



MINUTES

Council Meeting

6:00 PM - Monday, June 8, 2026

City Hall, 8 Summit Drive, Blackduck MN

The Council of the City of Blackduck was called to order on Monday, June 8, 2026, at 6:00 PM, in the City Hall, 8 Summit Drive, Blackduck MN, with the following members present:

COUNCILORS PRESENT: Mayor Maxwell Gullette, Councilor Nicholas Seitz, Councilor Laurie Hamilton, and Council member Ronald Fredrickson

COUNCILORS EXCUSED: Councilor Donald Johnson

STAFF PRESENT: City Administrator Christina Regas, Public Works Director Mike Schwanke, and Director of Liquor Operations Shawnda Lahr

OTHERS PRESENT: Paige Sheldrup, Woodcarvers Festival; John Winnett, Joseph Pelawa and Tim Ramerth, Widseth, Kim Hyatt Start Tribune, Andrew Kent Boys & Girls Club

1. CALL TO ORDER

- a. Roll Call
City Administrator Regas took roll call of those present to the meeting.
- b. Pledge of Allegiance
Mayor Gullette led the meeting in the pledge of allegiance.

2. APPROVAL OF AGENDA

a.

Ronald Fredrickson moved to approve the agenda as presented Nicholas Seitz seconded the motion.

Carried 4 to 0

Maxwell Gullette	For
Nicholas Seitz	For
Laurie Hamilton	For
Ronald Fredrickson	For

3. CONSENT AGENDA

All items listed under the Consent Agenda, unless removed from the Consent Agenda shall be approved by one Council motion.

- a. October 7, 2025 Blackduck Community Library Board Meeting Minutes & Friends of the Library Meeting Minutes
- b. May 4, 2026 Blackduck City Council Meeting Minutes
- c. May 18, 2026 Backduck City Council Work Session MInutes

- d. May 19, 2026 Friends of the Library Meeting Minutes
- e. June 18, 2026 KRLS Board Packet including minutes from Marhc 19, 2026
- f. May 2026 Fund Balance Report
- g. May 2026 Bill Report
- h. May 2026 Liquor Fund Vendor ACH Payments - CashWise
- i. May 2026 Sewer Income Statement
- j. May 2026 Water Income Statement
- k. May 2026 Pine Tree Park Income Statement
- l. May 2026 Lakeview Cemetery Income Statement
- m. May 2026 Golf Course Income Statement
- n. May 2026 Liquor Store Income Statement
- o. May 2026 Blackduck DMV Income Statement
- p. April 2026 LG216 Lawful Gambling Monthly Rent Report - Blackduck Fire Relief Association
- q. ~~Final Approval—May 2026 Business Credit Card Payment~~
- r. Final Approval - May 2026 EFT Disbursements for City of Blackduck payrolls supporting MN Statute §471.38 subd. 3 (3a)
- s. Final Approval - April 2026 Supplemental Bills
- t. Final Approval - Local Option Sales Tax Report - March 2026
- u. Final Approval - New and Re-hired Seasonal Employees Report - June 2026
- v. Final Approval - American Engineering Testing Proposal - revised to include services to The Pond
- w. Final Approval - LMCIT 2026-2027 Property / Casualty Insurance Renewal - City of Blackduck
- x. Final Approval - May 2025 Supplemental Batch - Township & Range LLC
- y. Final Approval - City of Blackduck Analytics Report - blackduckmn.com
- z. Final Approval - The Library Store Invoice #789304 - Balance Due on Shelving Order
- aa. Final Approval - Delta Dental Contract Renewal 2026-2027 - City of Blackduck, Client #702900
- ab. Final Approval - LOST June 2026
- ac.

Ronald Fredrickson moved to approve the consent agenda removing item 'q.' for further discussion
 Laurie Hamilton seconded the motion.

