



AGENDA

Blackduck City Council - Work Session Meeting

6:00 PM - Monday, April 22, 2024
 City Hall, 8 Summit Drive, Blackduck MN

		Page
1.	CALL TO ORDER	
a.	Roll Call	
b.	Pledge of Allegiance	
2.	APPROVAL OF AGENDA	
3.	OLD BUSINESS	
a.	PER/ER Report Updates	
b.	Kitchigami Regional Library Capital Appropriation Project Blackduck library board meeting-April 16, 2023	2 - 3
c.	Blackduck Co-op Railbank Conveyance Property Update	
d.	Historic Black Duck and Lions Duck Restoration Project blandinfoundation.tfaforms.net forms review 148 81d4dd241fef853e650c773ab0cab225 54521	4 - 5
e.	Pafko / Moon Performance Stage Update	
f.	Blackduck City Hall Repairs - USDA & Beltrami Electric Partnership	
g.	2024 Local Option Sales Tax Option - City of Blackduck 2024 General Election Sales Tax Questions	6 - 7
h.	Beltrami County Transfer Station - Blackduck Recycling Bins vs. Compactor	
i.	Combined Maintenance & Police Facility Warranty Punchlist updates 2024-03-08 Warranty Punchlist	8
j.	Public Works Equipment Option - Loader & Excavator - Request for Public Works Committee Meeting -	
k.	Local Board of Appeal Reminder - Friday, April 26, 2024 @ 1pm - City Hall will remain open	
4.	NEW BUSINESS	
a.	100% Graduation Rate - Jon Eggers	
b.	Boys and Girls Club of Bemidji - Blackduck Branch - Andrea Kent BandG Club	9 - 12
c.	City Wide Clean up Event - May 18, 2024 Clean up	13
d.	Wayside Rest Park Canadian Flag - Mike Schwanke	
5.	ADJOURNMENT	

Fw: library board meeting-April 16, 2023

Paula Erickson [plofe@yahoo.com]

Sent: Thursday, April 18, 2024 9:51 AM

To: Christina Regas

[EXTERNAL]

Hi Christina. I forgot to include your email when I sent the library minutes. I will send the next agenda to you as well. I am not super computer savvy , or I would send them together as an attachment.

Paula

----- Forwarded Message -----

From: Paula Erickson <plofe@yahoo.com>

To: Amy G. <amytgranlund@gmail.com>; ericksonpaula5@gmail.com <ericksonpaula5@gmail.com>; Kelly Gross Hanks <hanks_dairy@hotmail.com>; Mary Salmonson <homelife@paulbunyan.net>; Blackduck Library <blackduck@krls.org>; Miriam O <ozzymom86@hotmail.com>; laurieannann@gmail.com <laurieannann@gmail.com>; me myself <plofe@yahoo.com>

Sent: Thursday, April 18, 2024 at 09:32:22 AM CDT

Subject: library board meeting-April 16, 2023

April 16, 2023

Meeting called to order at 6:03 p.m.

Present: Mary Salmonson, Miriam Osborne, Kelly Hanks, Paula, Cameron Koenen, Laurie Hamilton and Christina Regas

Minutes from our October meeting were read and approved.

Mary presented the correspondence report. Copy attached.

Miriam presented the Treasurer's report. Balance is 26,667.58. Mary motioned to approve, Cameron 2nd, Carried.

Slate of officers announced. Pres/Sec: Paula Kelly also stand in secretary.

Treasurer: Miriam

Correspondence Sec: Mary

no VP at this time.

501C3 was discussed. We have our state number but have yet to hear back on our federal application. Miriam will look into this further.

Discussion ensued concerning expansion of the library. Christina informed the board that the city needed the board to confirm our decision to

move ahead with remodel plans for the library to obtain more space. The library would like to have a private meeting space, more room to

host legacy and public events and have a designated tech area. Christina stated that we would need to submit a request for these improvements

for the 2025 levy no later than July (Aug) 2024. Miriam made the motion that as a board we all agree to move forward with plans to remodel/add on to the

current library. Cameron 2nd. All in favor. Motion carried.

