



MINUTES

Council Meeting

6:00 PM - Monday, February 5, 2024
City Hall, 8 Summit Drive, Blackduck MN

The Council of the City of Blackduck was called to order on Monday, February 5, 2024, at 6:00 PM, in the City Hall, 8 Summit Drive, Blackduck MN, with the following members present:

COUNCILORS PRESENT: Mayor Maxwell Gulette, Councilor Nicholas Seitz, Councilor Donald Johnson, and Council member Ronald Fredrickson

COUNCILORS EXCUSED: Councilor Laurie Hamilton

STAFF PRESENT: City Administrator Christina Regas, Assistant Liquor Store Manager Melissa Gulette, and Public Works Director Mike Schwanke

OTHERS PRESENT: Tim Ramerth and Caleb Strandlie, Widseth, Ryan Fielding, Beltrami Highway Depart., Kelli Juelson and Julie Juelson, Blackduck Kids Ice Fishing Derby

1. CALL TO ORDER

- a. Roll Call
Regas took roll call of those present to the meeting.
- b. Pledge of Allegiance
Mayor Gulette led the meeting with the pledge of allegiance.

2. APPROVAL OF AGENDA

- a.

Ronald Fredrickson moved to approve the agenda as presented Nicholas Seitz seconded the motion.

Carried 4 to 0

Maxwell Gulette	For
Nicholas Seitz	For
Donald Johnson	For
Ronald Fredrickson	For

3. CONSENT AGENDA

All items listed under the Consent Agenda, unless removed from the Consent Agenda shall be approved by one Council motion.

- a. January 8, 2024 Blackduck City Council Meeting Minutes
- b. January 22, 2024 Blackduck City Council Work Session Minutes
- c. ~~January 2024 Fund Balance Report~~

- d. January 2024 Bill Report
- e. January 2024 Sewer Income Statement
- f. January 2024 Water Income Statement
- g. January 2024 Pine Tree Park & Beach Income Statement
- h. January 2024 Golf Course Income Statement
- i. January 2024 Liquor Store Income Statement
- j. January 2024 Blackduck DMV Office Income Statement
- k. December 2023 LG216 Lawful Gambling Monthly Rent Report - Blackduck Fire Relief Association
- l. Final Approval - January 2024 Business Credit Card Payment
- m. Final Approval - 2023 Peace Officer Benefit
- n. Final Approval - New Employee Hire Report
- o. Final Approval - General Obligation Equipment Certificate, Series 2016A - 2024 Golf Debt Payment
- p. Final Approval - Sewer Discharge Permit 2024-01 - Bemidji Sewer and Waterworks Inc.
- q. Final Approval - 2024 Short Settlement Property Tax Statement
- r. Final Approval - 2024 LMCIT No-Fault Sewer Back-up & Water Main Break Coverage Renewal

Ronald Fredrickson moved to approve the consent agenda removing item 'C' for further discussion
 Nicholas Seitz seconded the motion.

Carried 4 to 0

Maxwell Gullette	For
Nicholas Seitz	For
Donald Johnson	For
Ronald Fredrickson	For

- s. Removed consent items for further discussion - January 2024 Fund Balance Report
 Council member Johnson requested information regarding two vendors. Regas reported on the nature of the vendors. Nothing further.

Donald Johnson moved to approve consent agenda item 'C' Ronald Fredrickson seconded the motion.

Carried 4 to 0

Maxwell Gullette	For
Nicholas Seitz	For
Donald Johnson	For
Ronald Fredrickson	For

t.

4. BLACKDUCK FORUM

Visitors may share their concerns with Council on any issue, which is not already on the agenda. Each person

will have 3 minutes to speak. The Mayor reserves the right to limit an individual's presentation if it becomes redundant. The Mayor may also limit the number of individual presentations on any issue to accommodate the scheduled agenda items. All comments will be taken under advisement by the Council. No action will be taken at the time.

- a. no one was present to speak for the forum.

5. REPORTS OF COMMITTEES AND CITY STAFF

5.1. PUBLIC WORKS REPORT - MIKE SCHWANKE, PUBLIC WORKS DIRECTOR

5.1.1. Council Consideration - CSAH30 Parking on Summit Avenue - Ryan Fielding
Fielding was present to expand on the options for parking on CSAH30 with the City. Fielding reports new state regulations prohibit 'moving' the centerline to allow for driving lane space. Fielding provided an option that provides a fog line the need no resolution from the City of Blackduck that will provide an illusion of better spacing behind the diagonal parking. Council members agreed keeping the diagonal parking on Summit was a better solution to commercial businesses and agreed to allow the suggested fog line.

5.1.2. Report -
Schwanke reports his staff working in Pine Tree Park clearing campsites; widening the road and extending the culvert; and looking at relocating the holding tank. Schwanke further reports staff removing and grinding stumps on the golf course and improving on the dock system in the holding pond for the irrigation system.

