everyone welcome!**

6th Annual Chamber Golf Scramble

Friday, June 19th, 2026

Registration: at 9:00 a.m. / Shotgun start 10:00

4-Person/18-Hole Scramble



**A Community Event at the Blackduck Golf Course
Sponsored by the Blackduck Chamber of Commerce**

HOLE SPONSORSHIP CONTRACT

The Blackduck Chamber of Commerce is seeking the support of Chamber Members and area businesses to sponsor a hole for the 6th Annual Chamber Golf Scramble! The Chamber hopes to raise money that will be used to support the ongoing lease and upkeep of the carts at the Blackduck Golf Course with 75% of the proceeds going to the Golf Course and 25% to the Boys & Girls Club Blackduck Branch.

Cash prizes will be awarded to the top three teams and course game winners.

There will be a Ball Drop Split-the-Pot game and a Ticket Drawing Split-the Pot going on throughout the day.

The \$100.00 Golf Package includes: 18-holes of golf, course games, lunch, one drink token, and three split-the-pot tickets. Rental carts are available for \$20.00 per person and will be available at the Clubhouse on a first come-first served basis and can be reserved in advance!

With your generous donation of \$100.00, you will receive an advertisement sign at one of the nine holes, have your business featured on advertising, and receive recognition on the day of the event. We also invite you to use the day to network with your fellow business owners and potential clients/customers.

Three ways to Pay

Online at <https://blackduckchamber.com/> Under the Payment Tab: Follow the prompts and on the billing page, specify **CHAMBER SCRAMBLE HOLE SPONSOR / CHAMBER SCRAMBLE TEAM** (if paying for all four members), or **CHAMBER SCRAMBLE GOLFER** (if paying for a single golfer)

OR

**In person at the Blackduck Golf Course, 20857 Blackduck Lake Rd or
golfblackduck1901@gmail.com**

OR

Fill out the Team Registration Form and mail to Jennifer Parker, PO Box 208, Blackduck, MN 56630

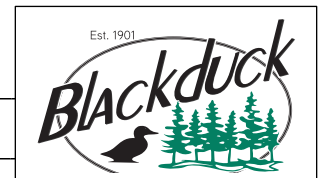
PLEASE RETURN WITH LOGO AND CHECK

Business Name _____

Contact Person _____

Mailing Address _____

Phone # and Email
Address _____



6th Annual Chamber Golf Scramble

Friday, June 19th, 2026

Registration: at 9:00 a.m. / Shotgun start 10:00

4-Person/18-Hole Scramble



A Community Event at the Blackduck Golf Course

Sponsored by the Blackduck Chamber of Commerce

TEAM REGISTRATION FORM

The Blackduck Chamber of Commerce is looking for 4-Person Teams for the 2026 Chamber Golf Scramble. Individual golfers may sign up to be added to a team or register your four golfers as a full team.

Your \$100.00 per golfer fee includes 18-holes of golf, lunch,

Three ways to Pay

Online at <https://blackduckchamber.com/> Under the Payment Tab: Follow the prompts and on the billing page, specify **CHAMBER SCRAMBLE HOLE SPONSOR / CHAMBER SCRAMBLE TEAM** (if paying for all four members), or **CHAMBER SCRAMBLE GOLFER** (if paying for a single golfer)

OR

In person at the Blackduck Golf Course, 20857 Blackduck Lake Rd or
golfblackduck1901@gmail.com

OR

Fill out the Team Registration Form and mail to Jennifer Parker, PO Box 208,
Blackduck, MN 56630

PLEASE RETURN WITH LOGO AND CHECK

Golfer Name _____ Phone # _____

Golfer Name _____ Phone # _____

Golfer Name _____ Phone # _____

Golfer Name _____ Phone # _____