The board made an official request of the city to replace our front door. The building is shifting slightly, and the door lets in cold air in winter...frost build up,

and Kelly mentioned that it could possibly be a security hazard as well since it is hard to lock the door and it would be possible that someone could

jiggle the door and open it making unofficial access to the library possible.

City Report:

Communications with city were discussed. Kelly mentioned that it would be beneficial for us if Laurie, as our city rep, would inform us what is happening with Kitchi.

Christina asked us to keep city in the loop by emailing a copy of our minutes. It was also mentioned that Kitchi still needs to pay the city for rental of

the golf clubhouse for a legacy event that was held there. Kelly said she would contact Kitchi and remind them.

Managers' Report:

No funds requested at this time.

Legacy events: Paint class was well attended. The next event, the Skally Line Band, will be held at the Sr. Center on May 14th at 4:00 p.m.

WRP: 37 people completed. Kelly had ordered 40 cups.

Trunk or Treat update: trophies were awarded. Barbie 1st, Frozen 2nd

Pie sale update: \$740 made from pie sales (and a few books and old cups and polar vortex shirts) The girl scout troop made pies for us. And Tri Sigma ladies donated funds or pies as always.

We did not participate in the glow in the snow event. We had an open house like we used to instead. Treats, Hot chocolate and Coffee.

SRP 2024: kick off? Theme is Read, Renew, Repeat. Kelly said Jan Lipps donation of \$400 would cover a lot of the cost. We will just be using paper logs this

year as the online log was too expensive and we only had 2 users last year and they did not even complete the program.

Woodcarvers 2024: Still hoping to have our book sale at Moon Drug building. (cleaning days discussed... Kelly said group calendar would be nice... will probably

have a cleaning day in May) We would also like to do our benefit baskets at that time since there are so many more people attending that event. Kelly suggested

possibly setting up a small booth and selling baskets at the wayside but our lack of volunteers may hinder that. Also, the baskets might be a draw for ones to come

to the book sale at Moon Drug.

Bash 2024: Decision was made to not have involvement with the bash this year. Kelly asked if we could participate in the parade instead. Maybe someone could

spearhead creating a float for the parade. ? Or perhaps the library could be part of the scavenger hunt?... although we close at noon ...

With no further business the meeting was adjourned at 7:48 p.m.

Our next meeting will be June 18th at 6:00 pm



Grantee Organization Information

Name of Organization
Name on Articles of Incorporation
Employer Identification Number

City of Blackduck **City of Blackduck** **41-6004988**

Mailing Address City
PO Box 380 Blackduck

State Zip Code
MN 56630

Preferred First Name of Person Authorized to Apply
Christina

Last Name of Person Authorized to Apply
Regas

Preferred Phone
(218) 835-4803

Preferred Email
christina.regas@blackduckmn.com

Is the contact person regarding this letter of inquiry different from the person authorized to apply?
No

Fiscal Sponsor Information (Page 2 / 3)

Will a fiscal sponsor be used for this project?
No

Project Information (Page 3 / 3)

What is the total project budget?
13000

How much is being requested from the Blandin Foundation for this project?
2500

What is the grantee organization's (or fiscal sponsor's) annual budget?
3696791

Describe the grantee organization and its mission.

The City of Blackduck is a rural community comprised of diverse interests with common goals. These goals are open communication, a safe, clean environment, and a growing economy. Recognizing that our youth are the future, we provide them with educational, economic, and social opportunities.

Provide a summary of the project which includes underserved populations represented, project activities, and geographic location.

The Historic Black Duck Statue located downtown Blackduck dates back to 1942 and has been an icon for the City. The City has contracted with Jensen Conservation Services, Inc. to excavate limited material from the sculpture that has failed from weather and stabilize those voids with clean inert material; then re-paint the entire sculpture with outdoor paint and top coat with a gelcoat finish system. The project will benefit the community on a historic level. Made originally of cement by Olaf Thompson, the Black Duck sat in the town square for years until relocated and updated with a fiberglass exterior in the 1980's. Community members believe this to predate the existence of the famous Paul & Babe statues in neighboring community. The Original Black Duck has its picture taken by residents and visitors every year. The City Council has partnered with the Blackduck Art and History Center to raise funding to complete the restoration. Private and public donations have been committed to the project's success.