5.2. LIQUOR STORE REPORT - SHAWNDA LAHR, DIRECTOR OF LIQUOR OPERATIONS

5.2.1. Report -
Melissa Gulette reports January sales ended well and the bar has events planned for Super Bowl Party February 11th and Chamber Bingo February 18th. Gulette further reports the beer cave door is still operating as intended after recent updates; the new bar dishwasher has been installed and new electrical installed to accommodate the pizza ovens.

5.3. LAW ENFORCEMENT REPORT - JOSHUA ARHART, INTERIM POLICE CHIEF

5.3.1. Report
Regas reports the department has made a contingent offer to a candidate of which was accepted and that person will be starting later in February. Regas reports the current patrol officer will be retiring February 15th, 2024.

5.3.2. Approval Needed - City of Blackduck Police Department - Public Assembly & First Amendment Activity Policy

Nicholas Seitz moved to approve the public assemble and first amendment activity policy Ronald Fredrickson seconded the motion.

Carried 4 to 0

Maxwell Gulette	For
Nicholas Seitz	For
Donald Johnson	For
Ronald Fredrickson	For

5.3.3. Approval Needed - City of Blackduck Police Department - Police Pursuit Policy - mandated update per POST

Ronald Fredrickson moved to approve the updated police pursuit policy Nicholas Seitz seconded the motion.

Carried 4 to 0

Maxwell Gullette	For
Nicholas Seitz	For
Donald Johnson	For
Ronald Fredrickson	For

5.4. FIRE DEPARTMENT REPORT - BRIAN LARSON, FIRE CHIEF

5.4.1. Council Information - Annual Fire Protection Area Annual Meeting - February 22, 2024 @6pm - Blackduck City Hall

Regas provided details on the annual fire protection area annual meeting.

6. ADMINISTRATOR'S REPORT

a. Council Approval Needed - Donation Request - Blackduck Area Kid's Ice Fishing Derby

Juelson(s) provided information regarding the upcoming event and requested a donation for prizes.

Donald Johnson moved to approve the donation of 1 26" women's bicycle with helmet and 1 26" men's bicycle with helmet for the Blackduck Area Kid's Ice Fishing Derby Nicholas Seitz seconded the motion.

Carried 4 to 0

Maxwell Gullette	For
Nicholas Seitz	For
Donald Johnson	For
Ronald Fredrickson	For

b. Council Approval Needed - Proposal for Professional Service for the Lakeview Cemetery - Widseth

Ronald Fredrickson moved to approve the services proposed for Lakeview Cemetery from Widseth for professional land surveys and GIS Services of Lakeview Cemetery for \$10,400 from the perpetual care fund. Nicholas Seitz seconded the motion.

Carried 4 to 0

Maxwell Gullette	For
Nicholas Seitz	For
Donald Johnson	For
Ronald Fredrickson	For

c. Council Approval Needed - 2024 Assessment Agreement between City of Blackduck and Beltrami County

Nicholas Seitz moved to approve the 2024 assessment agreement between the City of Blackduck and Beltrami County Ronald Fredrickson seconded the motion.

Carried 4 to 0

Maxwell Gullette	For
Nicholas Seitz	For
Donald Johnson	For
Ronald Fredrickson	For

d. Council Approval Needed - 2024 LMCIT Liability Coverage Waiver

Ronald Fredrickson moved to approve the 2024 LMCIT Liability Coverage Waiver Nicholas Seitz seconded the motion.

Carried 4 to 0

Maxwell Gullette	For
Nicholas Seitz	For
Donald Johnson	For
Ronald Fredrickson	For

e. February 19, 2024 - Blackduck City Offices & DMV Closed in observance of President's Day

f. February 20-23, 2024 - 2023 City of Blackduck Financial On-site Audit - Miller McDonald

g. February 21, 2024 @ 2pm - Blackduck Planning Commission Meeting - Blackduck City Hall
Regas noted that due to the financial audit and currently no new business this meeting may be tabled until March.

h. February 26, 2024 @ 6pm - Blackduck City Council Work Session

i. March 5, 2024 - Minnesota Presidential Primary - Blackduck Precinct Polls Open 7am -8pm - Blackduck City Hall

j. March 11, 2024 6pm - Blackduck City Council Regular Council Meeting

k. April 26, 2024 @1pm - Local Board of Appeal and Equalization Meeting - Blackduck City Hall

7. MAYOR AND/OR COUNCIL MEMBER REPORTS

8. COMMUNITY EVENTS/GOOD THINGS HAPPENING

a. February 21, 2024 @ Noon - Blackduck Chamber of Commerce Meeting
Mayor Gullette noted this month's meeting will be held at Choice Therapy.

b. February 18, 2024 1-4pm - Blackduck Chamber Bingo - The Pond

c. Beltrami County CHA Work Group - Assistance Requested of the public

9. ADJOURNMENT

a.

Donald Johnson moved to adjourn the meeting at 6:44pm Maxwell Gullette seconded the motion.

Carried 4 to 0

Maxwell Gullette	For
Nicholas Seitz	For
Donald Johnson	For
Ronald Fredrickson	For

City Administrator, Christina Regas

Maxwell Gullette, Mayor