Carried 4 to 0

Maxwell Gullette	For
Nicholas Seitz	For
Laurie Hamilton	For
Ronald Fredrickson	For

- ad. Removed consent agenda items for further discussion.
- q. Final Approval - May 2026 Business Credit Card Payment

Council member Fredrickson request clarification on the \$2,000 charge to the credit card of Christina Regas. Regas reports payment was made for the purchase of replacement seats and backs for the bar stools at the Liquor Store.

Ronald Fredrickson moved to approve removed consent agenda items for further discussion - item 'q' May 2026 Business Credit Card Payment Nicholas Seitz seconded the motion.

Carried 4 to 0

Maxwell Gullette	For
Nicholas Seitz	For
Laurie Hamilton	For
Ronald Fredrickson	For

4. BLACKDUCK FORUM

Visitors may share their concerns with Council on any issue, which is not already on the agenda. Each person will have 3 minutes to speak. The Mayor reserves the right to limit an individual's presentation if it becomes redundant. The Mayor may also limit the number of individual presentations on any issue to accommodate the scheduled agenda items. All comments will be taken under advisement by the Council. No action will be taken at the time.

a. there was no one to speak for the Blackduck Forum.

5. REPORTS OF COMMITTEES AND CITY STAFF

5.1. PUBLIC WORKS REPORT - MIKE SCHWANKE, PUBLIC WORKS DIRECTOR

5.1.1. Widseth Updates on City Projects

Ramerth introduced Pelawa to the board and reported on SWCD process; lift station rehab project noting Borings to begin June 9th. Ramerth states MnDot Project clarity requires the City to report on location of city utilities in Summit Ave so the new culvert MnDot is installing does not interfere with city manhole. Ramerth further reports during the MnDot project the state is correcting deficiencies in the culvert that runs under Frontage Road and TH71. Ramerth recommends the City correct any deficiencies on the Frontage Road section and Widseth will inspect the culvert in the professional services proposal needing council approval tonight.

5.1.2. Approval Needed - Widseth Professional Services Proposal TH's 71 & 72 MnDOT Improvement Project City Utility Impacts Assessment

Nicholas Seitz moved to approve a services proposal with Widseth Laurie Hamilton seconded the motion.

Carried 4 to 0

Maxwell Gullette	For
Nicholas Seitz	For
Laurie Hamilton	For
Ronald Fredrickson	For

5.1.3. Report -

Schwanke reports his staff are flushing hydrants this week; Oscar Ave. is

open to the public, the Irrigators have started up and the panel for the Street lighting has no ETA on a repair date.

5.2. LIQUOR STORE REPORT - SHAWNDA LAHR, DIRECTOR OF LIQUOR OPERATIONS

5.2.1. Report -

Lahr reports updating the seats on 10 bar stools; Naylor's has been in to inspect and service one of the two AC units and requested a quote for a third unit which should be installed to keep up with the recent heat and how much heat is put in from the kitchen. Lahr reports the bar has been busy and breakfast has been slower but the traffic from the recent road detour has not affected the bar yet.

5.3. LIBRARY REPORT - KELLY HANKS, HEAD LIBRARIAN

5.3.1. June 18, 2026 - KRLS Board Meeting

5.3.2. Approval Needed - Concrete Quote for Library - Pierce Concrete, Inc.

Nicholas Seitz moved to approve a quote for concrete work at Blackduck Library from Pierce Concrete Laurie Hamilton seconded the motion.

Carried 4 to 0

Maxwell Gullette	For
Nicholas Seitz	For
Laurie Hamilton	For
Ronald Fredrickson	For

6. ADMINISTRATOR'S REPORT

a. Council Update - Blackduck Boys & Girls Club - Andrea Kent

Kent was present to provide an update on the Blackduck Boys and Girls Club including the summer program starting with 52 kids registered. Kent states there are two positions open a summer director and full-time benefited position for the school year. Kent provided information on upcoming promotions to raise funding for the boys and girls club.

b. Council Approval Needed - Donation Request - 2026 Blackduck Woodcarvers - Paige Scheldrup

Scheldrup presented the need for funding the rental of the event tent for Woodcarver's Festival

Nicholas Seitz moved to approve a donation of \$1,000 to Blackduck Woodcarvers Festival for a tent rental Laurie Hamilton seconded the motion.