Does the grantee organization (and the fiscal sponsor if applicable) adhere to Blandin Foundation's Anti Discrimination policy?

Yes

City of Blackduck 2024 General Election Sales Tax Question(s)

Blackduck Question 1

Shall the City of Blackduck impose a sales and use tax of one-half of one percent (0.5%) for up to 20 years for \$200,000 for electricity and utility improvements at the Pine Tree Park Campground? By voting “yes” on this question you are voting to increase the sales tax in Blackduck to assist paying for upgrades to the campground’s 30 RV sites with electricity, water and sewer hookups. If one, two, three, four, or all five questions are approved by the voters, the City is only authorized to impose a one-half of one percent (0.5%) sales and use tax increase for a maximum of 20 years or until enough sales tax revenue has been raised to pay for the costs of the voter-approved projects.

Blackduck Question 2

Shall the City of Blackduck impose a sales and use tax of one-half of one percent (0.5%) for up to 20 years for \$300,000 for trail extensions and improvements adjacent to Wayside Rest Park? By voting “yes” on this question you are voting to increase the sales tax in Blackduck to assist paying for trail extensions and trail improvements adjacent to Wayside Rest Park. If one, two, three, four, or all five questions are approved by the voters, the City is only authorized to impose a one-half of one percent (0.5%) sales and use tax increase for a maximum of 20 years or until enough sales tax revenue has been raised to pay for the costs of the voter-approved projects.

Blackduck Question 3

Shall the City of Blackduck impose a sales and use tax of one-half of one percent (0.5%) for up to 20 years for \$250,000 for construction of a playground and ADA-compliant restroom at the City Wayside Rest Park? By voting “yes” on this question you are voting to increase the sales tax in Blackduck to assist paying to winterize the Wayside Rest public restroom building; expand the building to offer year-round tourism information; rehabilitate the restrooms to comply with ADA standards; and enhance playground equipment. If one, two, three, four, or all five questions are approved by the voters, the City is only authorized to impose a one-half of one percent (0.5%) sales and use tax increase for a maximum of 20 years or until enough sales tax revenue has been raised to pay for the costs of the voter-approved projects.

City of Blackduck Question 4

Shall the City of Blackduck impose a sales and use tax of one-half of one percent (0.5%) for up to 20 years for \$150,000 for irrigation improvements to the Blackduck Golf Course? By voting “yes” on this question you are voting to increase the sales tax in Blackduck to assist paying to extend the current irrigation system to the fairways and tee boxes by running a mainline watermain throughout the course with branched lines for sprinkler heads and installing a pumphouse to handle the increased flow demands. If one, two, three, four, or all five questions are approved by the voters, the City is only authorized to impose a one-half of one percent (0.5%) sales and use tax increase for a maximum of 20 years or until enough sales tax revenue has been raised to pay for the costs of the voter-approved projects.

City of Blackduck Question 5

Shall the City of Blackduck impose a sales and use tax of one-half of one percent (0.5%) for up to 20 years for \$100,000 for rehabilitation of the Blackduck Community Library? By voting “yes” on this question you are voting to increase the sales tax in Blackduck to assist in paying for costs to expand and rehabilitate the existing Blackduck Library facility. If one, two, three, four, or all five questions are approved by the voters, the City is only authorized to impose a one-half of one percent (0.5%) sales and use tax increase for a maximum of 20 years or until enough sales tax revenue has been raised to pay for the costs of the voter-approved projects.

