



MINUTES

Council Meeting

6:00 PM - Monday, May 4, 2026

City Hall, 8 Summit Drive, Blackduck MN

The Council of the City of Blackduck was called to order on Monday, May 4, 2026, at 6:00 PM, in the City Hall, 8 Summit Drive, Blackduck MN, with the following members present:

COUNCILORS PRESENT:	Mayor Maxwell Gulette, Councilor Nicholas Seitz, Councilor Laurie Hamilton, and Council member Ronald Fredrickson
COUNCILORS EXCUSED:	Councilor Donald Johnson
STAFF PRESENT:	City Administrator Christina Regas, Assistant Liquor Store Manager Melissa Gulette, Public Works Director Mike Schwank and Director of Liquor Operations Shawnda Lahr
OTHERS PRESENT:	Adam Ziegler, Blackduck Fire Relief Association; Tim Ramerth & Steve Emery Widseth

1. CALL TO ORDER

- a. Roll Call
Regas took roll call of those present to the meeting.
- b. Pledge of Allegiance
Mayor Gulette led the meeting with the pledge of allegiance.

1.1. MAYORAL PROCLAMATION

- 1.1.1. 100% Graduation Rate
Mayor Gulette read the proclamation into the record.

2. APPROVAL OF AGENDA

- a.

Nicholas Seitz moved to approve the agenda as presented Ronald Fredrickson seconded the motion.

Carried 4 to 0

Maxwell Gulette	For
Nicholas Seitz	For
Laurie Hamilton	For
Ronald Fredrickson	For

3. CONSENT AGENDA

All items listed under the Consent Agenda, unless removed from the Consent Agenda shall be

approved by one Council motion.

- a. April 6, 2026 Blackduck City Council Meeting Minutes
- b. April 15, 2026 Blackduck Planning Commission Meeting Minutes
- c. April 20, 2026 Blackduck City Council Public Hearing Minutes
- d. April 20, 2026 Blackduck City Council Work Session Minutes
- e. April 2026 Fund Balance Report
- f. April 2026 Bill Report
- g. April 2026 Liquor Fund Vendor ACH Payments - CashWise
- h. April 2026 Sewer Income Statement
- i. April 2026 Water Income Statement
- j. April 2026 Pine Tree Park Income Statement
- k. April 2026 Lakeview Cemetery Income Statement
- l. April 2026 Golf Course Income Statement
- m. April 2026 Liquor Store Income Statement
- n. April 2026 Blackduck DMV Income Statement
- o. March 2026 LF216 Lawful Gambling Monthly Rent Report - Blackduck Fire Relief Association
- p. Final Approval - April 2026 Business Credit Card Paymnet
- q. Final Approval - April 2026 EFT Disbursements for City of Blackduck payrolls supporting MN Statute §471.38 subd. 3 (3a)
- r. Final Approval - March 2026 Supplemental Bills
- s. Final Approval - Local Option Sales Tax Report - February 2026
- t. Final Approval - May 2026 New & Returning Seasonal Employees
- u. Final Approval - 2026 Annual Continue Disclosure - Ehlers
- v. Final Approval - Beltrami Electric Cooperative Quote #17277 for additional off peak services - City Hall Facility
- w. Final Approval - Utility Customer Adjustment Request - 56 Morris Ave NW - Approved Utility Billing Committee
- x. Final Approval - Q1 2026 Minnesota Paid Leave - City of Blackduck
- y. Final Approval - The Library Store - Quote #959729 - Kingsley Outdoor Book Return - Blackduck Library
- z. Final Approval - Q1 2026 No-Fee Transactions Blackduck DMV Office
- aa. Final Approval - Letter of Support - Blackduck Pickle Ball Club - City of Blackduck to Sanford Board of Directors
- ab. Final Approval - 2026 Workers Compensation Program Changes: Coverage Changes & Rates
- ac. Final Approval - Blackduck Library Grant Reimbursement #3 - Board of Education Grant
- ad. Final Approval - MN Department of Education Site Visit Checklist - CPF MP Facilities - Blackduck Community Library
- ae. Final Approval - City of Blackduck Analytics Report - blackduckmn.com
- af. Final Approval - LMCIT 2026-2027 Workers Compensation - City of Blackduck
- ag.

Laurie Hamilton moved to approve the consent agenda as presented Nicholas Seitz

seconded the motion.

Carried 4 to 0

Maxwell Gullette	For
Nicholas Seitz	For
Laurie Hamilton	For
Ronald Fredrickson	For

4. BLACKDUCK FORUM

Visitors may share their concerns with Council on any issue, which is not already on the agenda. Each person will have 3 minutes to speak. The Mayor reserves the right to limit an individual's presentation if it becomes redundant. The Mayor may also limit the number of individual presentations on any issue to accommodate the scheduled agenda items. All comments will be taken under advisement by the Council. No action will be taken at the time.

- a. There was no one to speak for the Forum.

5. REPORTS OF COMMITTEES AND CITY STAFF

5.1. PUBLIC WORKS REPORT - MIKE SCHWANKE, PUBLIC WORKS DIRECTOR

5.1.1. Council Approval Needed - American Engineering Testing Proposal Blackduck Sanitary Sewer Lift Station Replacement - Geotechnical Exploration & review

Ramerth and Emery report a soil boring will be needed for the lift station renovation project for the upgrades to the Drake Lift Station and recommends contracting services with American Engineering Testing.