Carried 4 to 0

Maxwell Gullette	For
Nicholas Seitz	For
Laurie Hamilton	For
Ronald Fredrickson	For

c. Council Approval Needed - Resolution 2026-12 - Resolution supporting the

appointment of the City Administrator as the Deputy Registrar for the City of Blackduck

Laurie Hamilton moved to approve Resolution 2026-12 Ronald Fredrickson seconded the motion.

Carried 4 to 0

Maxwell Gullette	For
Nicholas Seitz	For
Laurie Hamilton	For
Ronald Fredrickson	For

- d. Council Approval Needed - Resolution 2026-13 - Resolution in support of declaring a vacancy for the seat of councilor and approve a special election during the 2026 General Election

Laurie Hamilton moved to approve Resolution 2026-13 Ronald Fredrickson seconded the motion.

Carried 4 to 0

Maxwell Gullette	For
Nicholas Seitz	For
Laurie Hamilton	For
Ronald Fredrickson	For

- e. Council Approval Needed - Resolution 2026-01 revision 1 - Resolution of annual appointments and designations for 2026

Nicholas Seitz moved to approve Resolution 2026-01 revision 01 with updates to committee assignments for the Personnel, Liquor, and Golf Committees Laurie Hamilton seconded the motion.

Carried 4 to 0

Maxwell Gullette	For
Nicholas Seitz	For
Laurie Hamilton	For
Ronald Fredrickson	For

- f. Approval Needed - Ordinance 2026-01 - An Ordinance amending Section 1180 of the City Code relating to Local Option Sales Tax

Laurie Hamilton moved to approve Ordinance 2026-01 amending Section 1180 of the City Code terminating the Local Option Sales tax on September 30, 2026 Nicholas Seitz seconded the motion.

Carried 4 to 0

Maxwell Gullette	For
Nicholas Seitz	For
Laurie Hamilton	For
Ronald Fredrickson	For

- g. Council Consideration - Blackduck Police Department Elimination & Contractual Agreement with Beltrami County Sheriff's Office - Rescinding Section 350 of the City Code of the City of Blackduck

Laurie Hamilton moved to approve the elimination of the Blackduck Police Department and contract with the Beltrami Sheriffs Office and to move ahead with processes to rescind Ordinance Section 350 establishing a Police Department in the City of Blackduck Maxwell Gullette seconded the motion.

Discussion among the City Council included needing a plan for the current squad purchased in 2024; having 40 hours of law enforcement presence in the city; and respecting the use of the tax payer dollars for the service.

Carried 4 to 0

Maxwell Gullette	For
Nicholas Seitz	For
Laurie Hamilton	For
Ronald Fredrickson	For

- h. Thursday, June ~~18~~ 19, 2026 - City Offices Closed in Observance of Juneteenth
- i. Friday, July 3, 2026 - City Offices Closed in Observance of Independence Day
- j. Public Notification - Blackduck City Hall & DMV Closing @ Noon Fridays through July 3, 2026 -
- k. July 6, 2026 - Updated 2025 Financial Audit Presentation - CLA
- l. July 6, 2026 @ 6pm - Blackduck City Council Regular Meeting

7. MAYOR AND/OR COUNCIL MEMBER REPORTS

8. COMMUNITY EVENTS/GOOD THINGS HAPPENING

9. ADJOURNMENT

- a.

Laurie Hamilton moved to adjourn the council meeting at 7:03pm Nicholas Seitz seconded the motion.

Carried 4 to 0

Maxwell Gullette	For
Nicholas Seitz	For
Laurie Hamilton	For
Ronald Fredrickson	For

City Administrator, Christina Regas

Maxwell Gullette, Mayor