DRAFT

11 Mo. WARRANTY PUNCHLIST



PROJECT NAME: Combined Maintenance and Police Facility

WIDSETH #: 2020-11912

Review Date: March 8, 2024

Present: Mike Schwanke, Angela Bokovoy, Clay Witkofsky, Brent Dammann, Caleb Stradlie

Location	Description	Completed	
		Initial	Date
	The windows continue to have issues with leaking. Occurs at all of the windows. The leaking seems to be occurring at the center area of the sill. A hose test should be conducted first to determine the cause of the leak and then corrected.		
	The boilers are not operating according to Mike. The sub-contractor had been back to work on them. The issue was resolved, but seems to have resurfaced recently.		
	At the south overhead door within the washbay, the gap below the door and the floor was not able to be closed off. Clay indicated they would pour a Tammspatch along the length of the overhead door and then would cut in a control joint back to the floor drain to eliminate any minor ponding.		
	The pressure valve within the washbay continues to leak. They needs to be looked at again. In addition, the relief opening should be piped to direct the water away from the wall so it goes to a floor drain.		
	The bubbling of the FRP within the washbay continues to be an issue. Some areas don't look as bad as last year. Suspicion is that it may be caused by different coefficients of expansion in the FRP and substrate. Additional study of corrective measures is needed		
	The exterior lights on the east side of the building continue to be an issue. They currently were not working.		

FOR IMMEDIATE RELEASE

April 10, 2024

Contact:

Andrea Kent

Executive director

Boys & Girls Club of the Bemidji Area

218-444-4171

andrea.kent@bgcbemidji.org

Boys & Girls Club of the Bemidji Area to open Blackduck Branch in Fall 2024

BEMIDJI, Minn. -- The Boys & Girls Club of the Bemidji Area announced today it will open a Blackduck Branch of Club services in partnership with Blackduck Public School, co-locating within the school. The new branch will open at the start of the 2024 school year.

“This is an exciting time for us,” said Andrea Kent, Boys & Girls Club of the Bemidji Area executive director. “A lot of people have been working over the past four years to bring together the leadership and funding to make this dream possible. We are grateful to the school leadership, United Way and the whole Blackduck community for welcoming us and partnering with us to serve Blackduck youth.”

The Blackduck Branch will serve up to 100 youth in grades K-8, operating all day Mondays when Blackduck school is not in session and after school Tuesday through Friday. Plans for a summer program will be announced in the spring of 2025.

“We are thrilled to see the expansion of the Boys & Girls Clubs into Blackduck,” said Denae Alamano, United Way of Bemidji Area executive director. “This is a crucial step in addressing some of the most critical needs in the Blackduck community. United Way is proud to support this endeavor and thankful for the generous support of Blackduck residents to support their youth.”

The new branch is made possible by a grant from the Minnesota Department of Education, which will fund approximately 60 percent of the operations for the first two years. Additional programming support will be secured through individual and business donations, special events, membership fees, ongoing support from the United Way and grants.

Discussions about expanding Club services to Blackduck began in 2020 when United Way expanded its Backpack Buddies program to Blackduck to address childhood and teen food insecurity and established a mobile food pantry. At that time, community members also expressed the need for high-quality, consistent after-school programming. And United Way approached the Boys & Girls Club to explore possibilities.

Through the Minnesota Alliance of Boys & Girls Clubs, which represents Clubs across the state, discussions began about how to better meet the needs of youth, especially in rural Minnesota. The Alliance began advocating to the state legislature for funds to help expand and establish new youth programs in new neighborhoods and new communities. The first funds were secured in the summer of 2023. After extensive local organizing between the Blackduck School District and community members, Blackduck was awarded a grant to fund a Club expansion in 2024.

“Blackduck School is looking forward to sharing our space with the Boys and Girls Club to provide our community with an excellent opportunity for our youth,” said Peter Bahr, Blackduck Dean of Students. “I look forward to seeing the possibilities they will offer and provide to our students.”

Club programming features three priority areas: academic, health, and leadership with wrap-around programs focusing on social & emotional skills, art, STEM, prevention, mentoring and more. The Club anticipates serving up to 100 students, in a 1 staff to 15 youth ratio, in grades K-8.

ENROLLMENT

Student who wish to enroll must complete a membership application (one per student). Application materials will be released in May 2024 and be available in the Blackduck school elementary and high school offices and also at www.bgcbemidji.org.

Students must be registered to attend, complete all membership paperwork and attend a mandatory, in-person orientation with their parent and/or guardian. No drop-in attendance will be available. In the event the Club reaches membership capacity, the Club will begin a waiting list. Financial aid will be available, on a limited basis, for those qualifying families. For interested families of Blackduck students, text @BGCBduck to 81010 to receive Remind updates.