Ronald Fredrickson moved to approve the services proposal from American Engineering for boring services Laurie Hamilton seconded the motion.

Carried 4 to 0

Maxwell Gullette	For
Nicholas Seitz	For
Laurie Hamilton	For
Ronald Fredrickson	For

5.1.2. Report

Schwanke reports staff is preparing for summer season by opening the campground and parks. Schwanke further states receiving information that comments from the public on social media are dissatisfied with the state of Oscar Ave this Spring. Schwanke states his department has blocked the road off to thru traffic due to the nature of the issues. Schwanke further states the blocked road should not impede on traffic from north or south. Schwanke states frost is still coming out and the resolution to the road issues are only temporary. Schwanke states that this is the first year after the bituminous was removed and a big reason why the road did not hold was there is peat underneath and no material to hold the road together. Schwanke states the road was not built for the amount of traffic it now has on it. Schwanke states after a couple of winter cycles,

the rural road will hold and be better but it will take time.

5.2. LIQUOR STORE REPORT - SHAWNDA LAHR, DIRECTOR OF LIQUOR OPERATIONS

5.2.1. Report -

Lahr reports traffic has been on and off in April and slowly getting busier as summer gets closer. Lahr reports the parking lot will need help this summer as the deteriorate is getting worse and the siding of the building near the peaks on the southside need replacement.

Widseth recommends having boring completed on the parking lot prior to any updates and requests approval of services with American Engineering while in town for the Drake Lift Station.

Ronald Fredrickson moved to approve services not to exceed \$2500 with American Engineering for boring on the parking lot of the Pond Laurie Hamilton seconded the motion.

Carried 4 to 0

Maxwell Gullette	For
Nicholas Seitz	For
Laurie Hamilton	For
Ronald Fredrickson	For

5.3. LIBRARY REPORT - KELLY HANKS, HEAD LIBRARIAN

5.3.1. Council Approval Needed - Gutter Quotes for Blackduck Library Facility - 72 1st St. SW

Nicholas Seitz moved to approve quote for new gutters at the Blackduck Library Facility from DL Seamless Laurie Hamilton seconded the motion.

Carried 4 to 0

Maxwell Gullette	For
Nicholas Seitz	For
Laurie Hamilton	For
Ronald Fredrickson	For

5.3.2. Report -

Regas reports the on-site visit for the DOE Grant went well; book shelves could be delivered by May 14th as well as the book return. Regas states the grant could pay for the facility to be re-sided if approved by council and services can be completed by end of year. City Council members were in favor of gaining quotes to consider moving ahead. Regas will connect with contractors and report back.

6. ADMINISTRATOR'S REPORT

a. Approval Needed - Resolution 2026-11 - Resolution approving a

gambling license for the Blackduck Firemens Relief Association located at Svn One Bar

Council member Fredrickson asked for clarification on the ownership of the building noting the application states the Fire Relief owns Svn One Bar. Ziegler states that has been corrected and updated application will be submitted to the state after approval.

Nicholas Seitz moved to approve Resolution 2026-11 with corrections to the gambling application Laurie Hamilton seconded the motion.

Carried 4 to 0

Maxwell Gullette	For
Nicholas Seitz	For
Laurie Hamilton	For
Ronald Fredrickson	For

b. Approval Needed - Arbitrage Consulting Services Contract for City of Blackduck - Ehlers Public Finance

Nicholas Seitz moved to approve the services contract from Ehlers not to exceed \$2500 Laurie Hamilton seconded the motion.

Carried 4 to 0

Maxwell Gullette	For
Nicholas Seitz	For
Laurie Hamilton	For
Ronald Fredrickson	For

- c. Blackduck City Wide Clean Up Event - May 14, 2026 - Registration Closes May 8, 2026
- d. May 18, 2026 @ 6pm - Blackduck City Council Work Session
- e. May 20, 2026 @ 2pm - Blackduck Planning Commission Meeting
- f. May 21, 2026 @ 6pm - KRLS Board Meeting
- g. May 25, 2026 - Memorial Day Observed - City Hall & Blackduck DMV Closed
- h. June 8, 2026 @ 6pm - Blackduck City Council Regular Meeting
- i. Report -
Regas requests the City Council not hold a work session in June due her absence. Council member Fredrickson also states he will not be present. Board members agreed to not hold the regular work session.

7. MAYOR AND/OR COUNCIL MEMBER REPORTS

8. COMMUNITY EVENTS/GOOD THINGS HAPPENING

- a. 2026 Chamber Scramble - June 19, 2026
- b. Council member Fredrickson states the Memorial Day Event is coming up and is top notch.

9. ADJOURNMENT

a.

Laurie Hamilton moved to adjourn the meeting at 6:48pm Nicholas Seitz seconded the motion.

Carried 4 to 0

Maxwell Gulette	For
Nicholas Seitz	For
Laurie Hamilton	For
Ronald Fredrickson	For

City Administrator, Christina Regas

Maxwell Gulette, Mayor