EMPLOYMENT

Both full-time and part-time employment opportunities will be available and are posted on Indeed.com and at www.bgcbemidji.org.

VOLUNTEER

Volunteers are critical to the launch of the Blackduck Branch in September. Anyone interested in helping guide and market the new Club branch should contact Lori Lundberg at lori@northwoodslumber.com or Andrea Kent, BGCB Executive Director at andrea.kent@bgcbemidji.org

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The Boys & Girls Club of the Bemidji Area serves more than 300 youth, ages 6-18, with after-school and summer programs, plus teen nights. Nutritious snacks are served after-school, as well as lunch, M-F, in the summer. For a nominal fee, kids find a fun and safe place to build academic success, healthy lifestyles and good character & citizenship. The Boys & Girls Club of the Bemidji Area is located at 1600 Minnesota Avenue. For more information, see bgcbemidji.org or call (218) 444-4171.



CLUB KICKOFF CREW

We are seeking community champions to help us launch the Blackduck Branch! Many hands make light work!

Join the CREW to support the Club during the first year of program and operations!

This crew will be called upon when projects, tasks, or help is needed to ensure a successful launch of the Blackduck Branch in order to positively impact Blackduck youth and families!



Connections



Help us by connecting our team with potential staff or volunteers, recruit youth and families to join the program, and link us to potential resources, donors, and funders to ensure sustainability of the Blackduck Branch for years to come!

Shout it loud!



We need people to share about the good work! Shout it from the rooftops, create a social media post, or share it with friends and families! We want everyone to know about the Blackduck Branch!

Moving & Grooving



We will be creating a BRAND NEW space for students during out-of-school time. Supplies, furniture, and more will need to be moved and put together in August before the start of the school year!

Volunteer



Help us fill the gaps and serve as a volunteer! From direct service, to writing thank you cards, to joining at events - the possibilities are endless for volunteer opportunities!

Let's Celebrate!



Help plan and host a community open house event to celebrate the launch of the Blackduck Branch! Event to be hosted at end of summer just in time for the school year!

Puzzle Solvers



A Club is all about finding the right pieces of the puzzle and putting them together to best serve youth and families! When we have a gap, project, or task help us find the right piece or person we need to keep moving forward!



BOYS & GIRLS CLUB
OF THE BEMIDJI AREA



BLACKDUCK BRANCH

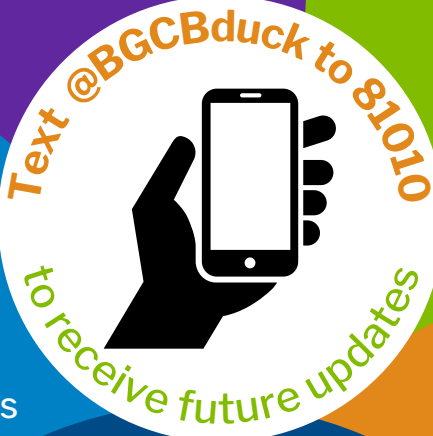
Boys & Girls Clubs are youth development programs aimed at providing safe, enriching, and consistent out-of-school time options for young people.

School Year: each day afterschool and full-day Mondays

Summer: full-day program for 5 days/week for 8 weeks

What we offer:

- Homework help
- Fun, engaging activities
- Caring adult staff
- Gym & outdoor programs
- Arts, crafts, and STEM projects
- Healthy snack each day
- Family events
- And much more!



QUESTIONS?

Contact Shelby Weckwerth
shelby.weckwerth@bgcbemidji.org

Next Steps:

- Form the Advisory Committee
- Recruit to Club Kickoff Crew
- Hire & train two full-time staff:
 - Branch Director
 - Resource Development
- Application to families in May
- Hire & train direct service staff:
 - Youth Development Professionals
 - Member Services
- Host registration for families
- Host grand opening event
- Launch first day of school year!

Opening:

September 2024

Location:

Blackduck School

CITY OF BLACKDUCK

2024 SPRING

CLEAN-UP

EVENT

REGISTRATION IS REQUIRED

RESTRICTIONS APPLY

SATURDAY, MAY 18, 2024

